



MINUTES

B - PUBLIC

Policy and Resources Committee

Auditorium, Shetland Museum and Archives, Hay's Dock, Lerwick

Tuesday 7 March 2017 at 10am

Present:

G Robinson	A Cooper
S Coutts	C Smith
G Smith	T Smith
M Stout	V Wishart

Apologies:

None

In Attendance:

M Boden, Chief Executive
S Bokor-Ingram, Director of Community Health and Social Care
C Ferguson, Director of Corporate Services
M Sandison, Director of Infrastructure Services
J Belford, Executive Manager – Finance
D Bell, Executive Manager – Human Resources
D Irvine, Executive Manager – Economic Development
J Riise, Executive Manager – Governance and Law
R Sinclair, Executive Manager – Capital Programme
H Tait, Team Leader – Accountancy
C Bain, Treasury Accountant
J Macleod, Performance and Improvement Adviser
S Keith, Project Officer
J Dunn, Project Officer
C Anderson, Senior Communications Officer
L Adamson, Committee Officer

Also in Attendance:

H Sutherland, Head of Planning and Modernisation, NHS Shetland

Chairperson

Mr Robinson, Leader, as Chair of the Committee presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

None

Minutes

The minutes of the meeting held on 13 February 2017 were approved on the motion of Mr Cooper, seconded by Ms Wishart.

19/17 **Executive and Corporate Services Department**
Performance Overview Report 9 Month / 3rd Quarter 2016/17

The Committee considered a report by the Director of Corporate Services (CRP-06-17-F) which summarised the activity and performance of the Executive and Corporate Services Department for the 3rd Quarter of 2016/17.

The Director of Corporate Services introduced the report.

During debate, comments were made on the lack of achievement on broadband coverage in Shetland within this Council, and on the issues going forward to meet the Scottish Government's R100 target, to reach 100% of households by 2021. The success in terms of the lobbying strategy was however acknowledged. Mr C Smith made reference to a recent presentation he had attended on Broadband Coverage in Shetland by Mr I Brown, Shetland Broadband, and suggested that this would be a worthwhile presentation to a future meeting of the Committee.

Reference was made to Section 4.3 of the report, where reassurance was given in terms of monitoring of services and staff since the move from 8 North Ness. While it was noted that the move had been well handled, comment was made on the lack of office accommodation for Members, which was an issue to be considered in time for the new Council.

Decision:

The Committee **NOTED** the report.

20/17 **Management Accounts for Community Health and Social Care 2016/17 –**
Projected Outturn at Quarter 3

The Committee considered a report by the Executive Manager –Finance (F-020-17-F), which enabled the Committee to monitor the financial performance of services within the Community Health and Social Care Directorate to ensure that Members are aware of forecast income and expenditure and the impact that this will have with regard to delivering the approved budget.

After hearing the Executive Manager – Finance summarise the main terms of the report, the Committee noted the report.

Decision:

The Committee **NOTED** the report.

21/17 **Management Accounts for Policy & Resources Committee 2016/17 - Projected**
Outturn at Quarter 3

The Committee considered a report by the Executive Manager –Finance (F-024-17-F), which enabled the Committee to monitor the financial performance of services within its remit to ensure that Members are aware of the forecast income and expenditure and the impact that this will have with regard to delivering the approved budget.

The Executive Manager – Finance summarised the main terms of the report.

Reference was made to Appendix 1, to the Projected Revenue Outturn Position of £676k for Training, where requests were made for a breakdown of the training provided in Shetland, and of training provided at the NAFC, Shetland College and Train Shetland, and also on course types and deliverer.

In response to a question, the Director of Infrastructure Services advised on the elements of manila training provided at the NAFC Marine Centre. She explained that as the NAFC does not have the required fire fighting arrangements, discussions are taking place to ascertain whether facilities at Sumburgh airport could be utilised in order for the full course to be delivered in Shetland. A Member commented on the importance to make full use of the Colleges in Shetland, and he acknowledged the effort being made for full delivery of the manila training locally.

During the discussion, a suggestion was made for future reporting to include further detail on training, and in that regard, a request was made for information on the amount of training provided within and outwith Shetland.

Reference was made to Section 4.7 of the report, where clarity was sought in terms of the allocation of £47k for recruitment costs from the contingency budget. The Executive Manager – Finance advised on the separate provision for off-island recruitment and relocation where Human Resources hold a modest budget, however this allocation is set aside to meet increased recruitment costs throughout the Council.

