

**Shetland Islands Council – Statutory Meeting  
Council Chamber, Town Hall, Lerwick  
Wednesday 23 May 2012 at 10.00 a.m.**

**Present:**

M Bell	M Burgess
P Campbell	G Cleaver
A Cooper	S Coutts
A Duncan	B Fox
A Manson	D Ratter
F Robertson	G Robinson
D Sandison	C Smith
G Smith	T Smith
M Stout	J Wills
A Westlake	A Wishart
V Wishart	

**Apologies:**

R Henderson

**In attendance (Officers):**

A Buchan, Chief Executive  
P Crossland, Director of Infrastructure Services  
C Ferguson, Director of Community Care Services  
J Riise, Executive Manager – Governance and Law  
P Peterson, Executive Manager – Executive Services  
C Anderson, Senior Communications Officer  
A Cogle, Team Leader – Administration  
L Adamson, Committee Officer  
L Geddes, Committee Officer  
L Gair, Committee Officer

**Chairperson**

Mr J R Riise, Returning Officer, presided for the appointment of Convener.

**Circular**

The circular calling the meeting was held as read.

**40/12 Appointment of Convener**

The Council considered a report by the Executive Manager - Governance and Law (GL-30-12-F) that sought the appointment of Convener, in accordance with legislation and the Council's Constitution.

On the motion of Mr D Ratter, seconded by Dr J Wills, the Council agreed that the method of appointment should be by secret ballot for the appointment of office bearers to Vice-Chair level.

The following persons were nominated for the role of Convener:

Mr M Bell, on the motion of Mr S Coutts, seconded by Mr A Cooper.

Mr C Smith, on the motion of Mr D Sandison, seconded by Mr A Duncan.

Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr M Bell	15
Mr C Smith	6

### **Decision**

The Council **RESOLVED** to approve the appointment of Mr Bell as Convener of the Council.

Mr Bell accepted the position and took the Chair.

#### **41/12 Members Elected to Serve on Shetland Islands Council**

The Council noted a report by the Returning Officer (GL-33-12-F), that formally advised of the names of those individuals elected to serve on the Shetland Islands Council following the elections on 3 May 2012.

### **Decision:**

The Council **NOTED** the names of those individuals elected to serve on the Shetland Islands Council following the elections on 3 May 2012, and that each Councillor had duly accepted office.

#### **42/12 Overview of Appointments Process**

The Council considered a report by the Executive Manager - Governance and Law (GL-43-12-F) that advised Members of the Constitutional requirement to make certain appointments, considered the duration of office for all office bearers, suggested a deferral of the appointment of additional Councillor Members to Functional Committees and non-Councillor Members to subsidiary Committees until a review is held and suggested a review of the ancillary provisions supporting the decision making structure.

Mr G Robinson moved that the Committee approve the recommendations contained in the report, seconded by Mr F Robertson.

Dr J Wills referred to the reviews highlighted in paragraph 3.3 and 3.4 and referred to previous consideration given to the continuation of functional committees. He said that this had been dismissed too readily and it should be looked into again. Mr Robinson with the support of his seconder agreed to include this within his motion.

In response to a query regarding the statutory position relating to religious representatives on the Education and Families Committee, the Executive Manager - Governance and Law advised that this would be addressed during consideration of agenda item 8 "Appointment of Members to Committees".

### **Decision:**

The Council **RESOLVED** to:

- Make the appointments as required by the Council's Constitution and in implementation of its Scheme of Administration and Delegations in the manner and order broadly set out in the Council's Standing Orders for agenda items at this its first statutory meeting;
- Approve that the duration of office for all of the office bearer positions is for a period to the mid-term of this Council (no later than 31 December 2014);
- Defer appointment of additional Councillor Members to Functional Committees and non-Councillor Members to any of the subsidiary Committees until after a review of such to be undertaken by each Committee and reported to Council before December 2012; and
- Undertake a review of ancillary provisions, including the continuation of functional committees, supporting the decision making structure including modifications as required to the Scheme of Administration and Delegations.
- The Council further **RESOLVED** that any changes to the Council's Constitution arising from the above reviews to be enacted before the expiry of a period of one year in the term of this Council (on or before 30 April 2013).

