



# Shetland Islands Council

Agenda Item

# 1

<b>Meeting(s):</b>	Harbour Board Policy & Resources Committee Shetland Islands Council	10 February 2017 13 February 2017 15 February 2017
<b>Report Title:</b>	2017/18 Budget and Charging Proposals - Harbour Board	
<b>Reference Number:</b>	F-003-F	
<b>Author / Job Title:</b>	Jonathan Belford, Executive Manager - Finance	

## 1.0 Decisions / Action required:

- 1.1 That the Harbour Board RECOMMEND to Policy and Resources Committee and Council that they approve the budget proposals for 2017/18 included in this report and set out in detail in the Budget Activity Summary (Appendix 1) and Schedule of Charges (Appendix 2).

## 2.0 High Level Summary:

- 2.1 The purpose of this report is to enable the Harbour Board to consider the budget proposals for the services under their remit.
- 2.2 The proposed budget for 2017/18 for Ports & Harbours Operations is a surplus of £5.914m on harbour activity and rental income from the Shetland Gas Plant of £550k. The internal contribution from the General Fund for terminal berthing charges is £3.045m.
- 2.3 Appendix 1 of this report shows the proposed budgets for 2017/18 by activity, and Appendix 2 details the proposed schedule of charges which have been incorporated into the proposed budgets.

## 3.0 Corporate Priorities and Joint Working:

- 3.1 There is a specific objective in the Corporate Plan that the Council will have excellent financial management arrangements to ensure that it continues to keep a balanced and sustainable budget, and is living within its means; and that the Council continues to pursue a range of measures which will enable effective and successful management of its finances over the medium to long term. This involves correct alignment of the Council's resources with its priorities and expected outcomes, and maintaining a strong and resilient balance sheet.
- 3.2 Despite the work done so far, sustainability in particular is extremely challenging at this time with reducing Scottish Government funding being the trend since 2011/12. It is expected that this will continue while the UK and Scottish Governments seek to balance their budgets and prioritise their spending. In order to take action on improving the Council's approach to identifying and implementing sustainable solutions for the future, the Infrastructure Directorate Plan identifies core priority

areas for action between now and 2020 which, for this Board, can be summarised as follows:

- maximise income from Sullom Voe and other port infrastructure investments - 2017-2020;
- redevelop Scalloway Fishmarket - 2017-2019; and
- establish workforce requirements for level of service by 2020 and develop workforce plan to meet future skill gaps, considering retirements, redeployments, extended use of career grades and Modern Apprentice placements - 2018/19.

#### 4.0 Key Issues:

4.1 As part of the budgeting strategy in the Council's 2015/20 Medium Term Financial Plan, a target budget contribution for 2017/18 of £5.672m was set for harbour activity and £550k for Shetland Gas Plant income.

4.2 The Director of Infrastructure has developed the budget proposals for Ports & Harbours Operations, as summarised in the following table:

Ports & Harbours Operations	2017/18 Proposed Budget £000
Sullom Voe	11,502
Scalloway	1,154
Other Piers	428
Jetties & Spur Booms	2,070
Terminals	1,498
<b>Total Expenditure</b>	<b>16,652</b>
Harbour Fees & Charges	(20,496)
Jetties & Spur Booms	(2,070)
<b>Total Income</b>	<b>(22,565)</b>
<b>Harbour Activity - Net Surplus</b>	<b>(5,914)</b>
Shetland Gas Plant	(550)
<b>Total External Contribution to Reserve Fund</b>	<b>(6,464)</b>

Internal contribution from General Fund for terminal berthing charges	(3,045)
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4.3 The 2017/18 budget for harbour activity has been developed on the basis of fewer tanker numbers than the previous year in line with data supplied by the Sullom Voe Terminal operators.

4.4 No increase in tanker charges has been applied for 2017/18 following the structural increase in charges in 2016/17. A general uplift of approximately 2.5% has been applied on all other charges across the Council, which is the anticipated medium term annual inflation rate, to contribute to national cost pressures relating to pay and pensions.

4.5 Significant changes to charges from 2016/17 and new charges for 2017/18 are:

- cruise ship harbour dues and passenger charges have been adjusted in line with other ports' charges;
- new charge for container style metal bins for net storage;
- new renewables charge for emerging business;
- new daily charge for large vessels which use berthing space but do not contribute any other income to the harbour;
- new charge for fresh shellfish offering a reduced rate to vessels who supply landing information or authority to access landing records;
- new charge for non-declaration of landings;

4.6 Due to the uncertainty in gas and oil prices no throughput rental income has been budgeted from the Shetland Gas Plant, only base rent of £550k is anticipated.

4.7 Appendix 1 sets out the 2017/18 budget in detail by activity. For comparison purposes the 2016/17 original budget has also been included, and the change in full-time equivalent staff numbers.

