



REPORT

To: Harbour Board

30 September 2009

From: Harbour Master / Head of Service

Report No: P&H-22-09-F

Subject: New Business

1. Introduction

- 1.1. This report is to brief and inform Members of the New Business within Ports and Harbours Operations.

2. Link to Council Priorities

- 2.1. The report promotes the ideals from the Corporate Plan of sustainable economy.

3. New Business

- 3.1. The port of Sullom Voe has attracted some limited work from the vessels working with the petrochemical industry to the West of Shetland.
- 3.2. There have been no Ship-to-Ship (StS) transfers since the last Harbour Board. Jetty 4 continues to remain out of commission due to non-completion of work in relation to the fire main. However, the terminal operators have assured the port that should we require the berth, the work can be completed at short notice. Work also continues to attract StS business to the port and visits to the offices of the key operators are being scheduled within the next few months.
- 3.3. Work is progressing in partnership with Development to secure new business for Shetland Islands Council Ports and Harbours Operations, in relation to the proposed Total gas plant. This includes work involved with facilitating the build process, use of Ports and Harbours land and offices and into the future with the provision of services for supplies and standby boats.
- 3.4. Work, in partnership with Development, is also progressing to produce a potential development zone plan for the port of Sullom Voe. It is hoped that a separate report will be forthcoming from development for the next Harbour Board.

- 3.5. The Operations Manager – Ports, attended and represented Ports and Harbours on the shared Shetland stand at ‘Offshore Europe’ in Aberdeen. The event is reported to be one of the premiere events in the oil industry calendar and the largest upstream oil and gas event outside North America. The organisers report that more than 100,000 oil industry professionals from around the world visited the show on its first day with 15,000 each on days 2 and 3. The exhibition was also reported to be the largest ever held in Aberdeen, with exhibition space covering 22,620 square metres and more than 1,500 companies exhibiting at the event.

4 Financial Implications

- 4.1 This report is for noting only. There are no financial implications arising from this report.

5 Policy and Delegated Authority

- 5.1 Harbour Board has full-delegated authority for the oversight and decision making in respect of the management and operation of the Council’s harbour undertakings in accordance with the overall Council policy, revenue budgets and the requirements of the Port Marine Safety Code, as described in Section 16 of the Council's Scheme of Delegations. However, this report is for information only and there are no policy and Delegated Authority issues to be addressed.

6 Recommendations

- 6.1 I recommend that the Harbour Board note the contents of the report.

Our Ref: RM/LAB RO-O P&H-22-09-F

21 September 2009



REPORT

To: Harbour Board

30 September 2009

**From: Head of Finance
Executive Services Department**

Report No: F-033-F

REVENUE MONITORING PORTS & HARBOURS OPERATIONS

1. Introduction

At the Harbour Board on 26 August 2009, the Harbour Board requested information on revenue monitoring for Ports & Harbours Operations. The purpose of this report is to provide Members with up-to-date revenue monitoring information for 2009/10.

2. Links to Corporate Priorities

This report links to the Council's corporate priorities, defined in its Corporate Plan, specifically in relation to reviewing financial performance relative to the Council's financial policies.

3. Background

- 3.1 This report presents the overall Ports & Harbours revenue monitoring position as at the end of period 5 (August 2009) showing budgets both by service area and subjective category as Appendix A.
- 3.2 Appendix A indicates that Ports & Harbours Operations overall are £120k underspent as at period 5 against budgets set. Backpay provision has been highlighted to allow accurate analysis of progress against budgets. Also, Jetties & Spur Booms have been excluded as they are fully funded by BP and will therefore have an overall zero effect on figures.
- 3.3 The main variances highlighted are a reduction on income from the Harbour Agreement due to lower tanker throughput (£105k) and an increase in overtime on the Towage Crews (£70k) due to sickness and staffing issues. This is offset by increased income from Fish/Salmon Landings at Cullivoe and Blacksness (£65k).

4. Financial Implications

This report is for information and therefore there are no financial implications arising directly from this report.

5. Policy & Delegated Authority

The Harbour Board has full delegated authority for the oversight and decision making in respect of the management and operation of the Council's harbour undertakings in accordance with the overall Council policy, revenue budgets and the requirements of the Port Marine Safety Code, as described in Section 16 of the Council's Scheme of Delegations.

6. Conclusion

The appendices to this report provide the most up-to-date financial information on harbour activities in 2009/10. Members are requested to indicate which area, if any, should be considered in detail at the next meeting of the Board.

7. Recommendation

I recommend that the Harbour Board note the information contained in this report and identify which area, if any, should be chosen for particular focus at the next meeting.