#### 43/12 **Appointment of Leader**

The Council considered a report by the Executive Manager - Governance and Law (GL-34-12-F), that sought the appointment of Leader in accordance with the Council's Constitution and agreed that the appointed Leader also act as Vice-Convener.

The following persons were nominated for the role of Leader:

Mr A Wishart, on the motion of Ms A Westlake, seconded by Mr C Smith.

Mr G Robinson, on the motion of Mr F Robertson, seconded by Mr T Smith.

Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr A Wishart	8
Mr G Robinson	13

#### **Decision:**

The Council **RESOLVED** to approve the appointment of Mr G Robinson as Leader and confirmed that he would also be appointed to act as Vice-Convener of the Council.

#### 44/12 **Appointment of Chairs of Committees**

The Council considered a report by the Executive Manager - Governance and Law (GL-35-12-F) that sought the appointment of Chairs of those bodies which form part of the Political Management Framework.

Ms V Wishart was nominated and, there being no further nominations, appointed to the role of Chair of Education and Families Committee. Ms Wishart indicated her acceptance of the role.

Mr C Smith and Mr G Cleaver were nominated for the role of Chair of Social Services Committee. Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr G Cleaver	6
Mr C Smith	15

Mr C Smith was duly appointed to the role of Chair of Social Services Committee.

Mr A Cooper was nominated and, there being no further nominations, appointed to the role of Chair of Development Committee. Mr Cooper indicated his acceptance of the role.

Mr A Wishart was nominated and, there being no further nominations, appointed to the role of Chair of Environment and Transport Committee. Mr Wishart indicated his acceptance of the role.

Mr F Robertson was nominated and, there being no further nominations, appointed to the role of Chair of Planning Committee. Mr Robertson indicated his acceptance of the role.

Mr A Duncan was nominated and, there being no further nominations, appointed to the role of Chair of Audit and Standards Committee. Mr Duncan indicated his acceptance of the role.

Mr R Henderson and Ms A Manson were nominated for the role of Chair of Harbour Board. Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr R Henderson	8
Ms A Manson	13

Ms Manson was duly appointed to the role of Chair of Harbour Board.

Mr G Smith was nominated and, there being no further nominations, appointed to the role of Chair of Licensing Committee. Mr Smith indicated his acceptance of the role.

Mr D Ratter was nominated and, there being no further nominations, appointed to the role of Chair of Shetland College Board. Mr Ratter indicated his acceptance of the role.

### **Decision:**

The Council **RESOLVED** to make Members appointments to the positions of Chair of the following bodies:

Chair of Education and Families Committee	Ms V Wishart
Chair of Social Services Committee	Mr C Smith
Chair of Development Committee	Mr A Cooper
Chair of Environment and Transport Committee	Mr A Wishart
Chair of Planning Committee	Mr F Robertson
Chair of Audit and Standards Committee	Mr A Duncan

Chair of Harbour Board  
Chair of Licensing Committee  
Chair of Shetland College Board

Ms A Manson  
Mr G Smith  
Mr D Ratter

45/12 **Appointments to Vice-Chairs of Committees**

The Council considered a report by the Executive Manager - Governance and Law (GL-36-12-F) that sought the appointment of Vice-Chairs of those bodies which form part of the Political Management Framework.

Mr G Smith and Dr J Wills were nominated for the role of Vice-Chair of Education and Families Committee. Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr G Smith	15
Mr J Wills	6

Mr G Smith was duly appointed to the role of Vice-Chair of Education and Families Committee.

Mr A Duncan was nominated and, there being no further nominations, appointed to the role of Vice-Chair of Social Services Committee. Mr Duncan indicated his acceptance of the role.