4.8 The proposed charges included in the budget proposals for harbour activity is attached as Appendix 2.

## **5.0 Exempt and/or confidential information:**

5.1 None

## **6.0 Implications :**

<b>6.1 Service Users, Patients and Communities:</b>	Meetings were held with representatives of the harbour users for both Sullom Voe Terminal and other piers & harbours to get their views on the proposed level of harbour charges. In light of the discussions, there was further consultation with industry and some changes were made to ensure parity with other ports.
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<b>6.2 Human Resources and Organisational Development:</b>	All budget proposals with staffing implications will be actioned in line with HR advice and the relevant Council policies
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<b>6.3 Equality, Diversity and Human Rights:</b>	None.
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<b>6.4 Legal:</b>	Under Section 95 of the Local Government (Scotland) Act 1973, there is a requirement for each local authority to make arrangements for the proper administration of their financial affairs. That the chief financial officer/Section 95 officer has responsibility for the administration of those affairs, and Section 93 of the Local Government Finance Act 1992 requires the Council to set the Council Tax for the financial year.
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Charges have been created under consideration of the Zetland County Council Act 1974 and the Pilotage Act 1987, where

	applicable.
<b>6.5 Finance:</b>	<p>The budget proposals in this report are consistent with the budget strategy included in the Medium Term Financial Plan 2015-2020.</p> <p>The services under the remit of this Board have proposed budgets resulting in a net surplus on harbour activity of £5.914m and income from the Shetland Gas Plant of £550k.</p> <p>There is also an internal contribution of £3.045m from the Council's General Fund for terminal berthing charges.</p> <p>Any decision to recommend changes to the budget proposals in this report will result in an increased or decreased draw on reserves, and may result in not meeting the affordable position set out in the Medium Term Financial Plan. This will require a formal amendment and be fully quantified in the Board's decision.</p>
<b>6.6 Assets and Property:</b>	This budget proposes a risk based approach for the maintenance of assets to minimise deterioration and potential failure.
<b>6.7 ICT and new technologies:</b>	None.
<b>6.8 Environmental:</b>	This budget will enable the continuation of the safe operation of the harbour by appropriately trained and competent staff which is essential to the protection of Shetland's marine environment. Sullom Voe is designated by the European Commission as a Special Area of Conservation.
<b>6.9 Risk Management:</b>	<p>There are numerous risks involved in planning the delivery of services for the future and the awareness of these risks is critical to successful budgeting, as assumptions are required.</p> <p>These budgeted assumptions can be affected by many internal and external factors, such as supply and demand, which may have a detrimental financial impact.</p> <p>The main budget risks for services reporting to this Board are:</p> <ul style="list-style-type: none"> <li>• any reduction in tanker traffic at Sullom Voe;</li> <li>• reliance on oil and gas prices for the throughput elements of the rental agreement for both Sullom Voe Terminal and the Shetland Gas Plant; and</li> <li>• increasing maintenance requirements on ageing tugs and other port infrastructure.</li> </ul> <p>These risks are mitigated by using a realistic approach and the most up-to-date information when setting the budget.</p> <p>A strong balance sheet and the availability of usable reserves</p>

	ensure that the Council is prepared for other significant unforeseen events.	
<b>6.10 Policy and Delegated Authority:</b>	The Harbour Board has delegated authority under section 2.7.3 of the Council's Scheme of Administration and Delegations to consider all development proposals and changes of service level within the harbour undertaking, including dues and charges, and make appropriate recommendation to Policy and Resources Committee and the Council. Approval of the revenue budget requires a decision of the Council, in terms of Section 2.1.3 of the Council's Scheme of Delegations.	
<b>6.11 Previously considered by:</b>	n/a	n/a

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**Appendices:**

Appendix 1 - 2017/18 Budget Proposals by Activity - Ports & Harbours Operations

Appendix 2 - 2017/18 Schedule of Charges - Ports & Harbours Operations



**Ports & Harbours Operations**  
**2017/18 Budget Proposals by Activity**

**F-003 - Appendix 1**

Service	Activity	Links to Corporate Plan	2016/17 Original Budget £	2017/18 Proposed Budget £	Change (Increase)/ Decrease £	Proposed Changes to Service Level	Impact Assessment Details (if appropriate)	2016/17 FTEs	2017/18 FTEs	Change (Increase)/ Decrease FTEs
Ports & Harbours	Ports & Harbours Pensioners	N/A Statutory provision	144,032	156,699	(12,667)	None		0.00	0.00	0.00
Ports & Harbours	Port of Sullom Voe	Seeing the best possible returns from our investments	(9,091,562)	(7,957,801)	(1,133,761)	None		102.95	108.07	(5.12)
Ports & Harbours	Port of Scalloway	Transport arrangements in place that meet individual and business needs and deliver economic growth and give the best possible returns from our investments	(153,863)	271,595	(425,458)	None		4.26	4.00	0.26
Ports & Harbours	Other Piers	Transport arrangements in place that meet individual and business needs and deliver economic growth and give the best possible returns from our investments	527,185	118,028	409,157	None		0.00	0.00	0.00
Ports & Harbours	Ferry Terminals	Transport arrangements in place that meet individual and business needs and deliver economic growth and give the best possible returns from our investments	1,089,344	1,498,067	(408,723)	None		0.00	0.00	0.00
<b>Ports &amp; Harbours Operations Totals</b>			(7,484,864)	(5,913,412)	(1,571,452)			107.21	112.07	(4.86)
Ports & Harbours	Shetland Gas Plant Rental Income	An economy that promotes enterprise and produces the maximum benefit for Shetland	(693,448)	(550,000)	(143,448)	None		0.00	0.00	0.00
Ports & Harbours	Internal Terminal Berthing Charges	Transport arrangements in place that meet individual and business needs and deliver economic growth and give the best possible returns from our investments	(3,045,444)	(3,045,444)	0	None		0.00	0.00	0.00





**Ports & Harbours Operations**  
**2017/18 Schedule of Charges**

**F-003 - Appendix 2**

All charges are exclusive of VAT where applicable.