Revenue Expenditure by Service

Controllable Budgets Only

	Annual Budget	Year to Date Budget	Year to Date Actual	Year to Date Variance (Adverse)/ Favourable
	£	£	£	£
Ports Management	989,273	418,204	381,906	36,298
Sullom Voe	-4,192,366	-1,668,382	-2,172,697	504,315
Scalloway	30,757	9,399	-54,937	64,336
Other Piers	217,475	109,491	105,550	3,941
Port Engineering Services	635,972	259,369	227,376	31,993
Transfer of Funds	2,526,279	0	0	0
Sub-Total	207,390	-871,919	-1,512,802	640,883
Backpay provision				-520,007
Ports & Harbours Total Variance				120,876

Jetties & Spur Booms excluded from above as fully funded by BP	-206,113	-74,769	1,132,683	(1,207,452)
--	----------	---------	-----------	-------------

Revenue Expenditure by Subjective

Controllable Budgets Only

	Annual Budget	Year to Date Budget	Year to Date Actual	Year to Date Variance (Adverse)/ Favourable
	£	£	£	£
Basic Pay	4,665,370	1,943,901	1,469,176	474,725
Overtime	371,475	154,781	208,487	(53,706)
Other Employee Costs	2,041,499	841,950	749,381	92,569
Employee Costs (sub total)	7,078,344	2,940,632	2,427,044	513,588
Travel & Subsistence	184,020	63,397	60,365	3,032
Property Costs	1,109,571	503,062	496,947	6,115
Other Operating Costs	2,208,634	978,218	740,147	238,071
Operating Costs (sub total)	3,502,225	1,544,677	1,297,459	247,218
Transfer Payments (sub total)	2,606,859	20,145	34,783	(14,638)
Income (sub total)	-12,980,038	-5,377,373	-5,272,088	(105,285)
Ports & Harbours Sub-Total	207,390	-871,919	-1,512,802	640,883
Backpay provision				-520,007
Ports & Harbours Total Variance				120,876

Jetties & Spur Booms (BP Funded) excluded from above:

Travel & Subsistence	0	0	857	(857)
Property Costs	48,332	20,138	11,158	8,980
Other Operating Costs	2,086,765	880,597	1,125,947	(245,350)
Operating Costs (sub total)	2,135,097	900,735	1,137,962	(237,227)
Income (sub total)	-2,341,210	-975,504	-5,278	-970,226
	-206,113	-74,769	1,132,684	(1,207,453)



REPORT

To: Harbour Board

30 September 2009

From: Harbour Master

Report No: P&H-23-09-F

Subject: Ports Project Monitoring Report

1 Introduction

- 1.1 The most up to date information on all projects is incorporated in this report.
- 1.2 Budget Information is attached as Appendix A.

2 Links to Corporate Plan

- 2.1 Projects in this report would make contributions to the Council's priorities of strengthening rural areas and supporting the local economy.

3 Reserve Fund Programme Areas

3.1 Dock Symbister – RCM 2309

- 3.1.1 A final report has been received with costings for the full historical rebuild of the dock. As agreed at the last meeting of the Harbour Board, no further work will be done on the project until a decision is reached on the location of the new Whalsay ferry terminal.
- 3.1.2 Work continues by Ferry Services and Capital Programme Service on the different options for future ferry service to / from Whalsay. Consultation continues with Ports & Harbours Officers as the project progresses.
- 3.1.3 The Head of Transport presented report TR-39-09 to the Infrastructure Committee, on 1 September. The report sought a decision of the Committee, on which option for a terminal in Whalsay should be taken forward to detailed design and appropriate consents. The Committee's decision was to recommend the building of a ferry terminal in Symbister (Min Ref. 68/09). The Council decided on 16 September 2009, (Min Ref. 112/09) to defer the decision for one cycle to allow further consultation with the residents of Whalsay.

- 3.1.4 The debate at Infrastructure Committee on the report also touched on the subject of dredging the pelagic berths. It was decided by the Infrastructure Committee, that this was a matter that should be referred to the Harbour Board.

3.2 Tug Replacement Programme - RCM 2313

- 3.2.1 General work appears to be proceeding smoothly and is being supervised by on site superintendents.
- 3.2.2 A meeting to discuss progress and launching is scheduled for 24 September.
- 3.2.3 The next stage payment is due shortly.
- 3.2.4 Main engines, sewage plant, gensets, air compressors, air bottles and box coolers are all due to be fitted shortly on tug build number 1.
- 3.2.5 Work is progressing well on tug build number 2. The machining of Voith seats is due to commence shortly with the fitting of the Voith Blades due week commencing 30 September.
- 3.2.6 Some photographs of the progress will be provided at the meeting as Appendix B.
- 3.2.4 The project currently remains on time and on budget.

3.3 Uyeasound – RCM 2314

- 3.3.1 The facility is now complete and in service with an identified under spend.
- 3.3.2 A number of small items remain on the snagging list, which should be completed within the year.