Mr M Stout and Mr T Smith were nominated for the role of Vice-Chair of Development Committee. Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr Smith	12
Mr Stout	9

Mr T Smith was duly appointed to the role of Vice-Chair of Development Committee. Ms A Westlake, Mr R Henderson (in absentia), Mr B Fox and Mr M Stout were nominated for the role of Vice-Chair of Environment and Transport Committee. With the exception of Mr Henderson, all nominees accepted their nominations and, each nominee present gave a short address to the Council, following which voting took place by secret ballot, and the result was as follows:

Mr B Fox	7
Mr R Henderson	6
Mr M Stout	6
Ms A Westlake	2

In accordance with the Council's Standing Orders for Meetings, a further ballot took place between Mr Fox, Mr Henderson and Mr Stout. The result was as follows:

Mr Fox	7
Mr Henderson	7
Mr Stout	7

The Executive Manager - Governance and Law advised, and the Council agreed, that the nominee to be removed from the vote would be decided on a draw by lot. Thereon, Mr Henderson's name was drawn and his name removed from the process.

A further ballot took place between Mr Fox and Mr Stout, and the result was as follows:

Mr Fox	7
Mr Stout	14

Mr Stout was duly appointed to the role of Vice-Chair of Environment and Transport Committee.

Ms A Manson, Mr G Robinson and Mr M Stout were nominated for the role of Vice-Chair of Planning Committee, however Mr Robinson and Mr Stout declined their nomination. There being no further nominations, Ms A Manson was duly appointed to the role of Vice-Chair of Planning Committee and she indicated her acceptance of the role.

Mr B Fox, Dr J Wills and Mr M Stout were nominated for the role of Vice-Chair of Audit and Standards, however Mr Fox and Mr Stout declined their nomination. There being no further nominations, Dr J Wills was duly appointed to the role of Vice-Chair of Audit and Standards Committee, and he indicated his acceptance of the role.

Mr R Henderson was nominated in absentia and, there being no further nominations, appointed to the role of Vice-Chair of Harbour Board.

Mr C Smith was nominated and, there being no further nominations, appointed to the role of Vice-Chair of Licensing Committee. Mr Smith indicated his acceptance of the role.

Mr P Campbell and Mr G Smith were nominated for the role of Vice-Chair of Shetland College Board, however Mr Smith declined his nomination. There being no further nominations, Mr Campbell was duly appointed to the role of Vice-Chair of Shetland College Board and he indicated his acceptance of the role.

### **Decision:**

The Council **RESOLVED** to make Members appointments to the positions of Chair of the following bodies:

Vice-Chair of Education and Families Committee	Mr G Smith
Vice-Chair of Social Services Committee	Mr A Duncan
Vice-Chair of Development Committee	Mr T Smith
Vice-Chair of Environment and Transport Committee	Mr M Stout
Vice-Chair of Planning Committee	Ms A Manson
Vice-Chair of Audit and Standards Committee	Dr J Wills
Vice-Chair of Harbour Board	Mr R Henderson
Vice-Chair of Licensing Committee	Mr C Smith
Vice-Chair of Shetland College Board	Mr P Campbell

### 46/12 **Appointments to Executive Committee**

The Council considered a report by the Executive Manager - Governance and Law (GL-37-12-F) that sought the appointment of Members to the Executive Committee which forms part of the Political Management Framework.

Member unanimously agreed the appointment of the Chair and Vice-Chairs of the Functional Committees as Members of the Executive Committee with the appointment of one additional Member.

Mr G Cleaver and Dr J Wills were nominated for the appointment of additional Member. Both nominees accepted their nominations and, following a short address by each nominee to the Council, voting took place by secret ballot, and the result was as follows:

Mr G Cleaver	9
Dr J Wills	12

Dr J Wills was duly appointed as an additional Member of the Executive Committee.

**Decision:**

The Council **RESOLVED** to appoint the following Members to the Executive Committee:

Leader	Mr G Robinson
Convener	Mr M Bell
Chair for Education and Families	Ms V Wishart
Chair for Social Services	Mr C Smith
Chair for Development	Mr A Cooper
Chair for Environment and Transport	Mr A Wishart
Vice-Chair for Education and Families	Mr G Smith
Vice-Chair for Social Services	Mr A Duncan
Vice-Chair for Development	Mr T Smith
Vice-Chair for Environment and Transport	Mr M Stout
Additional Member	Dr J Wills

The Council adjourned at 12.05 for a short break.

