

Head of Service: Jan-Robert Riise
Chief Executive: Morgan H Goodlad

Legal and Administration
Executive Services Department
4 Market Street
Lerwick, Shetland ZE1 0JN

Telephone: 01595 744550
Fax: 01595 744585

If calling please ask for
Leisel Gair
Direct Dial: 01595 744599
Date: **5 November 2007**

Dear Sir/Madam

You are invited to the following meeting:

Harbour Board
Scalloway Harbour Office, Blacksness Pier, Scalloway
Thursday 8 November 2007 at 10:00am

Apologies for absence should be notified to Leisel Gair at the above number, or to Mrs Margaret Clark, Members Secretary, on Lerwick 744514.

Yours faithfully

Head of Legal and Administration

Member: Frank A Robertson
Vice-Chairman: Iris Hawkins

- (a) Hold circular calling meeting as read.**
 - (b) Apologies for absence, if any.**
 - (c) Declarations of Interest**
 - (d) Confirm minutes of meetings held on 27 September and 15 October (previously circulated).**
 - (e) Members' attendance at external meetings - update.**
- 1. Throughput Forecasts, Sullom Voe Terminal 2007 to 2012 to End**
 - 2. Ports Project Monitoring Report to End**
 - 3. Port Operations Report to End**