3.4 Walls – RCM 2316

- 3.4.1 Due to an under spend on the Uyeasound Pier Project, additional monies have been identified that will enable both marine site investigation and design work to proceed this financial year.
- 3.4.2 The marine site investigation is expected to begin during the months of September / October 2009.
- 3.4.3 Should the project be included in the 2010/11 Capital Programme, work could begin on site during summer 2010, depending upon the availability of design resources.
- 3.4.4 Preliminary work on land acquisition, planning matters and stakeholder consultation is underway.

3.5 Water Main Scalloway RCM 2315

Local Consultants Arch Henderson and Partners have advised that a tender package for the works will be ready by November. The works can then be tendered in early 2010, to allow work to commence on site during the summer of that year.

4 **Harbour Account**

4.1 Plant, Vehicles and Equipment – PCM 2101

4.1.1 Vehicle Replacement

A request for a replacement transit flatbed type vehicle has been passed to the Fleet Management Unit, to allow quotations to be sought. It is intended that the existing flatbed and a four-wheel drive pickup will be traded in against this purchase, reducing the financial impact on the budget. A decision from FMU is awaited

4.2 Navigational Aids – PCM 2104

4.2.1 ADT Engineers arrived on site on 16 September, and installation is scheduled to be complete by 18 September.

4.2.2 Feedback has now been received with respect to the new style buoy and lantern placed in the No.5 position in Sullom Voe Harbour. The opinion appears to be that whilst the lantern is satisfactory the buoy is too hard to see in daylight. The Engineering Manager – Ports is looking into alternative buoys.

5 **Revenue Projects**

5.1 Sullom Voe Terminal Jetty Maintenance Contract

5.1.1 Works continue on site by Malakoff Limited to address the 2009 work scope.

5.1.2 The Jetty Four access tower was successfully installed and commissioned on schedule. BP continue with their connections.

5.1.3 The Jetty Two tower was successfully installed and commissioned on 30 July 2009.

5.1.4 The Jetty Maintenance Contract continues to meet set deadlines and programmes.

6 Other Business

6.1 Warehouse, Scalloway

No further progress or work from last report.

6.2 Scalloway Dredging – RCM 2208

6.2.1 All survey work is now complete and consents under the Food and Environmental Protection (FEPA) Act 1985 and the Coast Protection Act 1949 are being progressed.

6.2.2 SNH have accepted that further modelling and survey work will not be required at this stage. FRS has asked that some additional sampling be undertaken. This is currently being progressed. No funding has been allocated to this in the 09/10 Capital Programme, therefore a report to full council will be required if further work is envisaged.

6.3 Fetlar Breakwater GCY7214

6.3.1 Ports & Harbours have recommended that mathematical wave modelling be undertaken prior to finalising the design. This work is currently underway and is expected to be complete around the end of October 2009.

6.3.2 Design can continue in the interim and is expected to be complete by end of 2009, dependant on the results of the model testing. The intention is to tender the works following the confirmation of the projects place in the 10/11 Capital Programme.

6.3.3 Currently the project lies with the Transport section. However, some level of involvement of Ports and Harbours staff is likely. The breakwater will support a limited berthing facility for small craft that is likely to fall under the remit of Ports & Harbours.

6.4 Ports & Harbours Projects

6.4.1 Projects currently underway – 2009 / 2010 Financial Year

Underway			Annual Capital Budget
Tug Replacement Programme.	RCM 2313	Vessels due to be delivered first quarter 2010. Underspend from last year now included to bring total to £13,246,794	£13,246,749

Essential Maintenance

Water Main, Scalloway RCM 2315

Ports & Harbours – Reserve Fund

Tender package to be ready by November.

£40,000

£10K has been reallocated to RCM2316

Peerie Dock RCM 2309

Slippage from 08/09 to allow preliminary investigation prior to appointment of conservation engineer

£7,000

Sub Total

£47,000

Service Improvements**Ports & Harbours – Reserve Fund**

Uyeasound Pier. RCM 2314

Project effectively complete. £30K has been re-allocated to RCM 2316

£74,000

Walls Pier RCM 2316

Marine site investigation approved. Estimate a further £50K required. Reallocation authorised of £30K from RCM2314, £10K from RCM2315 with remaining shortfall to come from PCM2101.

£140,000

Sub Total

£214,000

Reserve Fund Total

£261,000

Maintenance

Plant, Vehicles & Equipment. PCM 2101

Maintenance – Harbour Account

Maintenance – Harbour Account

£150,000

Navigational Aids. PCM 2104

Maintenance – Harbour Account

£70,000

Dredging Consents, Scalloway. RCM 2208

Surveys completed, consents are being progressed.

£0

Harbour Account Total

£220,000

6.4.2 Future Years of Capital Programme

The following projects have not yet been approved.