The Council reconvened at 12.25.

*(Dr J Wills left the meeting)*

47/12 **Appointment of Members to Committees**

The Council considered a report by the Executive Manager - Governance and Law (GL-38-12-F), that sought the appointment of the remaining Members of those bodies which forms part of the Political Management Framework, following the appointment of the Chairs and Vice-Chairs.

The Executive Manager - Governance and Law advised Members that there was a legal obligation upon the Council to appoint Religious Representatives to the Education and Families Committee. He explained that at a previous meeting of the Council this issue had been discussed and accepted. He advised that the Church of Scotland was the only organisation to respond to date and the Council unanimously agreed to the appointment of Mr T MacIntyre.

In response to a query regarding the recommendation that the Membership of the Licensing Committee be the same as the Shetland Islands Area Licensing Board, the Executive Manager - Governance and Law referred Members to the advice provided

in agenda item 11, Section 3 of Report GL-32-12-F “Appointment of Members of Shetland Islands Area Licensing Board”.

The Council proceeded to make the necessary Member appointments to the Committees and Boards of the Council.

**Decision:**

The Council **RESOLVED** to make the following Member appointments to Committees that required to be represented by ward areas:

<b>Ward</b>	<b>Education and Families Committee</b>	<b>Social Services Committee</b>	<b>Development Committee</b>
North Isles	Mr G Cleaver	Mr G Cleaver	Mr S Coutts
Shetland North	Ms A Manson	Mr A Cooper	Ms A Manson
Shetland West	Mr F Robertson	Mr T Smith	Mr F Robertson
Shetland Central	Mr D Sandison	Mr M Burgess	Mr M Burgess
Shetland South	Mr B Fox	Mr B Fox	Mr B Fox
Lerwick South	Mr P Campbell	Ms A Westlake	Ms A Westlake
Lerwick North	Mr M Stout	Mr A Wishart	Mr M Stout
Religious Reps	Mr T Macintyre		
	2 to be confirmed		



<b>Ward</b>	<b>Environment and Transport Committee</b>	<b>Planning Committee</b>
North Isles	Mr R Henderson	Mr S Coutts
Shetland North	Mr D Ratter	Mr D Ratter
Shetland West	Mr T Smith	Mr G Robinson
Shetland Central	Mr D Sandison	Mr D Sandison
Shetland South	Mr G Smith	Mr B Fox
Lerwick South	Dr J Wills	Mr P Campbell
Lerwick North	Mr M Bell	Mr M Bell

Member appointments to the following Committees and Boards not required to be represented by ward areas:

<b>Audit and Standards Committee</b>	<b>Harbour Board</b>	<b>Licensing Committee</b>	<b>Shetland College Board</b>
Mr S Coutts	Mr M Burgess	Mr M Bell	Mr G Cleaver
Mr B Fox	Mr A Cooper	Mr P Campbell	Mr G Smith
Ms A Manson	Mr B Fox	Mr A Cooper	Mr T Smith
Mr T Smith	Mr F Robertson	Mr A Duncan	Mr A Wishart
Mr M Stout	Mr M Stout	Mr G Robinson	
Ms A Westlake	Ms A Westlake	Ms A Westlake	
Ms V Wishart			

#### 48/12 **Appointments to Internal Groups**

The Council considered a report by the Executive Manager - Governance and Law (GL-39-12-F) that sought the appointment of Members to the various internal formal groups.

Mr A Wishart moved that the Committee approve the recommendations contained in the report seconded by Mr D Ratter.

During consideration of the appointments to be made Mr Cooper referred to the Employees JCC and withdrew his appointment as Chair of Development due to close family and friends involvement in the Committee. Mr G Cleaver put his name forward for consideration and Mr Wishart agreed to include Mr Cleaver's appointment in place of Mr Cooper, within his motion, seconded by Mr Robinson.

