

Harbour Board
12 August 2004 Public Minutes

Harbour Board
Council Chamber, Town Hall, Lerwick
Thursday 12 August 2004 at 9.30 a.m.

Present:

J G Simpson	Captain D C Gray
I J Hawkins	J C Irvine
G Johnston	E J Knight
J Smith	W Tait

Apologies:

C Smith	R Watt
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In Attendance (Officers):

J T Dickson, General Manager, Ports & Harbours Operations
P Bryant, Deputy Port Operations Manager
A Inkster, Port Engineer
S Summers, Assistant Finance Services Manager
H Tait, Management Accountant
D Haswell, Committee Officer

Chairperson:

Mr J G Simpson, Chairperson of the Board, presided.

Circular:

The circular calling the meeting was held as read.

Minutes:

The minute of meeting held on 3 June 2004, having been circulated, was confirmed.

Harbour Board
Meeting Room, Port Administration Building, Sella Ness
Thursday 3 June 2004 at 10.30 a.m.

Present:

J G Simpson	J C Irvine
I J Hawkins	E J Knight
C Smith	

Apologies:

Capt D C Gray	J Smith
W Tait	R Watt

In Attendance (Officers):

J T Dickson, General Manager, Ports & Harbours Operations
P Bryant, Deputy Port Operations Manager
S Summers, Administration Manager
D Haswell, Committee Officer

Chairperson:

Mr J G Simpson, Chairperson of the Board, presided.

Circular:

The circular calling the meeting was held as read.

Minutes:

The minute of meeting held on 15 April 2004, having been circulated, was confirmed.

Members' Attendance at External Meetings

The Chairperson advised that himself, Mrs I J Hawkins and the Deputy Port Operations Manager had attended the fishing exhibition in Glasgow. He said that the Shetland stand at the exhibition had been a very worthwhile exercise and it was important that Shetland was promoted because there were very good facilities available. The Chairperson said he would like to mention Neil Henderson and Kevin Moreland for the work they had put into the Shetland stand. Mrs I J Hawkins said that she had attended the fishing exhibition for a number of years and, in her view, this year's Shetland stand had been the best so far. She said that she wished to commend Paul Bryant and Alastair Rendall for the work they had put in.

Members agreed that it was important that Shetland continued to be represented at the fishing exhibition.

The General Manager advised that he had attended an International Harbour Masters Association meeting where the main topic had been the implementation of the ISPS Code which deals with port security. The Automatic Implementation System (AIS) had also been discussed.

11/04 **Marine Debris**

The Board noted a report by the Deputy Port Operations Manager (Appendix 1).

The Chairperson said that it was important the Roads Department kept on top of the marine debris at the Burn Beach.

Mrs I J Hawkins said that there was debris at the Burn Beach every year. The area was very close to where tourist buses stopped and, if the area was messy, it was not a good advertisement for Shetland. In her view, during the summer months, the area should be cleaned more than once.

In response to comments, the General Manager said it was impossible to take a small boat into the Burn Beach. However, he confirmed that if there were a piece of major debris floating in the harbour area, it would be recovered by the "Lyrie".

The Deputy Port Operations Manager advised that the Ports and Harbours Operations staff would liaise with staff from the Infrastructure Services Department and the Burn Beach would be monitored on a regular basis.

The Board approved the recommendation in the report, on the motion of Mr J C Irvine, seconded by Mr E J Knight.

12/04 **Port Operations Report**

The Board noted a report by the General Manager (Appendix 2).

Following the discussion on the fishing exhibition in Glasgow, a Member was of the view that it was important that small ports in Shetland were properly marketed. In this regard, Mrs I J Hawkins moved that a Member/Officer Working Group should be established in order to determine how small ports could be marketed to their full potential. Mr J G Simpson seconded and added that everything should be done to attract business to Shetland.

The General Manager advised that representatives of the Board and Ports and Harbours Operations staff participated in the Shetland stand at the fishing exhibition every year and at the oil exhibition when it was held in Aberdeen. In response to the proposal of establishing a Member/Officer Working Group, he suggested that it might be worthwhile involving a representative of OBC Hay because they dealt with the major players of the oil industry.