Directorate	Service	Activity	Charge	Unit	2016/17 Charge £	2017/18 Charge £	Variance %
Infrastructure	Ports & Harbours Operations	<b>Consolidated charge for segregated ballast tankers entering the Port of Sullom Voe</b>	Shipping Dues	applied per visit	1.81	1.81	0.0
Infrastructure	Ports & Harbours Operations		Mooring Charge	applied per visit	0.06	0.06	0.0
Infrastructure	Ports & Harbours Operations		Pilotage Charge	applied (£0.20 x 2)	0.40	0.40	0.0
Infrastructure	Ports & Harbours Operations		B & L Charge	applied (£0.08 x 2)	0.16	0.16	0.0
Infrastructure	Ports & Harbours Operations	<b>Segregated Ballast Tankers/Other - Sullom Voe Area</b>	Towage	per gross tonne per visit	2.14	2.14	0.0
Infrastructure	Ports & Harbours Operations	<b>Towage</b>	Cancellation charge will apply if tugs depart the tug jetty and are cancelled before making fast to vessel		10% of £2.34 (Port of Sullom Voe) or 10% of £2.14 (Sullom Voe Area)	10% of £2.34 (Port of Sullom Voe) or 10% of £2.14 (Sullom Voe Area)	0.0
Infrastructure	Ports & Harbours Operations		Aborted Berthings or Sailings will apply if a movement is unable to be completed after a tug or tugs have made fast, or have commenced assistance.		50% of £2.34 (Port of Sullom Voe) or 50% of £2.14 (Sullom Voe Area)	50% of £2.34 (Port of Sullom Voe) or 50% of £2.14 (Sullom Voe Area)	0.0
Infrastructure	Ports & Harbours Operations		Push Up	per tug per hour or part thereof	1,823.00	1,823.00	0.0
Infrastructure	Ports & Harbours Operations		Escorting Charges/Shifting from one Jetty to	per tug	£5,469 minimum and £1,823 per hour after	£5,469 minimum and £1,823 per hour after	0.0
Infrastructure	Ports & Harbours Operations		Standby Charge	per hour per tug	1,823.00	1,823.00	0.0
Infrastructure	Ports & Harbours Operations		Fire fighting and Oil Dispersal Duties	per tug	£5,469 per 3 hours and £1,823 per hour after plus cost of fire fighting foam and oil dispersant liquids	£5,469 per 3 hours and £1,823 per hour after plus cost of fire fighting foam and oil dispersant liquids	0.0
Infrastructure	Ports & Harbours Operations		Late order charges may be charged if less than 12 hours notice is given in writing		15% surcharge (Calculated as per individual case)	15% surcharge (Calculated as per individual case)	0.0
Infrastructure	Ports & Harbours Operations		Bunker charges	per tug movement	rates available on application	rates available on application	
Infrastructure	Ports & Harbours Operations		Other		case by case basis	case by case basis	
Infrastructure	Ports & Harbours Operations						
Infrastructure	Ports & Harbours Operations	<b>Ships dues - Sullom Voe Harbour &amp; Gas Processing Plant</b>	Segregated ballast tankers	per gross tonne	1.81	1.81	0.0
Infrastructure	Ports & Harbours Operations		Other	per gross tonne	1.63	1.63	0.0
Infrastructure	Ports & Harbours Operations		(e) Vessels and barges working within the harbour limits in Yell Sound and not passing inward past number 5 buoy will be charged per gross tonne (Note: vessels transiting are not liable to charges)	per vessel	0.41	0.42	2.4
Infrastructure	Ports & Harbours Operations	<b>Ships dues - Applicable to all Harbours</b>	(a) Per gross ton	per vessel	0.50	0.50	0.0
Infrastructure	Ports & Harbours Operations		(b) Barges - Gross Tonnage by calculation or certificate	per vessel	0.50	0.50	0.0
Infrastructure	Ports & Harbours Operations		(c) Passenger vessels/Accommodation Barges – Long Term Rate (minimum 1 month stay – per GT per day)	per vessel	0.09	0.09	0.0
Infrastructure	Ports & Harbours Operations		(d)(i) Cruise Ships berthed at pier per gt	per vessel	0.50	0.14	-72.0
Infrastructure	Ports & Harbours Operations		(d)(ii) Cruise Ships at anchor within harbour per gt	per vessel	0.00	0.07	New Charge
Infrastructure	Ports & Harbours Operations		(e) Passengers disembarking per person - (tourist traffic/ Passenger liners only)	per passenger	2.69	1.65	-38.7
Infrastructure	Ports & Harbours Operations		(f)(i) Renewable Devices etc. If an ITC69 is available the charge will be per GT as 1(a) above, otherwise the following charge applies per metre per day up to 40 metres	a) per vessel up to and including 40 mtrs	0.00	1.90	New Charge
Infrastructure	Ports & Harbours Operations		(f)(ii) per metre per day for every metre over 40 metres	b) per vessel per additional meter over 40 mtrs		3.50	New Charge
Infrastructure	Ports & Harbours Operations		(g)(i) Yachts	a) per yacht up to and including 10 mtrs	10.00	10.50	5.0
Infrastructure	Ports & Harbours Operations		(g)(ii) Yachts	b) per yacht per additional meter over 10 mtrs	2.00	2.05	2.5
Infrastructure	Ports & Harbours Operations		(g) Minimum charge per entry in stay at any Pier or Harbour	per vessel	10.00	10.50	5.0
Infrastructure	Ports & Harbours Operations		(h) All vessels trading regularly on inter-island services per GT per berthing	per vessel	0.07	0.07	0.0