In relation to the Education Appeals Sub-Committee and the Staffing Appeals Committee Members were advised that it had been practice to have the same membership for both. However 9 Members indicated that they would not wish to be nominated for the Education Appeals Sub-Committee therefore the remaining twelve Members present agreed to the proposal that they be appointed to both the Education Appeals Sub-Committee and the Staffing Appeals Committee. Mr P Campbell and Mr Drew Ratter indicated that although they did not want to be on the Education Appeals Sub-Committee they would accept appointment to the Staffing Appeals Committee. The Council concurred.

#### **Decision:**

The Council **RESOLVED** to make the following Member appointments to following internal groups:

Employees Joint Consultative Committee.

6 Members of Executive Committee Membership

Convener	Mr M Bell
Leader	Mr G Robinson
4 Committee Chairs (With the exception of Development Committee)	Mr G Cleaver Mr C Smith Mr A Wishart Ms V Wishart
Substitutes (remaining Executive Committee Membership)	Mr A Duncan Mr G Smith Mr T Smith Mr M Stout Mr J Wills

Pension Fund Management Consultative Committee.

3 Substantive Members	Mr M Bell Mr G Robinson Mr G Cleaver
1 Substitute Member	Mr B Fox

Lerwick Town Hall/Lystina House Consultative Committee.

Ex Officio 7 Lerwick Members	Mr M Bell Mr P Campbell Mr C Smith Mr M Stout Ms A Westlake Dr J Wills Mr A Wishart
3 Landward Members	Ms A Manson Mr F Robertson Mr D Sandison

Education Appeals Sub-Committee

14 Members	Mr M Bell Mr M Burgess Mr A Duncan Ms A Manson Mr F Robertson Mr G Robinson Mr D Sandison Mr C Smith Mr J Wills Ms A Westlake Mr A Wishart Ms V Wishart Vacant vacant
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Staffing Appeals Committee

14 Members	Mr M Bell Mr M Burgess Mr P Campbell Mr A Duncan Ms A Manson
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Mr D Ratter  
Mr F Robertson  
Mr G Robinson  
Mr D Sandison  
Mr C Smith  
Mr J Wills  
Ms A Westlake  
Mr A Wishart  
Ms V Wishart

Complaints Review Sub-Committee

4 Members

Mr M Bell  
Mr B Fox  
Mr G Robinson  
Mr M Stout

Placing Requests Appeals Sub-Committee

4 Members

Mr M Burgess  
Mr P Campbell  
Mr A Duncan  
Ms A Manson

49/12 **Appointment of Members to the Orkney and Shetland Valuation Joint Board**

The Council considered a report by the Executive Manager - Governance and Law (GL-31-12-F) that sought the appointment of Members to the Orkney and Shetland Valuation Joint Board.

**Decision:**

The Committee **RESOLVED** to appoint the following Members to the Orkney and Shetland Valuation Joint Board:

5 Substantive Members

Mr D Ratter  
Mr F Robertson  
Mr G Smith  
Mr T Smith  
Mr M Stout

5 Substitute Members

Mr M Bell  
Mr A Cooper  
Mr S Coutts  
Mr A Duncan  
Ms A Manson

50/12 **Appointment of Members of Shetland Islands Area Licensing Board**

The Council considered a report by the Executive Manager - Governance and Law (GL-32-12-F), that sought the appointment of Members to the Shetland Islands Area Licensing Board, from which the Board will appoint a Convener and Vice-Convener.

The Executive Manager - Governance and Law introduced the main terms of the report and on the motion of Mr A Cooper, seconded by Mr D Ratter, the Council unanimously agreed that the membership would comprise the same membership as the Licensing Committee. It was acknowledged that the Board would make its own appointments to Convener and Vice-Convener, however a recommendation from Council was that they be the same as the Licensing Committee Chair and Vice-Chair.