The General Manager said it would be useful for the Head of Development Resources to attend the next meeting of the Board as oil industry issues fell within his remit. Members agreed.

Mrs I J Hawkins said that the small new pier at Scalloway was very much appreciated.

The General Manager advised that the TTF site was being kept back for development of a possible new project and it was hoped that it would not remain dormant for too long.

At this stage of the meeting, the General Manager provided Members with a PowerPoint presentation on Ship-to-Ship transfer and Members noted the information provided. Mr C Smith said that a lot of interest had been expressed following this first Ship-to-Ship transfer.

On the motion of Mr J G Simpson, seconded by Mr J C Irvine, the Committee resolved, in terms of the relevant legislation, to exclude the public during consideration of Appendix B to the following item of business.

(The representative of the media left the meeting).

13/04 **Ports Project Monitoring Report**

The Board considered a report by the General Manager and, following a brief discussion, approved the recommendations in the report, on the motion of Mr J C Irvine, seconded by Mrs I J Hawkins.

CHAIRPERSON

Minutes:

The minute of meeting held on 3 June 2004, having been circulated, was confirmed.

Members' Attendance at External Meetings

There was nothing to report.

14/04 Port Operations Report

The Board noted a report by the General Manager (Appendix 1).

As indicated in the report, the General Manager advised that the International Ship and Port Facility Security Code (ISPS) was introduced on 1 July 2004. Since the introduction of the ISPS Code, no problems had been encountered.

In response to questions from a Member, the General Manager advised that the helicopter service had only been utilised 3 times. With regard to the weather forecasting service, he advised that this was working very well.

Mrs I J Hawkins reminded Members that, at its last meeting, the Board had agreed to establish a Member/Officer Working Group in order to establish how small ports could be marketed to their full potential. It had also been agreed that the Head of Development Resources should be invited to the meeting today to discuss oil industry issues. The Chairperson advised that the Head of Development Resources had been invited to the meeting today but had another meeting to attend. The Board agreed that the Head of Development Resources should be invited to the next meeting of the Board.

The General Manager advised that it was expected that the first oil from the Clair field would go into pipeline by the end of this year and the first cargo from Sullom Voe in February 2005. He said that Sullom Voe Terminal was ready to receive the oil but some work was still to be completed offshore. With regard to ship-to-ship transfers, he explained that the only ship-to-ship transfers taking place at the moment were transfers of fuel oil in Flotta. He added that he had received correspondence from BP yesterday that indicated they would be undertaking a major marketing drive on ship-to-ship transfers with their partners.

The Board otherwise noted the report.

15/04 **Ports Project Monitoring Meeting**

The Board noted a report by the Deputy Port Operations Manager (Appendix 2).

The General Manager, Deputy Port Operations Manager and Ports Engineer provided up-to-date information on the following projects:

Dolphin at Symbister – PCM 2127

Negotiations had taken place with Tulloch Developments earlier this week and some savings had been achieved. The works would be completed within the available budget and, unless any major difficulties were encountered, the works would proceed.

On the motion of Mr J C Irvine, seconded by Mrs I J Hawkins, the Board agreed that works should proceed unless there were any major difficulties in which case this issue would be referred back to the Board.

Symbister Peerie Dock

Members noted that 6 expressions of interest had been received from interested contractors. Finance Services were currently completing checks on 2 contractors following which tender documents would be issued. It was anticipated that the budget for this project would be fully utilised. Should the bids received be within budget, it was hoped that the contract could be awarded as soon as possible. If the bids received were outwith budget, this would require to be reported to the Board. Members were reminded that the Scottish Executive funded half the cost of this project.

The Board unanimously agreed that if prices were within budget, the works should proceed.

Mid Yell Pier

A further report detailing alternative proposals would be presented to CPMT. If this was agreed, it would be reported back to the Board together with the plans for the project.

The General Manager advised that he had received the latest throughput figures for Sullom Voe Terminal until the year 2016. From the figures, it was unlikely that there would be any major change of shipping throughput for the next 3/4 years.

CHAIRPERSON

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