

MINUTE

A & B - PUBLIC

Harbour Board
Council Chamber, Town Hall, Lerwick
Wednesday, 4 October 2017 at 10.00am

Present:

A Cooper A Manson
D Simpson

Apologies:

M Burgess S Coutts
A Duncan R Thomson

In Attendance:

M Sandison, Director of Infrastructure Services
J Smith, Acting Executive Manager – Ports and Harbours
G Maitland, Harbourmaster
A Inkster, Team Leader – Port Engineering
B Robb, Management Accountant
S Summers, Administration Manager
P Wishart, Solicitor
C Anderson, Senior Communications Officer
L Malcolmson, Committee Officer

Also

J Fraser

Chair

Ms A Manson, Chair of the Board, presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

None

18/17 **Emergency repairs to Fair Isle Ferry Slipway Rails**

The Board considered a report by the Team Leader – Port Engineering (PH-16-17-F), that presented the Emergency repairs to Fair Isle Ferry slipway rails and where this work was carried out as an exception to the Council's Contract Standing Orders for emergency situations.

The Team Leader – Port Engineering introduced the report and in responding to questions he advised that no previous reports of deficiencies were received before this time. He advised that repairs were carried out on the lower part of the rails in the past but these further repairs were following the introduction of a new insurance company where new staff carried out the inspection. The Team Leader – Port Engineering went on to explain that the Council's staff had been carrying out inspections of all moving parts of terminals but although there was regular maintenance being carried out there were no regular inspections. He advised however that more planned maintenance had been carried out in the last two years. The Team Leader – Port Engineering also advised that the Foula terminal was not being maintained after the ferry contract was

outsourced but responsibility for the maintenance of the asset has been taken back under the Council's control.

Decision

The Harbour Board RESOLVED to NOTE the exception applied.

19/17 Ports & Harbours Overview

The Board considered a report by the Acting Executive Manager – Ports & Harbours (PH-13-17-F), which presented the Ports and Harbours work programme and summarised the work Ports & Harbours are currently undertaking or are planning to start.

The Acting Executive Manager – Ports & Harbours introduced the main terms of the report and advised that it has also been presented to Development Committee and Environment and Transport Committee and explained the importance of working together on the many of the statutory obligations the Council has as a harbour authority, and provided examples of when that had already been necessary.

During questions a point was raised about the harbour limits at Sullom Voe set out in the appendix and following further discussion it was agreed that adjustments will be made to the overview document, including the Sullom Voe harbour limits; that the information be set out in the context of a Part 1 and Part 2 and that will demonstrate clearly what is a small port and what is a landing jetty; and at page 9 of the Appendix, words will be added to clearly identify that community benefit is presented.

Decision

The Harbour Board NOTED the proposed actions of the Ports & Harbours service in partnership with other Council services over the coming period.

20/17 Scalloway Fishmarket – Full Business Case

The Board considered a report by the Acting Executive Manager – Ports & Harbours (PH-14-17-F), which presented a draft Full Business Case for the redevelopment of Scalloway Fishmarket.

The Acting Executive Manager – Ports & Harbours introduced the report and advised that a report had also been presented to the Development Committee for consideration. He went on to explain the reporting process going forward.

Comment was made on the size of the new fish market and the increased fish landings and indications that fish quotas will increase next year. The Acting Executive Manager – Ports & Harbours was asked if the fish market will be designed to fit the site in a way that will allow future extensions at minimal costs. The Acting Executive Manager – Ports & Harbours advised that this matter was raised at the Development Committee and had been taken on board. He said that the business case presented was sufficient at this time but consideration would be given to creating flexibility for future demand in terms of being able to expand with minimal cost if required in the future.

Mr Cooper moved that the Board approve the recommendations contained in the report, Mr Simpson seconded.

Decision

The Harbour Board approved

- a) the proposal for the redevelopment of Scalloway Fishmarket within the Councils strategic objectives for Scalloway Harbour;
- b) the recommended option of redevelopment through demolition and rebuild on the existing site as set out in the attached Full Business Case; and,
- c) RECOMMENDED that the Asset Investment Group considers this proposal with a view to presenting it to Policy and Resources Committee which in turn makes recommendations to the Council as to the proposals to be included in the Councils Asset Investment Plan.

21/17 **Ports and Harbours Business Programme**

The Board considered a report by the Acting Executive Manager – Ports & Harbours (PH-15-17-F), which detailed the proposed Ports & Harbours work programme.

The Acting Executive Manager – Ports & Harbours introduced the report and said that it builds on the overview report and provided a timetable for the work coming forward.

The Chair expressed her disappointment that the Toft Pier was being considered after the budget setting meetings when it had been indicated earlier to be at today's meeting.

Mr Cooper agreed and moved that the Board instruct Officers to present the Toft Pier Outline Business Case on 6 December 2017 so that it can be incorporated into the capital programme. Ms Manson seconded.

The Acting Executive Manager – Ports & Harbours advised that he would provide a report with the Business Case as complete as possible with a clear indication of what work is still to be done.

Decision

The Harbour Board NOTED the proposed reporting actions of the Ports & Harbours service in partnership with other Council services over the coming period, with the addition that the Toft Pier Outline Business Case be presented to the Harbour Board meeting on 6 December 2017.

The meeting concluded at 10.40am.

Chair