Decision:

The Committee **NOTED** the report.

22/17

Shetland Islands Council Overall Management Accounts 2016/17 - Projected Outturn at Quarter 3

The Committee considered a report by the Executive Manager – Finance (F-028-17-F), which presented the overall Council projected financial position as at Quarter 3.

The Executive Manager – Finance summarised the main terms of the report.

Comments were made on the under spending on budgets both this financial year and the previous financial year, at a time of extreme pressure when the Council is going to communities to make savings. In that regard it was questioned whether the budget process needed to be more accurate in the next Council. While he acknowledged the underspend identified and the forecast to underspend again this financial year, the Executive Manager – Finance advised on the robust budget setting process that has been undertaken. He confirmed that lessons have been learned, and advantage had been taken of this underspend position in planning the 2017/18 budget, the aim being to manage expenditure as close to budget as possible.

In response to comments, the Director of Corporate Services acknowledged the under utilisation of the Spend to Save /Funding for Change budgets. She suggested that this could be due in part to management capacity to undertake work

on projects to get them to the proposals stage and also on unforeseen bigger pieces of work which have had opportunity costs. However she said that she remains optimistic that the budget provision will stand the Council in good stead to progress the Business Transformation Programme and Service Redesign. During the discussion Members commented on the need for dedicated resources to lead on the Spend to Save Scheme. The Director of Corporate Services advised that the Spend to Save process is technically managed by the Executive Manager – Finance in terms of the CMT role, and that a programme will be put together to be approached in a collaborative manner and given due priority going forward. In response to comments, the Director of Corporate Services advised on a new online training programme, which offers a series of modules to support staff to develop and build on skills, to develop key requirements, including elements to be an effective change manager.

During debate, the Leader commented on the excellent set of accounts, and that he welcomed the increased income from the Gas Plant. He then referred to a recent Audit Scotland report, which reported that Shetland has endured cuts of 23% since 2010/11, which shows the challenges the Council has had to face. The Leader thanked Members and officers in delivering a remarkable achievement for the Council. He added however, that there was no room for complacency as there will be challenges ahead.

On the motion of Mr Robinson, seconded by Mr Cooper, the Committee approved the recommendation in the report.

Decision:

The Committee **RECOMMENDED** that the Council resolve to review the Management Accounts showing the projected outturn position at quarter 3.

23/17 Shetland Islands Council Medium Term Financial Plan 2016/17 -2021/22

The Committee considered a report by the Executive Manager – Finance (F-036-17-F), which set out the financial framework within which the Council is expected to operate over the next 5 years and to present a financial strategy that will help to deliver services within the financial constraints that have been forecast.

In introducing his report, the Executive Manager – Finance gave a presentation to Committee entitled “Medium Term Financial Plan 2016/17 to 2021/22” (*copy of slides attached as Appendix A*). He advised Committee on the components of the MTFP, the context of budget setting, Scottish Government funding in terms of the impact on Shetland year on year and comparisons with other Local Authorities, projections on the gap in income and expenditure by 2020/21 giving the worse and best scenarios. The Committee also noted the actions and focus going forward and the challenges in the coming years.

During the discussion, comment was made on the clear message with the endorsement of the MTFP on the danger to continue with salami slicing, which should be avoided, and on the need for proper financial planning going forward. It was also suggested that the Policy and Resources Committee, irrespective of the funding position being faced by the Council, need to encourage the Scottish Government to address the funding issues, and a plea was made for the new Council to take a corporate approach in lobbying the Scottish Government rather than each Committee Chair taking forward their particular issues.

Mr Cooper referred to a discussion at Development Committee where a report recommended the Committee to commend a document to the new Council for approval. In that regard, he advised on the need for the new Council to embrace the MTFP, as he said with the 6 month rule a decision made today could not be changed until September. He suggested therefore that the Committee endorse the MTFP today, and for the new Council to debate and adopt the Plan prior to the summer recess. During the discussion, some Members agreed with this stance, for the MTFP to have full consideration by the new Council before the recess.

During the discussion, it was advised that the MTFP provides the framework to direction, with the Corporate Plan and Directorate Plan outcomes being the focus. Comment was also made that the MTFP was a major success, in getting Council spending under control, and would give a clear message to the incoming Council on the route to be followed from day one.

