

MINUTE

AB - PUBLIC

Special Harbour Board
Council Chamber, Town Hall, Lerwick
Thursday 30 January 2014 at 9.15am

Present:

A Manson	M Burgess
A Cooper	B Fox
R Henderson	F Robertson
M Stout	

Apologies:

A Westlake

In Attendance:

M Sandison, Director of Infrastructure Services
C Reeves, Harbour Master
J Gray, Executive Manager - Finance
C Anderson, Senior Communications Officer
L Gair, Committee Officer

Also in Attendance:

Ms Wishart

Chair

Ms A Manson, Chair of the Board, presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

None

04/14 **Management Accounts for Harbour Board:**
2013/14 – Projected Outturn at Quarter 3

The Board considered a report by the Executive Manager – Finance (F-003-F), which enabled monitoring of the financial performance of services within its remit to ensure that expenditure incurred and income generated would be delivered within the approved budget.

The Executive Manager – Finance introduced the report, highlighting the projected increased surplus, additional income and under spends across the service.

In responding to questions from Members the Harbour Master confirmed that the under spend in respect of the new tugs was due to the fact that they were not in operational service at present. This meant that there has been less associated living and fuel costs. The Executive Manager – Finance advised that there should not be much fluctuation from the £200k identified for the remaining rectification works on the tugs. He said that all projections had been factored in up to the end of March 2014.

During further questions, the Harbour Master confirmed that the cost in relation to other piers was attributed to management time. He advised that there were a

number of vacancies in Ports and Harbours including the retirement of the Pier Master at Symbister but these costs had been transferred to the Scalloway Harbour therefore there would be no net difference in this budget.

A Member cautioned that careful consideration should be given to how the small piers budget should be spent and that a decision was required on what piers would be maintained. The Chair said that a report would be presented to the Board soon on the Capital Programme Services costings in relation to the maintenance of small piers.

The Board unanimously approved the recommendation in the report.

Decision:

The Board **RESOLVED** to:

- Review the Management Accounts showing the projected outturn position at Quarter 3; and
- Instructed the Director of Infrastructure to ensure that the surplus in the approved budget is achieved or exceeded by the end of the year.

The meeting concluded at 9.25am.

Chair