## Decision:

The Committee **RESOLVED** to appoint the following Members to the Shetland Islands Area Licensing Board:

8 Members (Same Membership as Licensing Committee)	Mr G Smith (Chair to be approved as Convener)
	Mr C Smith (Vice-Chair to be approved as Vice-Convener)
	Mr M Bell
	Mr P Campbell
	Mr A Cooper
	Mr A Duncan
	Mr G Robinson
	Ms A Westlake

## 51/12 CoSLA Appointments

The Council considered a report by the Executive Manager - Governance and Law (GL-40-12-F) that sought to make appointments to the CoSLA Convention and the CoSLA Executive Groups.

The Executive Manager - Governance and Law introduced the main terms of the report and in referring to Appendix 2 of the report, he invited nominations for the vacant position of Member to CoSLA Convention, from the list of Ex-officio substitutes.

Mr A Wishart and Mr C Smith were nominated for the appointment of a substantive Member. Both nominees accepted their nominations, voting took place with a show of hands, and the result was as follows:

Mr C Smith	9
Mr A Wishart	11

Mr Wishart was duly appointed as Substantive Member to the CoSLA Convention.

Mr A Wishart moved that the Council approve all remaining CoSLA appointments as set out in Appendix 2 to the report, seconded by Mr G Robinson.

## Decision:

The Council **RESOLVED** to make the following CoSLA appointments:

### CoSLA Convention

Substantive	Ex –Officio Convener	Mr M Bell
	Ex-Officio Leader	Mr G Robinson
	Chair – Environment and Transport	Mr A Wishart
Substitutes	Chair – Social Services Committee	Mr C Smith
	Chair – Education and Families Committee	Ms V Wishart
	Chair – Development Committee	Mr A Wishart

### Leaders Meeting

Leader	Mr G Robinson
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Community Well-Being and Safety Executive Group

Substantive	Chair – Social Services Committee	Mr C Smith
Substitute	Vice-Chair – Social Services Committee	Mr A Duncan

Education, Children & Young People Executive Group

Substantive	Chair – Education and Families Committee	Ms V Wishart
Substitute	Vice-Chair – Education and Families Committee	Mr G Smith

Health and Well-being Executive Group

Substantive	Chair – Social Services Committee	Mr C Smith
Substitute	Vice-Chair – Social Services Committee	Mr A Duncan

Regeneration & Sustainable Development Executive Group

Substantive	Chair – Development Committee	Mr A Cooper
Substitute	Vice-Chair Development Committee	Mr T Smith

Resources & Capacity Executive Group

Substantive	Chair – Executive Committee	Mr G Robinson
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Strategic Human Resources Management Executive Group

Substantive	Chair – Executive Committee	Mr G Robinson
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52/12 **Nominations for CoSLA President and Vice-President**

The Council considered a report by the Executive Manager - Governance and Law (GL-41-12-F), that presented a letter from the Chief Executive of the Convention of Scottish Local Authorities (CoSLA) seeking nomination from member Councils for the senior office bearers of President and Vice-President, and to determine the appropriate response.

**Decision:**

The Council **NOTED** the report and unanimously agreed that there would be no nominations from the Council for the roles of CoSLA President and Vice-President.

53/12 **Appointments to External Organisations**

The Council considered a report by the Executive Manager - Governance and Law (GL-29-12-F), that advised of the Council's contribution to memberships, along with other authorities and organisations, to a number of national and local organisations. Some groups are constituted by legislation outwith the normal Committee structure, but are administered by the Shetland Islands Council.

The Executive Manager - Governance and Law introduced the main terms of the report and advised that the list provided in the Appendix to the report was based on the information held, and relied upon notification from organisation if circumstances changed. Members advised that Atlantic Frontier Environment Forum and Shetland Crofting, Farming and Wildlife Advisory Groups had both been disbanded.

Members proceeded to make the remaining appointments to outside bodies. A number of appointments were contested and the results are as follows:

Dr J Wills (in absentia) and Mr M Stout were nominated as substantive Members of the Conference on Peripheral Maritime Regions (CPMR). Voting took place with a show of hand and the results were as follows:

Mr M Stout	12
Dr J Wills	8

Mr Stout was therefore duly appointed as substantive Member of CPMR.