Directorate	Service	Activity	Charge	Unit	2016/17 Charge £	2017/18 Charge £	Variance %
Infrastructure	Ports & Harbours Operations		Live Fish Carriers - Annual compound rate charge		equivalent to 40 trips x gt rate	equivalent to 40 trips x gt rate	
Infrastructure	Ports & Harbours Operations		Fish Feed Ships - Annual compound rate charge		annual compound rate charge equivalent to 40 trips x qt rate	annual compound rate charge equivalent to 40 trips x qt rate	
Infrastructure	Ports & Harbours Operations		Salmon Cages Launched and Floating in Harbour per 4 day period	Up to 70 Metre Cage	44.95	46.07	2.5
Infrastructure	Ports & Harbours Operations		Salmon Cages Launched and Floating in Harbour per 4 day period	70 Metre Cage	45.32	46.45	2.5
Infrastructure	Ports & Harbours Operations		Salmon Cages Launched and Floating in Harbour per 4 day period	80 Metre Cage	52.67	53.99	2.5
Infrastructure	Ports & Harbours Operations		Salmon Cages Launched and Floating in Harbour per 4 day period	90 Metre Cage	59.29	60.77	2.5
Infrastructure	Ports & Harbours Operations		Salmon Cages Launched and Floating in Harbour per 4 day period	100 Metre Cage and over	65.87	67.52	2.5
Infrastructure	Ports & Harbours Operations		Registered fishing vessels	a) Up to and including 8m overall length	36.15	37.05	2.5
Infrastructure	Ports & Harbours Operations		Registered fishing vessels	b) In excess of 8m overall length, per metre or part of overall length	25.52	26.16	2.5
Infrastructure	Ports & Harbours Operations		Vessels regularly providing services within a Council Harbour	(over 8 metres overall length) - per gross tonne per calendar month or part thereof	3.39	3.47	2.4
Infrastructure	Ports & Harbours Operations		Pleasurecraft/unregistered vessels berthed within a Harbour Area, but not within an established Marina Per month – (minimum charge 6 months in all cases).	a) Up to and including 6 mtrs, per month	10.00	10.25	2.5
Infrastructure	Ports & Harbours Operations		Pleasurecraft/unregistered vessels berthed within a Harbour Area, but not within an established Marina Per month – (minimum charge 6 months in all cases).	b) Up to and including 9 mtrs, per month	15.00	15.38	2.5
Infrastructure	Ports & Harbours Operations		Pleasurecraft/unregistered vessels berthed within a Harbour Area, but not within an established Marina Per month – (minimum charge 6 months in all cases).	c) Up to and including 12 mtrs, per month	20.00	20.50	2.5
Infrastructure	Ports & Harbours Operations		Pleasurecraft/unregistered vessels berthed within a Harbour Area, but not within an established Marina Per month – (minimum charge 6 months in all cases).	d) Up to and including 15 mtrs, per month	25.00	25.63	2.5
Infrastructure	Ports & Harbours Operations		Pleasurecraft/unregistered vessels berthed within a Harbour Area, but not within an established Marina Per month – (minimum charge 6 months in all cases).	e) Over 15 mtrs, per month, per additional meter	1.66	1.70	2.4
Infrastructure	Ports & Harbours Operations		Any vessel continuously occupying a berth at a pier/or which does not leave the harbour limits within a 7 day period will then be liable for additional charges.	a) Under 10 mtrs Overall Length, per week or part thereof	8.00	8.20	2.5
Infrastructure	Ports & Harbours Operations		Any vessel continuously occupying a berth at a pier/or which does not leave the harbour limits within a 7 day period will then be liable for additional charges.	b) 10 mtrs but less than 20 mtrs, per week or part thereof	12.00	12.30	2.5
Infrastructure	Ports & Harbours Operations		Any vessel continuously occupying a berth at a pier/or which does not leave the harbour limits within a 7 day period will then be liable for additional charges.	c) 20 mtrs but less than 30 mtrs, per week or part thereof	25.00	25.63	2.5
Infrastructure	Ports & Harbours Operations		Any vessel continuously occupying a berth at a pier/or which does not leave the harbour limits within a 7 day period will then be liable for additional charges.	d) 30 mtrs but less than 40 mtrs, per week or part thereof	36.00	36.90	2.5
Infrastructure	Ports & Harbours Operations		Any vessel continuously occupying a berth at a pier/or which does not leave the harbour limits within a 7 day period will then be liable for additional charges.	e) 40 mtrs but less than 50 mtrs, per week or part thereof	54.00	55.35	2.5
Infrastructure	Ports & Harbours Operations		Any vessel continuously occupying a berth at a pier/or which does not leave the harbour limits within a 7 day period will then be liable for additional charges.	f) 50 mtrs and over, per day		200.00	New Charge
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual rate based on the qt bands	Up to 15 gt	224.27	229.80	2.5
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual rate based on the qt bands	16 gt to 30 gt	448.54	459.60	2.5
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual rate based on the qt bands	31 gt to 50gt	0.00	766.00	100.0
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual rate based on the qt bands	51 gt to 100 gt	0.00	1,532.00	100.0
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual rate based on the qt bands	101 gt to 150 gt	2,242.75	2,298.00	2.5