Mr Coutts moved that the Committee approve the recommendations in the report. Mr Robinson seconded.

Mr Cooper moved, as an amendment, that the Committee approve the recommendations in the report, with the addition of 1.1.5, namely “that the new Council are given the opportunity to review the MTFP before the summer recess 2017/18”. Mr C Smith seconded.

After summing up, voting took place by a show of hands, and the result was as follows:

Amendment (Mr Cooper)	4
Motion (Mr Coutts)	4

The Leader used his casting vote in favour of the motion.

Decision:

The Committee **RECOMMENDED** that the Council resolves to adopt the Medium Term Financial Plan by:

- approving the principles of the Plan set out in section 2.2 of the Medium Term Financial Plan;
- approving the assumptions on income and expenditure which underpin the Plan set out in sections 4, 5, 6 and 7 of the Plan;
- approving the Financial Strategy set out in Section 13 of the Plan; and,
- approving the Financial Targets as detailed in Appendix B.

24/17

Long-Term Revenue and Capital Planning – Update

The Committee considered a report by the Executive Managers – Finance and Capital Programme (F-039-17-F), which provided an update on the work that has taken place to review the Council’s Long Term Financial Plan (LTFP), and incorporates the Long Term Asset Investment Plan (LTAIP) position.

The Executive Manager – Finance summarised the main terms of the report, highlighting the recommendation based on Scenario 1 for long term asset investment planning at £6.5m per annum, and to the further recommendations outlined in Section 2.16.

In response to a question regarding the long term sustainability of the £100m roads asset, the Director of Infrastructure Services acknowledged that the revenue maintenance to keep the roads at an acceptable level will not be sufficient and she advised on the work being undertaken to maintain the local network in terms of scanning surveys and targeting resources. She said however that this would not be sustainable and that maintenance of the Scottish roads network was a national issue currently being reviewed by the Scottish Government. The Executive Manager – Finance acknowledged that over time there may have to be a requirement for capital investment in the roads network.

In response to a question, the Executive Manager – Finance advised on the inclusion of the Pension Fund at Section 2.16 of the report, for a review to be undertaken on Employer discretions.

On the motion of Mr Robinson, seconded by Mr Stout, the Committee approved the recommendation in the report.

Decision

The Committee:

- **NOTED** the progress made by the Executive Manager – Finance and Executive Manager – Capital Programme in reviewing the Council's Long Term Financial Plan (LTFP) and developing a Long Term Asset Investment Plan (LTAIP); and
- **RECOMMENDED** that the Council RESOLVES to adopt the recommendations, as set out in section 2.16.

25/17

Shetland Islands Health and Social Care Partnership: Joint Strategic Commissioning Plan, excluding the Financial Plan and Service Delivery Plans

The Committee considered a report by the Head of Planning and Modernisation, NHS Shetland (CC-17-17) which presented the Joint Strategic Commissioning Plan.

The Director of Community Health and Social Care introduced the report.

The Head of Planning and Modernisation, NHS Shetland, advised that the Committee had approved the Plan, in principle, in February 2017. She reported that the service plans have now been developed being generally a continuation of the current service arrangements, but the financial plan is still work in progress.

During the discussion, the Director of Community Health and Social Care reported on the challenges ahead in terms of redesign and to find efficiencies while meeting the aspirations for services in Shetland. The Head of Planning and Modernisation advised on the priority area in the Local Outcomes Improvement Plan (LOIP) in terms of early intervention, and to hold onto investment in those areas at this time to respond to actual demand now and into the future.

On the motion of Mr C Smith, seconded by Mr Robinson, the Committee approved the recommendation in the report.

Decision

The Committee **RECOMMENDED** that the Council approves the Shetland Islands Health and Social Care Partnership's Joint Strategic Commissioning Plan.

26/17

Annual Investment and Treasury Strategy for 2017/18

The Committee considered a report by the Executive Manager – Finance (F-032-17-F), which presented the Annual Investment and Treasury Strategy for the Council to be followed for the financial year 2017/18.

The Executive Manager – Finance summarised the main terms of the report. In referring Members to recommendation 2.1(c), he confirmed that no changes have been made to the existing Borrowing Policy.

In response to a question, the Executive Manager – Finance advised on the Principles signed up to by Fund Managers, which includes ethical and environmental policies.

