Contacting a Named Person

All children before start of Primary 1:
The Named Person is their Health Visitor.

By email: only if you have secure email e.g. gsx, nhs.net or pnn

\[\text{shet-hb.girfec@nhs.net}\]

By email from within SIC:
\[\text{swift.helpdesk@shetland.gov.uk}\]

By phone:
Bixter (West): 01595 746913
Brae (North): 01806 522567
Lerwick: 01595 743094
Levenwick (South): 01595 743094
North Isles and Whalsay: 01595 743397
Scalloway: 01595 880239
(If there are any problems ring Child Health on 01595 743076)

All children at Primary school:
The Named Person is a promoted member of staff. The school staff will direct communications to the correct Named Person.

By email from outside SIC: only from another secure email e.g. nhs.net or pnn
\[\text{girfec.sic@shetland.gcsx.gov.uk}\]

By email: from within the SIC: e.g. shetland.gov.uk, complete list can be found at this link:
\[\text{http://www.shetland.gov.uk/education/schools_information.asp}\]

By phone: a complete list of school phone numbers can be found at this link:
\[\text{http://www.shetland.gov.uk/education/schools_information.asp}\]

During school holidays: 01595 744421
Contacting a Named Person

**All children / young people at Secondary school:**
The Named Person is the child/young person’s Pupil Support Teacher. The school staff will direct communications to the correct Named Person.

By email from outside SIC: *only from another secure email e.g. nhs.net or pnn girfec.sic@shetland.gcsx.gov.uk*

By email: from within the SIC: *e.g. shetland.gov.uk, complete list can be found at this link: Getting it right for every child - Children and Families - Children's Resources - Shetland Islands Council*

By phone: *a complete list of school phone numbers can be found at this link*

http://www.shetland.gov.uk/education/schools_information.asp

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**Young people not at school or home schooled:**
The Named Person role is managed by the Children & Families team.

By email: *only from another secure email e.g. nhs.net or pnn girfec.sic@shetland.gcsx.gov.uk*

By phone: 01595 744421

By email: from within the SIC: *e.g. shetland.gov.uk,*

DutySocialWork@shetland.gov.uk