Directorate	Service	Activity	Charge	Unit	2016/17 Charge £	2017/18 Charge £	Variance %
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual <u>rate based on the qt bands</u>	151 gt to 200 gt	3,134.09	3,064.00	-2.2
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual <u>rate based on the qt bands</u>	201 gt to 300 gt	4,485.49	4,596.00	2.5
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual <u>rate based on the qt bands</u>	301 gt to 400 gt	5,980.65	6,128.00	2.5
Infrastructure	Ports & Harbours Operations		Vessels primarily engaged in the supply/operation or harvesting of farmed fish/farmed shellfish can apply for an annual <u>rate based on the qt bands</u>	401 gt to 500 gt	7,475.81	7,660.00	2.5
Infrastructure	Ports & Harbours Operations	<b>Goods dues - Applicable to all Harbours</b>	Salmon Farmers and Shellfish Farmers operating within or serviced from a harbour area but not making use of a Council pier or <u>landing place</u>	annually	229.94	235.69	2.5
Infrastructure	Ports & Harbours Operations		Vessels storing nets on any pier, outwith designated net mending areas	per net per day	43.15	44.23	2.5
Infrastructure	Ports & Harbours Operations		Where nets are stored in bins as provided by the Council the following bin rates apply	(a) per Glass Fibre Bin per annum	156.95	160.87	2.5
Infrastructure	Ports & Harbours Operations		Where nets are stored in bins as provided by the Council the following bin rates apply	(b) per Small Metal Bin (1.925m x 1.925m) per annum	343.10	351.68	2.5
Infrastructure	Ports & Harbours Operations		Where nets are stored in bins as provided by the Council the following bin rates apply	(c) per Large Metal Bin (1.925m x 2.60m) per annum	386.90	396.57	2.5
Infrastructure	Ports & Harbours Operations		Where nets are stored in bins as provided by the Council the following bin rates apply	(d) New Style Metal Bins (3.04m x 2.43m) per annum	609.55	624.79	2.5
Infrastructure	Ports & Harbours Operations		Where nets are stored in bins as provided by the Council the following bin rates apply	(e) Container Style Metal Bins per annum	0.00	900.00	New Charge
Infrastructure	Ports & Harbours Operations		Use of designated net mending area where not paying compounded dues or landing dues on that visit for first seven dates, thereafter the rates for use of hard standing areas will apply. Where excessive waste net materials are left behind after use of the net mending area vessels will be charged for collection and disposal of the materials	per net for the first seven days	91.99	94.29	2.5
Infrastructure	Ports & Harbours Operations		Fresh Fish - per £1.00 value ad valorem		0.025	0.025	0.0
Infrastructure	Ports & Harbours Operations		Farmed Fish - per tonne		14.33	14.69	2.5
Infrastructure	Ports & Harbours Operations		Farmed Fish - owners/agents/businesses who land at any Shetland Islands Council ports but do not declare landings. These charges will be calculated using assumed rates and values based on <u>records/information/data available</u>	per tonne estimated quantity	0.00	30.00	New Charge
Infrastructure	Ports & Harbours Operations		Fresh Shellfish - per £1.00 value ad valorem		0.025	0.025	0.0
Infrastructure	Ports & Harbours Operations		Fresh Shellfish - owners/agents of vessels 15 metres and under who send in weekly details of the weight/value of their landings, including place of landing, or who provide the Council with authorisation to access their landing information direct from the Marine Scotland/MMO will pay a reduced rate per £1.00 value ad valorem		0.000	0.002	New Charge
Infrastructure	Ports & Harbours Operations		Fresh Shellfish - owners/agents/businesses who land at any Shetland Islands Council ports but do not declare landings. These charges will be calculated using assumed rates and values based on <u>records/information/data available</u>	per £1.00 estimated value	0.000	0.040	New Charge
Infrastructure	Ports & Harbours Operations		Farmed Shellfish - per tonne (mussels etc)		4.57	4.68	2.4
Infrastructure	Ports & Harbours Operations		Farmed Shellfish - owners/agents/businesses who land at any Shetland Islands Council ports but do not declare landings. These charges will be calculated using assumed rates and values based on <u>records/information/data available</u>	per tonne estimated quantity		10.00	New Charge
Infrastructure	Ports & Harbours Operations		Any fish or shellfish landed outwith a Council pier and stored in the Fish market	per £1.00 value ad valorem	0.03	0.03	0.0
Infrastructure	Ports & Harbours Operations		Fishermen, vessel owners and agents are advised that if the value of fresh fish consigned through a Shetland Islands Council port is not declared within 1 calendar month of landing, a charge per box will be levied in lieu of the published dues.	per box	3.40	3.49	2.6