On the motion of Mr Robinson, seconded by Mr C Smith, the Committee approved the recommendations in the report.

Decision

The Committee **RECOMMENDED** that the Council RESOLVES to:

- Approve the Annual Investment Strategy Statement to be followed for the financial year 2017/18, as set out in Appendix 1 section 2.
- Approve the Treasury Management Strategy to be followed for the financial year 2017/18, as set out in Appendix 1 section 3.
- Review the Borrowing Policy to be followed for the financial year 2017/18, as set out in Appendix 1 section 4.
- Approve the Treasury Management Prudential Indicators for 2016/17 to 2019/20, as set out in Appendix 1 section 5.
- Review the four clauses within the CIPFA Code of Practice as set out in Appendix 1 section 6.
- Review the Treasury Management Policy Statement as set out in Appendix 1 section 7, and
- Review the Statement of Treasury Management Practices as set out in Appendix 1 section 8.

27/17

Local Government in Scotland, Financial Overview 2015/16

The Committee considered a report by the Executive Manager – Finance (F-033-F), which presented the Accounts Commission report "Local Government in Scotland – Financial Overview 2015/16", providing a high-level, independent view of councils financial performance and position in 2015/16.

The Executive Manager – Finance summarised the main terms of the report.

During debate, the Leader referred the Committee to Section 84 of the Accounts Commission report, namely "Our analysis therefore indicates that by 2018/19, over a third of councils will face a funding gap that exceeds their General Fund reserves", which he said was a sobering statement.

On the motion of Mr Robinson, seconded by Mr Stout, the Committee approved the recommendation in the report.

Decision

The Committee **RESOLVED** to instruct the Corporate Management Team to take account of the key findings and messages in their work across the Council.

28/17 Council Investment Review for Quarter to December 2016

The Committee considered a report by the Executive Manager – Finance (F-027-17-F), which enabled review of the investment position and performance of the Council's long term external investments, managed on its behalf by Fund Managers, for the quarter to December 2016.

The Executive Manager – Finance summarised the main terms of the report. In response to a question, the he advised that BlackRock's annual management fee reduction would be approximately £160k.

On the motion of Mr Robinson, seconded by Mr Stout, the Committee approved the recommendation in the report.

Decision

The Committee **RESOLVED** to consider the outcome of this quarterly review.

29/17 Zetland Educational Trust – Investment of Reserves

The Committee considered a report by the Executive Manager – Finance (F-035-17-F), which presented a review of the Zetland Educational Trust (ZET) investment options.

The Executive Manager – Finance summarised the main terms of the report.

Ms Wishart thanked Mr T Smith, who had initially sought the review of ZET, and the financial team involved in exploring the alternative investment options. Ms Wishart moved that the Committee approve the recommendation in the report. Mr T Smith seconded.

Decision

The Committee **RESOLVED** to approve the investment of the Zetland Educational Trust reserves with Baillie Gifford in their Corporate Bond Fund.

30/17

Fresh/Caught Shellfish Landing Dues 2017/18

The Committee considered a report by the Acting Executive Manager – Ports and Harbours and the Executive Manager – Finance (PH-04-17-F), which presented proposals for caught shellfish landing charges for 2017/18.

The Director of Infrastructure Services introduced the report. In referring to the Decision Note, tabled at the meeting, she outlined the recommendation from Harbour Board, namely approval of “Proposal 1 - Caught Shellfish - discounted ad valorem rate - Vessels under 15 metres who undertake to provide weekly details of the weight/value of their caught shellfish landings directly to the Council, including place of landing, or who provide the Council with authorisation to access their landing information from the relevant agent/buyer will qualify for a reduced ad valorem rate of 2% or face a charge of £30 per landing for undeclared landings; and, the removal of the Live Fish/Fish Feed x 40 trip charges to provide clarity for aquaculture vessel charting as set out in 2.4 of the report”.

In response to a question, the Director of Infrastructure Services advised that in the majority of cases, it would be beneficial to the shell fishermen to declare their landings, rather than pay a £30 landing charge for undeclared landings. In that regard, a comment was made on the need to get that message across to the shell fishermen.

On the motion of Mr Cooper, seconded by Mr C Smith, the Committee approved the recommendation from the Harbour Board.

The Leader thanked Mr Cooper for his work and engagement with the industry to reach this result.