PORTS & HARBOURS - RESERVE FUND & HARBOUR ACCOUNT PROPOSED FUNDING FOR 2009-2014

PORTS & HARBOURS - RESERVE FUND					
Essential Maintenance					
Project	2010/11	2011/12	2012/13	2013/14	Total Project Costs
Water Main, Scalloway	250,000				250,000
Fish Market Roof, Scalloway			150,000		150,000
Old Breakwater, Symbister			150,000		150,000
Skerries Pier				100,000	100,000
Sub Total	250,000	0	300,000	100,000	650,000
PORTS & HARBOURS - RESERVE FUND					
Service Improvements					
Project	2010/11	2011/12	2012/13	2013/14	Total Project Costs
Scalloway Dredging	3,000,000				3,000,000
West Pier Scalloway			5,000,000		5,000,000
Sella Ness Pier				7,000,000	7,000,000
Walls Pier	1,400,000	2,000,000			3,400,000
Sub Total	4,400,000	2,000,000	5,000,000	7,000,000	18,400,000
Reserve Fund Total	4,650,000	2,000,000	5,300,000	7,100,000	19,050,000
PORTS & HARBOURS - HARBOUR ACCOUNT					
Maintenance					
Project	2010/11	2011/12	2012/13	2013/14	Total Project Costs
Plant, Vehicles & Equip	70,000	70,000	70,000	70,000	280,000
Nav Aids - Sullom Voe	70,000	70,000	70,000	70,000	280,000
Tug Jetty CP System		200,000			200,000
Harbour Account Total	140,000	340,000	140,000	140,000	760,000

6.4.3 Projects Requiring Consideration

Projects Requiring Consideration

Peerie Dock, Symbister

Administration Building, Sella Ness

Refurbishment of fire doors, lighting, suspended ceilings and flooring.

7 Revenue – Significant Maintenance in Other Areas

- 7.1 Work continues to complete the refendering of Cullivoe Pier. It is planned to complete bitmac surfacing of the hard standing area around the salmon operations area before year-end.

8 Financial Implications

- 8.1 This report is for information only. There are no financial implications arising from this report.

9 Policy and Delegated Authority

- 9.1 Harbour Board has full-delegated authority for the oversight and decision making in respect of the management and operation of the Council's harbour undertakings in accordance with the overall Council policy, revenue budgets and the requirements of the Port Marine Safety Code, as described in Section 16 of the Council's Scheme of Delegations. However, this report is for information only and there are no Policy and Delegated Authority issues to be addressed.

10 Recommendations

- 10.1 I recommend that the Harbour Board note the areas of progress.

Date: 21 September 2009
Our Ref: RM/LAB RO-PP

Report No: P&H-23-09-F

PORTS & HARBOURS - CAPITAL PROGRAMME

Appendix A

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Harbour Account	PCM2101	Plant, Vehicles & Equipment Equipment	150,000	150,000	0	150,000
		Project Total	150,000	150,000	0	150,000

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Harbour Account	PCM2104	Navigational Aids, Sullom Voe Equipment Transport Hired & Contracted Svs	70,000	70,000	0 1,734	70,000 (1,734)
		Project Total	70,000	70,000	1,734	68,266

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Reserve Fund	RCM2309	Peerie Dock, Symbister External Consultants	0	7,000	5,644	1,356
		Project Total	0	7,000	5,644	1,356

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Reserve Fund	RCM2313	Tugs for Sellaness Works Hire/Rent Property Other repair & Maintenance Travel External Consultants Recharges	11,152,000	13,066,910 179,884	5,618,115 9,672 1,738 6,282 69,546 0	7,448,795 (9,672) (1,738) (6,282) (69,546) 179,884
		Project Total	11,152,000	13,246,794	5,705,353	7,541,441

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Reserve Fund	RCM2314	Uyeasound Harbour Works Equipment Purchase Miscellaneous Travel Costs Transport Hired & Contracted Svs Printing Other Government Grant	0	215,223 (141,223)	197,537 15 327 171 135 68 (141,223)	17,686 (15) (327) (171) (135) (68) 0
		Project Total	0	74,000	57,030	16,970

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Reserve Fund	RCM2315	Scalloway Water Main Works	50,000	40,000	0	40,000
		Project Total	50,000	40,000	0	40,000

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Reserve Fund	RCM2316	Walls Pier Works External Consultants	100,000	50,000 90,000	0 0	50,000 90,000
		Project Total	100,000	140,000	0	140,000

Funding Source	Code	Project	2009/10 Original Budget £	2009/10 Revised Budget £	Actual to 16 September 2009 £	Variance (Revised Budget Less Actual) £
Harbour Account	PCM2101	Plant, Vehicles & Equipment	150,000	150,000	0	150,000
Harbour Account	PCM2104	Navigational Aids, Sullom Voe	70,000	70,000	1,734	68,266
Reserve Fund	RCM2309	Peerie Dock, Symbister	0	7,000	5,644	1,356
Debt Charges on Harbour Account	RCM2313	Tugs for Sellaness	11,152,000	13,246,794	5,705,353	7,541,441
Reserve Fund	RCM2314	Uyeasound Harbour	0	74,000	57,030	16,970
Reserve Fund	RCM2315	Scalloway Water Main	50,000	40,000	0	40,000
Reserve Fund	RCM2316	Walls Pier	100,000	140,000	0	140,000