Directorate	Service	Activity	Charge	Unit	2016/17 Charge £	2017/18 Charge £	Variance %
Infrastructure	Ports & Harbours Operations		Vehicular Tractors, lorries, plant, motor cars and trailers (any goods which they might be carrying will be charged separately in accordance with the table of dues) per tonne		8.44	8.66	2.6
Infrastructure	Ports & Harbours Operations		Machinery – per tonne		4.22	4.33	2.6
Infrastructure	Ports & Harbours Operations		Bulk Materials Aggregates both coarse and fine, fertilisers, boulders and cement/sand - per tonne (bulk includes carriage in flexible intermediate bulk containers - FIBC's)		0.23	0.23	0.0
Infrastructure	Ports & Harbours Operations		Salmon Feed - per tonne		1.66	1.70	2.4
Infrastructure	Ports & Harbours Operations		Salmon Nets (from/to cages) per net		25.45	26.09	2.5
Infrastructure	Ports & Harbours Operations		Ice - per tonne		2.09	2.14	2.4
Infrastructure	Ports & Harbours Operations		Fuel/Gas Oil/Diesel - per tonne		1.97	2.02	2.5
Infrastructure	Ports & Harbours Operations		Live Animals		0.43	0.44	2.3
Infrastructure	Ports & Harbours Operations		Any other goods not specified above, per tonne		2.16	2.21	2.3
Infrastructure	Ports & Harbours Operations		Minimum charge on any one item		8.74	8.96	2.5
Infrastructure	Ports & Harbours Operations		Water - per tonne		2.16	2.21	2.3
Infrastructure	Ports & Harbours Operations		Water - Min Charge		11.31	11.59	2.5
Infrastructure	Ports & Harbours Operations		Where staff are required outwith normal working hours to provide Water an additional charge will apply		Rates available on application	Rates available on application	
Infrastructure	Ports & Harbours Operations	<b>Goods dues - Applicable to Scalloway Harbour</b>	Electricity supplied from power bollards	over a seven day period	7.20	7.31	1.5
Infrastructure	Ports & Harbours Operations		Where staff are required outwith normal working hours to provide Water or Electricity an additional charge will apply		Rates available on application	Rates available on application	
Infrastructure	Ports & Harbours Operations	<b>Use of Hard Standing Area - Applicable to all Harbours</b>	Outdoor Storage - Short Term - per square metre per day		0.23	0.24	4.3
Infrastructure	Ports & Harbours Operations		Outdoor Storage - Long Term (min 120 days) - per square metre per day NB: Long Term Storage rates only apply on receipt of a written request		0.09	0.09	0.0
Infrastructure	Ports & Harbours Operations		Trailers/Containers parked on Harbour property not engaged in loading/discharging of goods (unless a request for long term Storage is received) shall be liable for the following charge	(a) per day	5.05	5.18	2.6
Infrastructure	Ports & Harbours Operations		Trailers/Containers parked on Harbour property not engaged in loading/discharging of goods (unless a request for long term Storage is received) shall be liable for the following charge	(b) Minimum charge	7.20	7.38	2.5
Infrastructure	Ports & Harbours Operations		Salmon Cages under Construction Storage of parts before construction commences – as hard standing storage rates above.		As per applicable storage rates above	As per applicable storage rates above	
Infrastructure	Ports & Harbours Operations		Salmon Cages under Construction Whilst construction takes place	per day plus hard standing charge	79.35	81.33	2.5
Infrastructure	Ports & Harbours Operations	<b>Use of Hard Standing Area - Applicable to Scalloway Harbour</b>	Warehouse – Indoor Storage, Scalloway Short Term – per square metre per day		0.31	0.32	3.2
Infrastructure	Ports & Harbours Operations		Warehouse – Indoor Storage, Scalloway Long Term (min 120 days) - per square metre per day		0.10	0.10	0.0
Infrastructure	Ports & Harbours Operations		Bulk Cargo Shipments - However, to avoid any delay to the ship when bulk cargo is being handled e.g. sand, aggregate, limestone etc., the consignee/shipper shall be assigned an area of the quay for stock piling purposes at the rate of 400m² per 1000 tonnes. The shipper shall be responsible for clearing up the designated area after the total cargo has been shipped. One week (7 days) per cargo will be allowed free of hard standing storage fees. Any cargo remaining after one week will attract hard standing storage dues at the above storage rates.		As per applicable storage rates above	As per applicable storage rates above	
Infrastructure	Ports & Harbours Operations	<b>Charges for Harbour Craft and Plant - Applicable to Sullom</b>	Craft/Equipment - Hire of the Pilot/Harbour Launch	per hour or part thereof	390.19	399.94	2.5

