



MINUTES

B – PUBLIC

**Policy and Resources Committee
Council Chamber, Town Hall, Lerwick
Monday 8 December 2014 at 10am**

Present:

G Robinson	A Cooper
S Coutts	B Fox
C Smith	G Smith
T Smith	M Stout
V Wishart	

Apologies:

G Cleaver

In Attendance:

M Boden, Chief Executive
C Ferguson, Director of Corporate Services
N Grant, Director of Development Services
M Sandison, Director of Infrastructure Services
M Craigie, Executive Manager – Transport Planning
J Riise, Executive Manager – Governance and Law
R Sinclair, Executive Manager – Capital Programme
K Adam, Solicitor
J Orr, Human Resources Senior Adviser
C Anderson, Senior Communications Officer
L Adamson, Committee Officer

Chairperson

Mr Robinson, Leader, as Chair of the Committee presided.

Circular

The circular calling the meeting was held as read.

The Chair ruled that due to special circumstances, namely that due to the timescales involved, the following item of business is to be considered at this meeting as a matter of urgency in terms of paragraph 3.2.2 of the Council's Standing Orders for Meetings: Item 3 - Industrial Action by UNITE Ferry Mates.

Declarations of Interest

Mr T Smith declared an interest in Item 1 "Funding for Affordable Housing – Update on Delegated Authority", being a member of the HHA Management Committee. Mr Smith advised that he would leave the Chamber for that item.

Minutes

The minutes of the meeting held on 27 October 2014 were approved on the motion of Mr C Smith, seconded by Mr Robinson.

Mr Robinson moved that in order to avoid the disclosure of exempt information, the Committee resolve to exclude the public in terms of the relevant legislation during consideration of the following items of business. Mr C Smith seconded.

(Mr T Smith left the Chamber).

59/14 **Funding for Affordable Housing – Update on Delegated Authority**
The Committee considered a report by the Executive Manager – Housing.

Following discussion, Mr Robinson moved that the Committee approve the recommendations in the report, with the additional recommendation that a Memorandum of Understanding is drawn up with HHA to ensure the Council's procurement standards are applied to any joint projects. Mr C Smith seconded.

Decision:

The Committee **RESOLVED** to:

- Note the outcome of the delegated authority granted to the Executive Manager – Housing at its meeting on 27 October 2014 and that no grant award was made to Hjaltland Housing Association;
- Approve the development of a delegated funding scheme for enabling future housing projects from the Second Homes Council Tax Fund, in line with the parameters set out in Section 4.7 of the report; and
- Seek to agree a Memorandum of Understanding with Hjaltland Housing Association to ensure the Council's procurement standards are applied to any joint projects.

(Mr T Smith returned to the Chamber).

60/14 **Proposed Lease**
The Committee considered a report by the Executive Manager – Capital Programme.

In introducing the report, the Executive Manager – Capital Programme outlined to Members on the terms of the 2 offers received. He advised that the preferred offer would be Option B, where the building would continue to be used as office accommodation.

On the motion of Mr Robinson, seconded by Mr Fox, the Committee approved the recommendations in the report.

Mr C Smith commended the Executive Manager – Capital Programme on the work undertaken to determine the best option for disposal of Quendale House. The Committee concurred.

Decision:

The Committee **RESOLVED** to:

- Accept Offer B as described in Section 3.8 of the report; and
- Enter into a lease on those terms.

(The Executive Manager – Governance and Law left the meeting).

61/14 **Industrial Action by UNITE Ferry Mates**

The Committee considered a report by the Director of Infrastructure Services.

The Director of Infrastructure Services summarised the main terms of the report, and responded to questions from Members.

(Mr S Coutts left the meeting).

Mr Robinson moved that the Committee approve recommendations 2.1.1 and 2.1.2 in the report, and for recommendation 2.1.3 to be changed to read, “Note the Council has formally approached the Scottish Government about the delivery of Ferry Services in Shetland”. Mr Cooper seconded.

Decision:

The Committee **RESOLVED** to:

- NOTE the outcome of the UNITE Official Industrial Action Ballot;
- Note that UNITE have been asked to participate in mediation with the support of ACAS; and
- NOTE the Council has formally approached the Scottish Government about the delivery of Ferry Services in Shetland.

The meeting concluded at 11.35am.

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Chair