Dr J Wills (in absentia) and Ms V Wishart were nominated as substantive Member of Geopark Shetland Liaison Group. Voting took place with a show of hands and the results were as follows:

Dr J Wills	7
Ms V Wishart	13

Ms V Wishart was therefore duly appointed as substantive Member to the Geopark Shetland Liaison Group.

Ms A Manson, Dr J Wills (in absentia), Mr B Fox and Mr A Cooper were nominated for the two positions as substantive Members of Sullom Voe Association. Voting took place by way of secret ballot and the results were as follows:

Mr A Cooper	13
Mr B Fox	11
Ms A Manson	6
Dr J Wills	9

Mr Cooper and Mr Fox were therefore duly appointed as substantive Members to the Sullom Voe Association.

Mr B Fox, Mr S Coutts, Mr D Ratter and Mr D Sandison were nominated for the two positions as substantive Members to ZetTrans. Voting took place by way of secret ballot and the results were as follows:

Mr B Fox	12
Mr S Coutts	9
Mr D Ratter	7
Mr D Sandison	11

Mr B Fox and Mr D Sandison were duly appointed as substantive Members to ZetTrans. The Council unanimously agreed that Mr Coutts and Mr Ratter would be appointed as the two substitute Members.

Mr F Robertson, Ms A Westlake, Mr G Cleaver, Ms V Wishart and Dr J Wills (in absentia) were nominated for the two positions as Councillor Members on the Shetland Amenity Trust. Voting took place by way of secret ballot and the results were as follows:

Mr G Cleaver	7
Mr F Robertson	7
Ms A Westlake	5
Dr J Wills	10

Dr J Wills (in absentia) and Ms V Wishart were duly appointed as Councillor Members on the Shetland Amenity Trust.

*(Mr D Sandison declared an interest in the following appointment, as he is a Trustee on the Shetland Fisheries Training Centre Trust.)*

Mr M Burgess, Mr D Ratter, Mr T Smith, Mr P Campbell, Mr B Fox and Mr S Coutts were nominated for the four positions as Councillor Members on the Shetland Fisheries Training Centre Trust. Voting took place by secret ballot and the results were as follows:

Mr M Burgess	13
Mr P Campbell	7
Mr S Coutts	12
Mr B Fox	12
Mr D Ratter	9
Mr T Smith	12

Mr Burgess, Mr Coutts, Mr Fox and Mr T Smith were duly appointed as Councillor Members to the Shetland Fisheries Training Centre Trust.

#### **Decision:**

The Council **RESOLVED** to make the following external appointments:

Conference on Peripheral Maritime Regions (CPMR) of the EEC	1 Substantive 1 Substitute	Mr M Stout Mr D Ratter
Dounreay Stakeholders Group	1 Observer	Dr J Wills (in absentia)
Geopark Shetland Liaison Group	1 Substantive	Ms V Wishart
Highlands and Islands Fire Board	2 Substantive 2 Substitute	Mr A Cooper Mr A Duncan Mr M Bell Mr C Smith
Highland Reserve Forces and Cadets Association	1 Substantive	Mr A Duncan
KIMO	5 Substantive 3 Substitute	Mr S Coutts Mr B Fox Ms A Manson Mr D Ratter Mr M Stout Mr M Bell Mr M Burgess Ms A Westlake

