



## Shetland Islands Council

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### MINUTE & 'B'

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**Harbour Board**  
**Meeting Room, Port Administration Building, Sella Ness**  
**Thursday 11 November 2004 at 10.30 a.m.**

**Present:**

J G Simpson    Captain D C Gray  
I J Hawkins    J C Irvine  
C Smith        W Tait

**Apologies:**

E J Knight                      W A Ratter  
J Smith

**In Attendance (Officers):**

J T Dickson, General Manager, Ports & Harbours Operations  
A Cooper, Head of Development Resources  
D Haswell, Committee Officer

**Chairperson:**

Mr J G Simpson, Chairperson of the Board, presided.

**Circular:**

The circular calling the meeting was held as read.

**Minutes:**

The minute of meeting held on 30 September 2004, having been circulated, was confirmed.

**Minute Reference 16/04 – Marine Electronic Maintenance Contract**

The General Manager advised that Members would be aware that, at its meeting on 3 November 2004, the Council had agreed to refer this item back to the Harbour Board for consideration due to the fact that it had been discovered that TUPE Regulations would apply at the end of the contract and staff may have to be transferred to the Council. Although this had not been envisaged when the report was originally written, the General Manager said that this should not affect the overall outcome in that one member of staff would join the department as an Electronics Engineer. Negotiations were ongoing with Sperry Marine Services.

**Minute Reference 19/04 – Scalloway Fish Market**

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It was noted that a meeting to discuss the situation had been arranged for 18 November 2004.

### **Members' Attendance at External Meetings**

The General Manager provided Members with a brief synopsis of his attendance at the following meetings. Further information can be obtained from the General Manager, if required.

Annual Conference of the British Ports Association

Autumn seminar of the UK Masters Association

#### **21/04      Harbour Board Membership**

The General Manager advised that this item had been deferred and would, hopefully, be considered at the next meeting.

#### **22/04      Ports Project Monitoring Meeting**

The Board noted a report by the Deputy Port Operations Manager (Appendix 2).

The General Manager provided Members with an update on the following projects:

#### **Navigational Aids, Sullom Voe**

Although the budget showed an underspend at the moment, the budget would be fully utilised by the end of the financial year. The Department were looking at the possibility of acquiring a portable pilot unit which would assist Pilots using result of the south east entrance of the harbour. It would also be used during ship-to-ship oil transfer operations.

#### **Sullom Voe Terminal Maintenance Contract**

Members noted that a number of Shetland based companies had expressed an interest in the contract.

#### **New Pier at Sullom Voe**

The Head of Development Resources advised that a meeting had been held this morning to discuss progress on this issue. At the moment, a lot of work was being done on the design and shore side and some preliminary work on environmental impact assessments. A report on the project would be presented to the Capital Project Management Team on 29 November 2004 and, thereafter, there would be a report to the Council which would contain all the information available (including financial information) in order to allow Members to make a decision as to whether or not the project should proceed.

Members otherwise noted the report.

#### **23/04      Port Operations Report**

The Board noted a report by the General Manager (Appendix 3).

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The General Manager advised that production of Brent crude oil was very similar to that of last month. Members noted the report.

CHAIRPERSON