SUMMARY		Projects Total	11,522,000	13,727,794	5,769,761	7,958,033
---------	--	----------------	------------	------------	-----------	-----------



REPORT

To: Harbour Board

30 September 2009

From: Head of Service

Report No: P&H-24-09-F

Subject: Port Operations Report

1 Introduction

- 1.1 This report provides an overview of port operations since the issue of the last Port Operations Report.

2 Pilotage

2.1 Sullom Voe

- 2.1.1 Since the issue of the last Port Operations Report, pilotage operations have been mainly routine with no major incidents.

2.2 Scalloway

- 2.2.1 During August/September there were 9 acts of Pilotage.
- 2.2.2 There are eleven authorised pilots for Scalloway. These are the eleven pilots who are also authorised for Sullom Voe.
- 2.2.3 Details of ship visits to Scalloway are shown in Appendix A. Up to date figures will be provided to the next meeting.

2.3 Small Piers and Harbours

- 2.3.1 Appendix B shows the current actual income for small piers and harbours.

3 Staffing – Port Operations

- 3.1 Appendix C gives the staffing position as at 31 August 2009 showing a total of 133 staff.

4 Port Operations

4.1 Sullom Voe

4.1.1 Appendix D shows the exports and imports at the Port of Sullom Voe.

4.1.2 Appendix E is an abstract of weather delays for August and the cumulative totals for 2009.

4.2 Scalloway

4.2.1 Appendix F shows the fish landing statistics for Scalloway.

4.2.2 Appendix G shows the cargo statistics for Scalloway.

4.2.3 Appendix H shows the summary management accounts for Scalloway.

4.3 Small Piers and Harbours

4.3.1 Appendix I shows the summary management accounts for other small piers and harbours.

5 Shipping Standards

The following incidents have occurred since the last report.

5.1 Ship Incidents

5.1.1 There were no incidents during this period.

5.2 Pollution Incidents

5.1.2 There were no incidents during this period.

6 Policy and Delegated Authority

6.1 The Harbour Board has full delegated authority for oversight and decision making in respect of the management and operation of the Council's harbour undertaking in accordance with overall Council policy and the requirements of the Port Marine Safety Code as described in Section 16 of the Council's Scheme of Delegation. The purpose of this report is to inform members on port operations which fall within the responsibility of the General Manager of Ports & Harbours Operations and does not seek any decision. However, this report is for information only and there are no Policy and Delegated Authority issues to address.

7 Financial Implications

7.1 There are no financial implications arising from this report.

8 Recommendation

8.1 This report is for noting.

SCALLOWAY 2009
Number of Vessels and GT Totals

APPENDIX A

	UK	UK	FOREIGN	FOREIGN	STANDBY/	STANDBY/	COMMERCIAL	COMMERCIAL	UK	UK	FOREIGN	FOREIGN	CRUISE	CRUISE
	COMM	COMM	COMM	COMM	OIL RELATED	OIL RELATED	(DISC RATE)	(DISC RATE)	FISHING	FISHING	FISHING	FISHING	SHIPS	SHIPS
	VISITS	GT	VISITS	GT	VISITS	GT	VISITS	GT	VISITS	GT	VISITS	GT	VISITS	GT
JANUARY	2	14	1	803	3	2923	2	4128	4	892	1	204	0	0
FEBRUARY	2	299	9	7914	1	680	1	2064	1	145	4	2196	0	0
MARCH	2	153	4	1965	2	1353	1	2064	13	2543	0	0	0	0
APRIL	2	142	1	1785	2	1341	0	0	4	1117	0	0	0	0
MAY	4	3558	8	1109	8	8447	2	4128	6	944	0	0	0	0
JUNE	6	437	8	2410	8	9505	0	0	9	1964	0	0	0	0
JULY	3	527	4	4173	5	3949	0	0	7	1480	0	0	0	0
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
	21	5130	35	20159	29	28198	6	12384	44	9085	5	2400	0	0

