

Head of Service: Jan-Robert Riise
Chief Executive: Morgan H Goodlad

Legal and Administration
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If calling please ask for
Leisel Gair
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Date: 11 March 2009

Dear Sir/Madam

You are invited to the following meeting:

Harbour Board
Port Administration Building, Sella Ness
Wednesday 4 March 2009 at 10:00am

Apologies for absence should be notified to Leisel Gair at the above number, or to Mrs Margaret Clark, Members Secretary, on Lerwick 744514.

Yours faithfully

Head of Legal and Administration

Member: Frank A Robertson
Vice-Chairman: Iris Hawkins

- (a) Hold circular calling meeting as read.**
- (b) Apologies for absence, if any.**
- (c) Declarations of Interest**
- (d) Confirm minutes of meeting held on 2 February 2009.**
- (e) Members' attendance at external meetings - update.**