Directorate	Service	Activity	Charge	Unit	2016/17 Charge £	2017/18 Charge £	Variance %
Infrastructure	Ports & Harbours Operations	<b>Voe Harbour</b>	Craft/Equipment - Hire of a Mooring Boat	per hour or part thereof	138.33	141.79	2.5
Infrastructure	Ports & Harbours Operations		Craft/Equipment - Hire of Sullom Shearwater (Subject to availability)	per hour or part thereof	138.33	141.79	2.5
Infrastructure	Ports & Harbours Operations		Craft/Equipment - Hire of Fork Lift Truck		45.02	46.15	2.5
Infrastructure	Ports & Harbours Operations		Hire of the Marine Travel Lift	per hour or part thereof	152.50	156.31	2.5
Infrastructure	Ports & Harbours Operations	<b>Charges for Harbour Craft and Plant - Applicable to Scalloway Harbour</b>	Craft/Equipment - Hire of Scalloway Harbour Launch	per hour or part thereof	138.33	141.79	2.5
Infrastructure	Ports & Harbours Operations		Craft/Equipment - Hire of the Scalloway Harbour Launch to assist berthing	per hour or part thereof	184.07	188.67	2.5
Infrastructure	Ports & Harbours Operations		Craft/Equipment - Hire of Fork Lift Truck	per hour or part thereof	45.02	46.15	2.5
Infrastructure	Ports & Harbours Operations		Craft/Equipment - Hire of power washers	per hour or part thereof	20.70	21.22	2.5
Infrastructure	Ports & Harbours Operations	<b>Security Charge - Applicable to All Harbours</b>	Security Charge - (a) Applicable to all vessels, not belonging to the Authority, that are required to report to the Harbour Authority under ISPS regulations and that <u>are not on annual dues.</u>	per visit	63.00	64.50	2.4
Infrastructure	Ports & Harbours Operations		Security Charge - (b) Applicable to all vessels, not belonging to the Authority, that are required to report to the Harbour Authority under ISPS regulations and have <u>paid annual dues.</u>	per annum	63.00	64.50	2.4
Infrastructure	Ports & Harbours Operations	<b>Access - Applicable to All Harbours</b>	Gangways - where available and supplied	per day	37.58	38.52	2.5
Infrastructure	Ports & Harbours Operations		Gangways - where available and supplied	per week	112.76	115.58	2.5
Infrastructure	Ports & Harbours Operations		Personnel access control barriers - where available per day. Long Term Rates <u>available on request</u>	per day	3.77	3.86	2.4
Infrastructure	Ports & Harbours Operations	<b>Fenders - Applicable to All Harbours</b>	Fenders	per day	69.00	70.73	2.5
Infrastructure	Ports & Harbours Operations	<b>Ship to Ship Transfers of Oil - Sullom Voe Harbour</b>	Ship-to-ship transfers of oil at a Sullom Voe Terminal jetty, excluding bunker transfers (a) Import vessel(s) per gross cargo tonne		Free of Charge	Free of Charge	0.0
Infrastructure	Ports & Harbours Operations		Ship-to-ship transfers of oil at a Sullom Voe Terminal jetty, excluding bunker transfers (b) Export vessel		0.40	0.40	0.0
Infrastructure	Ports & Harbours Operations		Where an export tanker loads crude ex shore tankage before or after a ship-to-ship transfer	Import vessel(s) per gross cargo tonne	Free of Charge	Free of Charge	0.0
Infrastructure	Ports & Harbours Operations		Where an export tanker loads crude ex shore tankage before or after a ship-to-ship transfer	Export vessel per gross tonne	0.40	0.40	0.0
Infrastructure	Ports & Harbours Operations		Where an export tanker loads crude ex shore tankage before or after a ship-to-ship transfer	Export vessel will be moved once	Free of Charge	Free of Charge	0.0
Infrastructure	Ports & Harbours Operations		Hire of craft to transfer hoses and fenders to/from vessels involved in Ship-to-Ship operations Deployment of materials		£1086.25 (includes hire of vessel/s up to 3 hours). Hourly rate of hire thereafter £329.60 <u>per vessel</u>	£1086.25 (includes hire of vessel/s up to 3 hours). Hourly rate of hire thereafter £329.60 <u>per vessel</u>	0.0
Infrastructure	Ports & Harbours Operations		Hire of craft to transfer hoses and fenders to/from vessels involved in Ship-to-Ship operations retrieval of materials		£706.58 (includes hire of vessel/s up to 2 hours). Hourly rate of hire thereafter £329.60 <u>per vessel</u>	£706.58 (includes hire of vessel/s up to 2 hours). Hourly rate of hire thereafter £329.60 <u>per vessel</u>	0.0
Infrastructure	Ports & Harbours Operations	<b>Mooring Rates - Sullom Voe Harbour</b>	At any one of the oil loading jetties	per Gross Tonne, per mooring operation	0.06	0.06	0.0
Infrastructure	Ports & Harbours Operations		At any other jetty - per mooring boat per hour or part thereof		252.92	252.92	0.0
Infrastructure	Ports & Harbours Operations		At any jetty but not requiring a mooring boat per hour or part thereof		116.92	116.92	0.0
Infrastructure	Ports & Harbours Operations	<b>Pilotage Charges - Sullom Voe Harbour</b>	For piloting a vessel inwards or outwards in the Harbour Area and for each piloted <u>movement within the harbour</u>	per gross tonne	0.20	0.20	0.0
Infrastructure	Ports & Harbours Operations		For piloting a vessel inwards or outwards in the Harbour Area and for each piloted <u>movement within the harbour</u>	Minimum charge per act of pilotage	311.68	311.68	0.0
Infrastructure	Ports & Harbours Operations		When a pilot is requested for the departure, moving or arrival of a vessel and the vessel fails to move or arrive within one hour of the stated time of departure, move or arrival;	per hour	183.99	183.99	0.0
Infrastructure	Ports & Harbours Operations		When a pilot is requested and the requirement is cancelled after the pilot has <u>set out to undertake pilotage;</u>	per hour	183.99	183.99	0.0
Infrastructure	Ports & Harbours Operations		For detention aboard ship of a pilot by request of the Master, Owner or Agent and no pilotage service is being rendered, and	per hour	183.99	183.99	0.0