SCALLOWAY 2009
Number of Vessels and GT Totals

APPENDIX A

SALMON	UK	UK	FOREIGN	FOREIGN	SIC	LIFE	L/HOUSE				
CAGES	YACHT	YACHT	YACHT	YACHT	VESSEL	BOAT	TUG& MISC		TOTAL		TOTAL
VISITS	VISITS	GT	VISITS	GT	VISITS	VISITS	VISITS		VISITS		GT
11	0	0	0	0	0	0	2		26		8964
12	0	0	0	0	0	0	2		32		13298
5	0	0	0	0	0	0	4		31		8078
0	0	0	0	0	0	0	3		12		4385
0	0	0	1	0	0	0	1		30		18186
0	1	0	0	0	0	2	0		34		14316
0	0	0	1	12	1	0	1		22		10141
									0		0
									0		0
									0		0
									0		0
									0		0
28	1	0	2	12	1	2	13		187		77368

Small Piers/Harbours - Income Received
April 2009 to August 2009

APPENDIX B

	Baltasound	Collafirth	Cullivoe	Fair Isle	Hamnavoe	Mid Yell	Out Skerries	Symbister	Toft	Uyeasound	Walls	West Burrafirth	Scalloway
Metered Water Charge	0	0	0	0	0	0	0	0	0	0	0	0	(1,465.16)
Equipment and Plant Hire	0	0	0	0	0	0	0	0	0	0	0	0	(103.46)
SalmonTender Dues	(477.07)	0	0	0	0	0	0	0	0	0	0	0	0
Comp Annual Dues	0	(629.76)	(283.72)	0	(557.60)	(570.72)	0	(3,868.36)	(924.96)	(1,052.88)	0	(460.84)	0
Fish Landing Dues	0	(49.93)	(26,961.90)	0	0	(201.24)	(6.55)	(38.48)	(360.29)	0	0	(353.97)	(9,882.36)
Salmon Landing Dues	(365.22)	0	(17,856.75)	0	0	(3,531.91)	0	0	0	0	0	0	0
Hire of Net Bins	0	0	0	0	0	0	0	(74.57)	0	0	0	0	0
Storage Charges	(133.50)	0	0	0	0	0	0	0	0	0	(21.84)	(43.68)	0
Net Storage on Pier	0	0	0	0	0	0	0	0	0	0	0	0	0
Wharfage Charges	0	(17.76)	(24.00)	0	(6.73)	0	0	(193.50)	(38.73)	0	(21.92)	(25.96)	0
Other Staff Time Charge	0	0	0	0	0	0	0	0	0	0	0	0	0
Pleasure/Fishing Boat Dues	(735.09)	(886.31)	(293.58)	0	0	0	0	(208.82)	0	0	0	(178.31)	(535.94)
Ship Commercial Dues	(545.16)	0	(225.09)	(6.93)	0	(136.08)	0	(116.73)	(95.34)	0	0	(453.60)	0
Yacht Period Dues	0	0	0	0	0	(19.89)	0	(28.79)	0	0	0	(6.93)	0
Salmon Cages Dues	0	0	0	0	0	0	0	0	0	0	0	0	0
Cruise Ships	0	0	0	0	0	0	0	0	0	0	0	0	1388.80
Dues on Shellfish Landings	0	0	0	0	0	0	0	0	0	0	-178.65	0	0
Metered Electricity	0	0	0	0	0	0	0	0	0	0	0	0	(922.02)
Income Harbour Activities	(2,256.04)	(1,583.76)	(45,645.04)	(6.93)	(564.33)	(4,459.84)	(6.55)	(4,529.25)	(1,419.32)	(1,052.88)	(222.41)	(1,523.29)	(11,520.14)
Phone Call Reimbursed	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale of Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0
Finance Lease Income	0	0	0	0	0	0	0	0	0	0	0	0	(2,362.50)
Miscellaneous Income	0	0	0	0	0	0	0	0	0	0	0	0	0
Income - Other	0	0	0	0	0	0	0	0	0	0	0	0	(2,362.50)
TOTAL INCOME	(2,256.04)	(1,583.76)	(45,645.04)	(6.93)	(564.33)	(4,459.84)	(6.55)	(4,529.25)	(1,419.32)	(1,052.88)	(222.41)	(1,523.29)	(13,882.64)

Staffing Position – 31 August 2009

<u>Post</u>	<u>Established Posts</u>	<u>Actual</u>	<u>Comments</u>
Harbour Master	1	1	
Marine Officer/Pilots	11	11	
VTS Operators	2	2	
Operations Manager – Ports	1	1	
Port Safety Officers	2	2	
Launch Crew Skippers	9	9	
Launch Crew Deckhands	13	12	
Tug – Masters	13	13	2 Temp Contact
Tug - Chief Engineers	12	11	
Tug - 2 nd Engineers	8	8	
Tug - Mates	12	12	5 Temporary contracts
Tug – Mate	1	1	Long Term Sick (TUPE)
Tug - GPRs'	4	4	3 Temp contracts
Assistant Pier Masters (Scalloway)	3	3	
Full Time Harbour Assistant	1	1	
Part Time Harbour Assistants	9	8	
Administration Manager	1	1	
Finance Assistants	5	5	
Clerical Assistant	3	3	
Cook	2	2	