Decision

The Committee **RESOLVED** to recommend to Council:

- Proposal 1 - Caught Shellfish - discounted ad valorem rate - Vessels under 15 metres who undertake to provide weekly details of the weight/value of their caught shellfish landings directly to the Council, including place of landing, or who provide the Council with authorisation to access their landing information from the relevant agent/buyer will qualify for a reduced ad valorem rate of 2% or face a charge of £30 per landing for undeclared landings; and
- The removal of the Live Fish/Fish Feed x 40 trip charges to provide clarity for aquaculture vessel charting as set out in 2.4 of the report.

31/17

Introduction of an Appeals Process to Shetland Islands Council Job Evaluation Procedure

The Committee considered a report by the Executive Manager – Human Resources (HR-06-17-F), which presented an appeals procedure for the Job Evaluation process.

The Executive Manager – Human Resources summarised the main terms of the report. In response to a question, the Executive Manager – Human Resources advised on the rationale for the Appeals Panel Chair to be a rotating role between management and the Trade Union, rather than an independent Chair.

On the motion of Mr Robinson, seconded by Mr Stout, the Committee approved the recommendations in the report.

Decision

The Committee **RESOLVED** to:

- approve the introduction of an Appeals Procedure into the Job Evaluation Processes, based on the Model procedure endorsed by the SJC.
- note the progress and future actions required on the implementation of the 3rd edition of the Scottish Joint Council (SJC) Job Evaluation Scheme as it applies to all Shetland Islands Council staff covered by the Single Status Agreement.
- delegate authority to the Chief Executive, or his nominee, to amend the approved Appeals Procedure in terms of any such matters that may be requested by the Employee's Joint Consultative Committee, in consultation with the Leader.

32/17

Equal Pay Statement 2017-2021

The Committee considered a report by the Executive Manager – Human Resources (HR-02-17-F), which presented a revised Equal Pay Statement for 2017 to 2021.

The Executive Manager – Human Resources summarised the main terms of the report.

During debate, comments were made on the important information within the report, which have been discussed at recent meetings of the Employees JCC, and on importance for the Action Plan to have buy-in from officers and Members.

On the motion of Mr Robinson, seconded by Mr G Smith, the Committee approved the recommendation in the report.

Decision

The Committee **RESOLVED** to:

- approve the Equal Pay Statement 2017-2021,
- delegate to the Chief Executive, or his nominee, to amend the approved Equal Pay Statement 2017-2021 in the event of any such matters which may be requested by the Employee's Joint Consultative Committee, the college Lecturer's Joint Consultative Committee, or the Local Negotiating Committee for Teachers, in consultation with the Leader and the Chairs/Joint Chairs of those consultative bodies.

Asset Investment Plan, Gateway Process – Business Cases

The Committee considered a report by the Executive Manager – Capital Programme (CPS-02-17-F-F), which presented two projects, namely, Leirna Life Extension, and Terminal Linkspan Life Extension, that have been considered by the Council's Asset Investment Group (AIG) based on the submission of Business Case documentation.

The Executive Manager – Capital Programme introduced the report.

In response to questions, it was advised that any income from the Fair Funding campaign through the Scottish Government could be offset against maintenance costs, and in terms of assistance for any emergent capital works, to approach Transport Scotland, through the Scottish Government.

During the discussion, the Director of Infrastructure Services advised on the need for the Terminal Linkspan Life Extension works to be reprioritised, ahead of the other works on ferries.

During debate, comment was made on the immediacy for the projects to progress, which it was acknowledged were critical to the economic wellbeing of the islands.

Mr Coutts moved that the Committee approve the recommendation in the report. Ms Stout seconded.

Decision

The Committee **RECOMMENDED** that the Council resolves to approve the two projects for implementation.

Accounts Commission and other External Audit Reports – Best Value Reports - East Dunbartonshire Council and Falkirk Council -December 2016

The Committee considered a report by the Director of Corporate Services (CRP-08-17-F) which presented the findings of the Best Value reports for East Dunbartonshire and Falkirk Councils published by the Accounts Commission in December 2016.

The Director of Corporate Services summarised the main terms of the report.

During the discussion, comments were made on the very timely and relevant report, which supports the need for change in terms of the Business Transformation Programme. The proposals for Member involvement and buy in to drive the process forward were welcomed, and for both Members and officers to take forward a mutually agreed Programme. Mr Stout moved that the Committee approve the recommendations in the report. Mr Robinson seconded.

