

Zetland Transport Partnership

Council Chamber, Town Hall, Lerwick
Thursday 21 September 2017 at 3.00 p.m.

Present:

R McGregor
A Priest
D Sandison
R Thomson

Advisers:

S Mathieson
S Laurensen
R Roberts

Apologies:

R Hunter
J Smith
A Steven

In attendance (Officers):

M Craigie, Lead Officer
J Belford, Proper Officer for Finance
J Riise, Secretary to ZetTrans
P Mogridge, Transport Policy and Projects Officer
L Malcolmson, Committee Officer

Also:

K Watt, External Auditor, Deloitte

Chair

Mr Thomson, Chairperson of the Partnership, presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

None

22/17

Management Accounts 2017/18 – Projected Outturn Position at Quarter 1

The Partnership considered a report by the Partnership Proper Officer for Finance (ZTP-20-17-F) which presented the projected outturn position for 2017/18 as at the end of the first quarter.

The Proper Officer for Finance introduced the report.

The Lead Officer responded to a question in regard to the monitoring of bus fare income and advised that this was now the most monitored activity. He said however that the best indicator is in the number of complaints received and explained that under the previous conditions there were a number of passengers

observed as not paying or not being asked to pay, but since the introduction of the current contracts there had been no complaints in that regard. The Lead Officer also advised that the contract conditions are clear and that any breaches could lead to termination of the contract. He said that as a result of better contract conditions, systems and checks the data from ticket machines versus income now correlates. The Lead Officer advised that it is not possible to scrutinise the information in direct comparison to the previous contracts as there is no data from that time. However it would be possible to carry out a review of management, planning and growth covering the last two years which would be more in line with future strategy and planning than looking at past information.

Decision:

The Partnership NOTED the Management Accounts showing the projected outturn position for 2017/18 as at the end of the first quarter.

23/17

Annual Audit Report on the 2016/17 Audit – Zetland Transport Partnership

The Partnership considered a report by the Partnership Proper Officer for Finance (ZTP-21-17-F) which presented the findings of the 2016/17 audit contained in the annual report prepared by the external auditors, Deloitte LLP.

The Proper Officer for Finance introduced the report and Ms Watt, External Auditor, Deloitte. Ms Watt presented the key highlights from the Annual Audit Report and advised that there were no issues identified. She advised that only one item was highlighted in terms of the Shetland Islands Council's obligation to fund the Partnership under the Roads Transport Act and in line with the Council it would be important for ZetTrans to look also consider efficiencies in service provision.

Following brief discussion on the wider public sector financial subsidy analysis it was acknowledged that ZetTrans is almost fully funded by the Council and therefore it was important to prepare for what can be afforded in the future and that given the Council's financial constraints ZetTrans will be affected. It was also noted that there had been discussion around ZetTrans' inability to fund different initiatives as there was not appropriate funding from Transport Scotland for this and it was suggested that the position would remain given that no additional funding was available.

The Chair thanked the staff involved in preparing what was a positive report and noted that there were challenges ahead.

On the motion of Mr Thomson, seconded by Mr McGregor, the partnership approved the audited Annual Accounts for 2016/17 for Zetland Transport Partnership for signature.

Decision:

The Partnership NOTED the findings of the 2016/17 audit as contained in the external auditor's annual report and APPROVED the audited Annual Accounts for 2016/17 for Zetland Transport Partnership for signature.

The meeting concluded at 3.20pm.

CHAIRPERSON