Engineering Manager – Marine	1	1
Engineering Manager – Ports	1	1
Maintenance Planning Engineer	1	0
Engineering Supervisor	1	1
Electrical Engineer	3	2
Marine Engineer	3	3
Welder/Fabricator	2	2
Maintenance Engineer	1	1
Engineering Assistant	4	4
Apprentice – Electrical	1	1
Apprentice – Mechanical	1	1
General Assistant	2	2
Store Keeper	1	1
Storeman	1	1
Senior Stores Assistant	1	1
Stores Assistant	1	1
Driver	1	1
Total	139	134

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Brent Exports													
No of Vessels	7	6	8	5	8	9	7	6					56
GT	434518	345334	473289	394712	487487	527043	430762	375903					3469048
Cargo C/Wise	228515	75695	398358	163333	238511	225773	326011	319315					1975511
Cargo Foreign	374978	405652	236243	245589	416495	412086	301839	212342					2605224
Schiehallion Exports													
No of Vessels	1	2	2	2	2	0	1	0					10
GT	56204	123123	116192	121462	148893	0	64259	0					630133
Cargo C/Wise	0	89574	0	89392	84168	0	84437	0					347571
Cargo Foreign	85548	66476	179324	89562	88697	0	0	0					509607
Joint Exports													
No of Vessels	0	0	0	0	0	0	0	0					0
GT	0	0	0	0	0	0	0	0					0
Brent C/Wise	0	0	0	0	0	0	0	0					0
Brent Foreign	0	0	0	0	0	0	0	0					0
Schiehallion C/Wise	0	0	0	0	0	0	0	0					0
Schiehallion Foreign	0	0	0	0	0	0	0	0					0
Schiehallion Imports													
No of Ships	1	6	5	4	4	0	0	0					20
GT	72245	453156	374349	302104	298823	0	0	0					1500677
Schiehallion C/Wise	43105	249488	166188	214450	166754	0	0	0					839985
Clair Exports													
No of Ships	2	2	3	3	2	2	2	3					19
GT	117818	116999	186643	170443	121301	119166	125833	177832					1136035
Cargo Coastwise	180931	90473	90900	271734	180984	176802	162451	0					1154275
Cargo Foreign	0	90668	180430	0	0	0	0	266202					537300
Ship to Ship Imports													
No of Ships	0	0	1	0	0	0	0	0					1
GT	0	0	42661	0	0	0	0	0					42661
STS Crude C/Wise	0	0	0	0	0	0	0	0					0
STS Crude Foreign	0	0	58870	0	0	0	0	0					58870
Ship to Ship Exports													
No of Ships	0	0	1	0	0	0	0	0					1
GT	0	0	42010	0	0	0	0	0					42010
STS Crude C/Wise	0	0	0	0	0	0	0	0					0
STS Crude Foreign	0	0	58870	0	0	0	0	0					58870
Ship To Ship Joint Exp													
No of Ships	0	0	0	0	0	0	0	0					0
GT	0	0	0	0	0	0	0	0					0
STS Crude C/Wise	0	0	0	0	0	0	0	0					0
STS Crude Foreign	0	0	0	0	0	0	0	0					0
Brent C/Wise	0	0	0	0	0	0	0	0					0
Brent Foreign	0	0	0	0	0	0	0	0					0
Schiehallion C/Wise	0	0	0	0	0	0	0	0					0
Schiehallion Foreign	0	0	0	0	0	0	0	0					0
Propane Exports													
No of Vessels	0	1	0	0	0	0	0	0					1
GT	0	11822	0	0	0	0	0	0					11822
Propane C/Wise	0	0	0	0	0	0	0	0					0
Propane Foreign	0	8534	0	0	0	0	0	0					8534
Butane Exports													
No of Vessels	0	0	0	1	0	0	0	0					1
GT	0	0	0	11822	0	0	0	0					11822
Butane C/Wise	0	0	0	0	0	0	0	0					0
Butane Foreign	0	0	0	8810	0	0	0	0					8810
Joint Exports													
No of Vessels	0	0	0	0	0	0	0	0					0
GT	0	0	0	0	0	0	0	0					0
Propane C/Wise	0	0	0	0	0	0	0	0					0
Propane Foreign	0	0	0	0	0	0	0	0					0
Butane C/Wise	0	0	0	0	0	0	0	0					0
Butane Foreign	0	0	0	0	0	0	0	0					0

Ports & Harbours Operations

Abstract of Weather Caused Delays at 31 August 2009

	Monthly Totals			Cumulative Totals		
	Days	Hours	Mins	Days	Hours	Mins
Berthing Suspension	00	16	00	21	14	48
Unberthing Suspension	00	00	00	00	00	00
Loading Suspension	00	00	00	00	13	06
Boatwork Suspension	00	00	00	00	20	00
Pilotage Suspension	00	00	00	00	06	00
Helicopter Usage	00	00	00	00	00	00
Tug/Pilot Standby	00	00	00	00	00	00
Total Disruption - all Causes	00	16	00	21	23	48
Actual Delays Due to Weather	00	08	30	04	16	24