NHS Shetland	1 Nomination	Mr C Smith
Northern Community Justice Authority	1 Substantive 1 Substitute	Mr M Bell Mr G Robinson
Northern Joint Police Board	2 Substantive  2 Substitute	Mr A Cooper Mr A Duncan Mr M Bell Mr C Smith
Nuclear Free Local Authorities (Scotland) (NFLA)	1 Substantive 1 Substitute	Mr S Coutts Dr J Wills
Scotland Excel	1 Substantive 1 Substitute	Ms A Westlake Mr B Fox
Scottish Accident Prevention Council	1 Substantive 1 Substitute	Mr D Ratter Mr P Campbell
Scottish Councils Committee on Radioactive Substances	1 Substantive	Mr S Coutts
Shetland Alcohol & Drugs Partnership	2 Substantive	Ms A Manson Mr M Stout
Shetland Childcare Partnership	2 Substantive	Mr G Robinson Ms A Westlake
Shetland Islands Citizens Advice Bureau Board of Management	1 Substantive	Mr M Bell
Shetland Partnership Board	1 Ex-Officio Leader	Mr G Robinson
Shetland Ocean Alliance (SHOAL)	3 Substantive	Mr A Cooper Mr B Fox Mr D Sandison
Shetland Oil Terminal Environmental Advisory Group	2 Substantive  2 Substitutes	Mr A Cooper Mr B Fox Ms A Manson Dr J Wills
Shetland Shellfish Management Organisation (SSMO)	2 Substantive	Mr D Sandison Ms A Westlake
Shetland Tourism Association	1 Substantive	Dr J Wills
Shetland Youth Information Service	3 Substantive	Mr M Burgess Mr P Campbell Mr G Smith
Shetland/Vagsoy Twinning	Ex-officio Convener	Mr M Bell



Association	Ex-officio Vice-Convener 2 Members	Mr G Robinson Mr P Campbell Mr A Duncan
Sullom Voe Association Ltd	Ex-officio Convener Ex-officio Vice-Convener 2 Substitutes	Mr M Bell Mr G Robinson Mr A Cooper Mr B Fox
Sumburgh Airport Consultative Committee	5 Substantive	Mr A Duncan Mr A Cooper Mr B Fox Mr G Smith Mr A Wishart
Visiting Committee for Legalised Police Cells	3 Substantive	Mr M Bell Mr A Duncan Ms A Westlake
Zetland Transport Partnership [ZetTrans]	Ex-Officio Chair of Environment and Transport Committee Ex-Officio Vice-Chair of Environment and Transport Committee 2 Substantive 2 Substitutes	Mr A Wishart  Mr M Stout  Mr B Fox Mr D Sandison Mr S Coutts Mr D Ratter
Community Alcohol & Drugs Services Shetland (CADSS)	4 Councillors	Mr M Burgess Mr P Campbell Mr C Smith Mr M Stout

## Trusts

Brownies Taing Pier Trust	1 Ex-officio for Shetland South 1 Councillor	Mr G Smith  Mr B Fox
Eliza Charlotte Harper Bequest Trust	1 Ex-officio Convener	Mr M Bell
Fair Isle Bird Observatory Trust	1 Ex officio for Shetland South	Mr A Duncan
Foula Electricity Trust	2 Councillors	Mr F Robertson Mr T Smith
Georgeson Charitable Trust	1 Ex-officio for Shetland West	Mr F Robertson

Germatwatt Centre Trust	1 Ex-officio for Shetland West	Mr T Smith
Hunter Morrison Trust	Ex-officio Convener & Vice Convener	Mr M Bell Mr G Robinson
Shetland Amenity Trust	2 Councillors	Ms V Wishart Dr J Wills
Shetland Fisheries Training Centre Trust	4 Councillors	Mr M Burgess Mr S Coutts Mr B Fox Mr T Smith
Textile Working Museum Trust	1 Councillor	Mr F Robertson
The Shetland Trust	Ex-Officio Convener and Vice-Convener	Mr M Bell Mr G Robinson
Voxter Centre Trust	3 Councillors	Mr A Cooper Ms A Manson Mr D Ratter
William Strong Bequest	Ex-Officio Convener	Mr M Bell

54/12 **Schedule of Meetings: May-December 2012**

The Council considered and unanimously approved the recommendations contained in a report by the Executive Manager - Governance and Law (GL-07-12-F), that sought Members' approval as to the diary of meetings for the cycles following the Local Government Elections in May this year.

**Decision:**

The Council **RESOLVED** to approve the proposed schedule of Council, Committee, Sub-Committee and Board meetings for the cycles set out in Appendix 1, and noted all morning meeting would commence at 10am and all afternoon meetings would commence at 2pm.

The meeting concluded at 11.15a.m.

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Chair