Directorate	Service	Activity	Charge	Unit	2016/17 Charge £	2017/18 Charge £	Variance %
Infrastructure	Ports & Harbours Operations		When a pilot is in attendance on board a vessel berthed alongside during periods of severe weather.	per hour	183.99	183.99	0.0
Infrastructure	Ports & Harbours Operations	<b>Pilotage Charges - Scalloway Harbour</b>	for piloting a vessel up to and including 300 Gross Tonnes inwards or outwards in the Pilotage District, to or from either an anchorage, buoy or berth and for each piloted movement within the harbour	per act of pilotage	42.83	43.90	2.5
Infrastructure	Ports & Harbours Operations		for piloting a vessel 301 Gross Tonnes and over, inwards or outwards in the Pilotage District, to or from either an anchorage, buoy or berth and for each piloted movement within the harbour	per gross tonne	0.13	0.13	0.0
Infrastructure	Ports & Harbours Operations		When a pilot is requested for the departure, shifting or arrival of a vessel and the vessel fails to move or arrive within one hour of the stated time of departure, shift or arrival;	per hour	42.83	43.90	2.5
Infrastructure	Ports & Harbours Operations		When a pilot is requested and the request is cancelled after the pilot has set out to undertake pilotage, and	per hour	42.83	43.90	2.5
Infrastructure	Ports & Harbours Operations		For detention aboard ship of a pilot by request of the Master, Owner or Agent and no pilotage service is being rendered.	per hour	42.83	43.90	2.5
Infrastructure	Ports & Harbours Operations	<b>Boarding and Landing Charges - Sullom Voe Harbour</b>	(a) per gross tonne		0.08	0.08	0.0
Infrastructure	Ports & Harbours Operations		(b) Minimum charge per act of pilotage		311.68	311.68	0.0
Infrastructure	Ports & Harbours Operations		If the pilot launch is detained under any of the circumstances as mentioned in paragraph two of the scale of charges for pilotage	For each hour or part thereof	693.26	693.26	0.0
Infrastructure	Ports & Harbours Operations	<b>Boarding and Landing Charges - Scalloway Harbour</b>	For each act of pilotage undertaken every vessel shall pay a boarding fee or a landing fee .	per hour	138.33	141.79	2.5
Infrastructure	Ports & Harbours Operations		If the pilot launch is detained by virtue of any of the circumstances in paragraph three of the scale of pilotage charges, a charge shall apply.	per hour	138.33	141.79	2.5
Infrastructure	Ports & Harbours Operations	<b>Administration charge</b>	Administration charge		Internal Only - variable	Internal Only - variable	
Infrastructure	Ports & Harbours Operations	<b>Jetty Recharge</b>	Jetty recharge		Internal Only - variable	Internal Only - variable	
Infrastructure	Ports & Harbours Operations	<b>Interest</b>	Interest on overdue invoices		Internal Only - variable	Internal Only - variable	
Infrastructure	Ports & Harbours Operations	<b>Lease</b>	Lease		Internal Only - variable	Internal Only - variable	
Infrastructure	Ports & Harbours Operations	<b>Rent</b>	Rent		Internal Only - variable	Internal Only - variable	