**Fish Landing Statistics - Scalloway
2009/2010**

APPENDIX F

FISH LANDINGS - SCALLOWAY		APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH		TOTAL
Fish Landed Through Market (Boxes)		5121	7142	6914	*	*	0	0	0	0	0	0	0		19177
Consigned Fish (Boxes)		440	400	522	*	*	0	0	0	0	0	0	0		1362
Mackerel Landings		0	0	0	*	*	0	0	0	0	0	0	0		0
TOTAL NO OF BOXES - (Boxes)		5561	7542	7436	*	*	0	0	0	0	0	0	0		20539

DUES PAID ON FISH LANDINGS		PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD		TOTALS
(Rate = £0.025 per £1.00 Value)		00/01	00/02	00/03	00/04	00/05	00/06	00/07	00/08	00/09	00/10	00/11	00/12		
LHD Ltd		9882.36	4239.17	14611.17	5501.24	6613.40	0	0	0	0	0	0	0		40847.34
Other (Consigned Fish)		0	0	686.40	723.14	756.38	0	0	0	0	0	0	0		2165.92
Mackerel Landings		0	0	0	0	0	0	0	0	0	0	0	0		0.00
TOTAL FOR LEDGER PERIOD		9882.36	4239.17	15297.57	6224.38	7369.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00		43013.26

*Figures for July and August not available at present - under query as includes fish landed at other Ports and not just what was landed at Scalloway. Future tables will show landings at other Ports eg Cullivoe"

Scalloway Harbour
Wharfage Charges 2009/2010

APPENDIX G

WHARFAGE - Imports		APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH		TOTAL (tonnes)
Inward - Tonnes (Misc)		692.000	0.000	30.000	30.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		752.000
Salmon Nets - Tonnes (In)		40.000	110.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		150.000
Fish Feed - Tonnes (In)		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		0.000
TOTAL CARGO		732.000	110.000	30.000	30.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		902.000

WHARFAGE - Exports		APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH		TOTAL (tonnes)
Tonnes (Misc)		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		0.000
Ice Loaded		100.300	99.820	114.560	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		314.680
Gas Oil Bunkers		182.728	209.536	955.411	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		1347.675
Fish Feed		77.000	66.000	133.000	189.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		465.000
Salmon Nets		6.000	0.000	0.000	70.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		76.000
TOTAL		366.028	375.356	1202.971	259.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000		2203.355

**Other Small Piers/Harbours
(Part 2 - Harbours)
Summary Management Accounts - Revenue
April 2009 to August 2009**

Appendix I

	Annual Budget 2009/2010	Actual April to August 09	Variance (Adverse)/Favourable
All Income	(50,340)	(63,269.64)	12,929.64
Total Income	<u>(50,340)</u>	<u>(63,269.64)</u>	<u>12,929.64</u>
Employee Costs	28,705	11,980.46	16,724.54
Agency Payments	-	-	-
Property And Fixed Plant	77,567	30,418.31	47,148.69
Supplies and Services	7,655	29,823.96	(22,168.96)
Transport and Mobile Plant	145,660	90,124.82	55,535.18
Administration	-	-	-
Total Expenditure	<u>259,587</u>	<u>162,347.55</u>	<u>97,239.45</u>
Net Revenue Expenditure/(Income)	<u>209,247</u>	<u>99,077.91</u>	<u>110,169.09</u>

NB Financing Costs and Recharges are not included in the above figures, as these are dealt with separately at the year end. The above is "controllable costs".

SCALLOWAY HARBOUR
Summary Management Accounts - Revenue
April 2009 to August 2009

Appendix H

	Annual Budget 2009/2010	Actual April - August 09	Variance (Adverse)/Favourable
Fish Landing Dues	(80,000)	(43,013.26)	(36,986.74)
Other Dues/Charges	(234,200)	(134,664.94)	(99,535.06)
Total Income	(314,200)	(177,678.20)	(136,521.80)
Employee Costs	137,699	61,809.64	75,889.36
Administration	23,225	2,714.24	20,510.76
Agency Payments	2,000	317.00	1,683.00
Property and Fixed Plant	112,267	35,728.37	76,538.63
Supplies & Services	12,300	600.50	11,699.50
Transport and Mobile Plant	57,494	3,928.57	53,565.43
Total Expenditure	344,985	105,098.32	239,886.68
Net Revenue			
Expenditure/(Income)	30,785	(72,579.88)	103,364.88

NB Financing Costs and Recharges are not included in the above figures, as these are dealt with separately at the year end. The above are "controllable costs"