

MINUTES - PUBLIC

Meeting	Integration Joint Board Audit Committee
Date, Time and Place	Thursday 21 September 2017 at 10.00am Bressay Room, NHS Shetland HQ, Burgh Road, Lerwick
Present [Members]	<p><u>Voting Members</u> Natasha Cornick Shona Manson Emma Macdonald</p> <p><u>Non-Voting Members</u> Simon Bokor-Ingram, IJB Chief Officer Karl Williamson, IJB Chief Financial Officer</p>
In attendance [Observers/Advisers]	Jonathan Belford, Executive Manager – Finance, SIC Jan Riise, Executive Manager – Governance & Law, SIC Crawford McIntyre, Executive Manager – Audit, Risk and Improvement, SIC Jaine Best, Solicitor, SIC Karlyn Watt, External Auditor, Deloitte Leisel Malcolmson, Committee Officer, SIC <i>[note taker]</i>
Apologies	<p><u>Voting Members</u> Mark Burgess</p> <p><u>Non-Voting Members</u> None</p> <p><u>Observers/Advisers</u> Ralph Roberts, Chief Executive, NHS Mark Boden, Chief Executive, SIC</p>
Chairperson	Emma Macdonald, Chair of the IJB Audit Committee, presided.
Declarations of Interest	None
Minutes of previous meetings	The minutes of the meeting held on 1 March 2017 were confirmed.
03/17	2016/17 Annual Audit Report
Report No. CC-45-17-F	<p>The IJB Audit Committee considered a report by the Chief Financial Officer – NHS, which presented Deloitte’s Annual Audit Report on the 2016/17 Audit.</p> <p>Ms Watt, Deloitte, introduced the report and commented on the key areas contained therein.</p> <p>In response to a question the Chief Financial Officer confirmed that the figure of £5,368k noted in the third paragraph on page 6 of the Annual Audit Report, was the combined figure that</p>

	was presented to the IJB in March 2017.
Decision	The IJB Audit Committee NOTED Deloitte's Annual Audit Report on the 2016/17 Audit.
04/17	Final Audited Accounts 2016/17
Report No. CC-46-17-F	<p>The IJB Audit Committee considered a report by the Chief Financial Office NHS that presented the Audited Annual Accounts for 2016/17.</p> <p>The Chief Financial Officer introduced the report.</p> <p>The Chief Officer commented on the next budget setting process and what the IJB's role is terms of the iterative process involved with the two partner organisations, SIC and NHS, in allocating budget to the IJB.</p> <p>The Committee noted the report and commended it to the IJB for consideration.</p>
Decision	The Integration Joint Board Audit Committee CONSIDERED the audited Annual Accounts for 2016/17 and NOTED the Management Representation Letter.

The meeting concluded at 10.15am