Decision

The Committee **RESOLVED** to approve the proposals in the report and its Appendices including specifically:

- that the Leader and Deputy Leader of the Council are members of the Sounding Board of the Business Transformation Programme;

- that the Leader, the Chairs of Education and Families Committee, Development Committee, Environment and Transport Committee and of the Health and Social Care Partnership Integration Joint Board are members of the Sounding Board for the Service Redesign Programme and that their vice-chairs act as substitutes as required;

The Committee **NOTED** that :

- reports on the progress of the Council's Business Transformation Programme will be presented to meetings of the Policy and Resources Committee as part of the quarterly performance monitoring cycle of meetings; and
- summary reports on the Service Redesign Programme will be reported similarly to the Policy and Resources Committee with detailed reports presented to each of the Council's Service Committees and the IJB as required/appropriate to their remit.

35/17

Corporate Risk Register

The Committee considered a report by the Director of Corporate Services (CRP-05-17-F) which presented the current Corporate Risk Register.

The Director of Corporate Services introduced the report.

Decision

The Committee **NOTED** the report.

The Leader took this opportunity to thank the Committee for the hard work during this Council term, and advised that many issues have been tackled and resolved, which was a credit to the Committee. He also thanked the officers for their contributions.

Mr Robinson moved that in order to avoid the disclosure of exempt information, the Committee resolve to exclude the public in terms of the relevant legislation during consideration of the following items of business. Mr Stout seconded.

36/17

Confidential Risks

The Committee considered a report by the Director of Corporate Services, which presented information with regard to risk where the information is confidential, commercially sensitive or otherwise exempt from publication.

In introducing the report, the Director of Corporate Services advised that a detailed report on the progress being made to resolve issues at 8 North Ness would be presented at tomorrow's Council meeting.

In response to questions, the Director of Corporate Services acknowledged the limitations on accommodation for Members since the relocation of staff from 8 North Ness, but advised that the Executive Manager – Capital Programme will be looking

at all accommodation requirements going forward to make best use of resources. In that regard, she advised that the Council's accommodation strategy is an active piece of work in the Business Transformation Programme. Reference was then made to the decisions to be taken in the new Council in terms of a number of property lease arrangements, and on proposals to develop at the Knab site.

In response to a question, it was advised that there have been no updates to the risk to the Pension Fund with regard to admitted bodies (R0006), however it was anticipated this was an area to be reviewed in the new Council.

Decision:

The Committee **NOTED** the report.

37/1

Commissioning and Procurement Framework – Request to Extend Contracts

The Committee considered a report by the Director of Corporate Services, which presented proposals to extend four existing contracts.

The Director of Corporate Services summarised the main terms of the report.

During the discussion, the Director of Corporate Services advised on robust contractual arrangements going forward, and gave assurance on the high level criteria to be met.

On the motion of Mr Stout, seconded by Mr Robinson, the Committee approved the recommendations in the report.

Decision:

The Committee **RECOMMENDED** that the Council resolve to suspend Contract Standing Orders in order to:

- Approve a contract extension of up to one year to Crossreach for the purposes outlined in this report with effect from 1 April 2017;
- Approve a contract extension of up to one year to COPE Ltd for the purposes outlined in this report with effect from 1 April 2017;
- Approve a contract extension of up to one year to Hjaltland Trading Ltd for the purposes outlined in this report with effect from 1 April 2017;
- Approve a contract extension of up to one year to Shetland Women's Aid for the purposes outlined in this report with effect from 1 April 2017;

The Committee **NOTED** the detailed work to be undertaken by Commissioning Officers on the above contracts in line with the Commissioning and Procurement Framework during financial year 2017/18.

38/17

Management Agreement for Community Quota Scheme

The Committee considered a report by the Executive Managers – Economic Development and Finance, which presented the Management Agreement between

the Council and the Shetland Fish Producers Organisation Ltd (SFPO) for Community Quota scheme.

The Executive Manager – Economic Development introduced the report.

On the motion of Mr C Smith, seconded by Mr Cooper, the Committee approved the recommendation in the report

Decision:

The Committee **RESOLVED** to approve the updated Management Agreement between the Shetland Islands Council (Council) and Shetland Fish Producers Organisation Ltd (SFPO) for the Community Quota Scheme (the Scheme).

The meeting concluded 12.40 pm.

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Chair