



If calling please ask for:
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Date: 27 March 2018

Dear Sir/Madam

You are invited to the following meeting:

Special Zetland Transport Partnership (ZetTrans)
Council Chamber, Town Hall, Lerwick
Friday 30 March 2018 at 10.45am

Apologies for absence should be notified to Leisel Malcolmson at the above number.

Yours faithfully

J R Riise
Secretary to ZetTrans

AGENDA

- (a) Hold circular calling the meeting as read.
- (b) Apologies for absence, if any.
- (c) Declarations of Interest.

| Item | |
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| | |
| 1. | Alterations to Public Bus Services <i>ZTP-10</i> |
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Zetland Transport Partnership

Agenda Item

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| Meeting(s): | Zetland Transport Partnership | 30 March 2018 |
| Report Title: | Alterations to Public Bus Services | |
| Reference Number: | ZTP-10-18-F | |
| Author / Job Title: | Elaine Park / Transport Contracts and Operations Officer | |

1.0 Decisions / Action Required:

1.1 That the Partnership **RESOLVES** to: -

- 1.1.1 **APPROVE** the proposed alterations to public bus service timetables, in line with the Shetland Islands Council's implementation of the Common Timetable Structure for Secondary Education;
- 1.1.2 **APPROVE** the proposed formal amendment to the approved 2018/19 budget of £50k in both income and expenditure, with an overall net impact to ZetTrans of zero; and
- 1.1.3 That the Partnership **INSTRUCTS** the Lead Officer or his nominee to make all necessary arrangements and take all action necessary to implement the Decision taken.

2.0 High Level Summary:

- 2.1 On 21 February 2018, the Shetland Islands Council agreed to continue to proceed towards implementation of a common timetable structure in May 2018.
- 2.2 This proposed change will necessitate amendments to be made to the opening and closing times of secondary schools across Shetland.
- 2.3 From Tuesday 29th May 2018, secondary school pupils utilising the public bus service in order to travel to and from the Anderson High School, Mid Yell Junior High School and Sandwick Junior High School will no longer be able to use services which do not correlate with the amended opening and closing times of the schools. This may also impact on members of the public travelling to these schools where their journey needs to align with the opening and closing times of the schools.
- 2.4 The purpose of this report therefore is to present proposals for the alteration of public bus service budgets and timetables to enable their continued use by secondary school pupils and to seek the Partnership's approval to proceed with implementing these alterations and to seek authority to carry out any actions required to implement that decision.
- 2.5 The additional cost of these changes to Public Bus Services will be met by an increased contribution from Shetland Islands Council.

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| 3.0 Corporate Priorities and Joint Working: | |
| 3.1 | ZetTrans' overarching policy is to have in place transport arrangements that are affordable and meet people's needs, within available resources. To achieve this, ZetTrans works closely with its member bodies of Shetland Islands Council, NHS Shetland and Highlands and Islands Enterprise. |
| 4.0 Key Issues: | |
| 4.1 | On 21 February 2018, Shetland Islands Council agreed to "proceed towards implementation of the common timetable structure in May 2018, taking into account the school transport costs", with the additional costs being met by Children's Services. |
| 4.2 | In order to facilitate the continued use of public bus services for school transport journeys, from the implementation date of the common timetable structure for secondary education, it is necessary to make alterations to some public bus service timetables. The proposed alterations are detailed in Appendix 1. |
| 5.0 Exempt and/or confidential information: | |
| 5.1 | None. |
| 6.0 Implications : | |
| 6.1 Service Users, Patients and Communities: | Consultation has been carried out with passengers on the affected services. Responses received do not indicate that there would be any change in patronage resulting from the proposed timetable alterations detailed in Appendix 1. |
| 6.2 Human Resources and Organisational Development: | There are no implications arising from this report. |
| 6.3 Equality, Diversity and Human Rights: | There are no implications arising from this report. |
| 6.4 Legal: | There are no implications arising from this report. Changes to contracts are undertaken in consultation with Legal Services. |
| 6.5 Finance: | <p>The proposed changes to Public Bus Services in Shetland as outlined in this report are estimated to cost an additional £50k.</p> <p>This amount covers the additional contract costs as a result of the required changes (£37k) and associated printing, advertising costs and service registration fees (£13k).</p> <p>This additional cost will be added to the approved budgets for Public Bus Service costs and the Contribution from Shetland Islands Council.</p> |

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| 6.6 Assets and Property: | There are no implications arising from this report. | |
| 6.7 ICT and New Technologies: | There are no implications arising from this report. | |
| 6.8 Environmental: | There are no implications arising from this report. | |
| 6.9 Risk Management: | The risk identified relates to the 'do nothing' option. If public bus service timetables were not altered in line with the changes proposed in Appendix 1, the current level of patronage and income from the school pupils would not be achieved. This would increase the net cost of the public bus service network. | |
| 6.10 Policy and Delegated Authority: | ZetTrans' policy is to seek to have in place transport arrangements that meet people's needs and that can be afforded in the medium term. To achieve this policy, ZetTrans works closely with Shetland Islands Council. | |
| 6.11 Previously Considered by: | Not applicable | Not applicable |

Contact Details:

Elaine J Park, Transport Contracts and Operations Officer, elaine.park@shetland.gov.uk
27 March 2018

Appendices:

Appendix 1 – Proposed Alterations to Public Bus Services

Background Documents:

None.

Proposed Alterations to Public Bus Services

Current West Mainland Afternoon Bus Services

| | 12 | 12C* | 9F | 13 | 15 |
|-----------------------------|------|------|------|------|------|
| Walls | | | 1601 | | |
| Bridge of Walls | | | 1606 | | |
| Aith | | | | | |
| Viking Bus Station | 1540 | | | | |
| Anderson High School | 1535 | | | | |
| Veensgarth | 1554 | | | | |
| Whiteness | 1601 | | | | |
| Weisdale | 1606 | | | | |
| Tresta | 1611 | | | | |
| Bixter | 1616 | | 1616 | | |
| Aith | 1624 | | | | |
| Bixter | 1633 | | 1616 | 1616 | 1616 |
| Bridge of Walls | | | 1626 | | |
| Walls | | | 1631 | | |
| Reawick | | | | 1636 | |
| Skeld | | | | 1646 | |
| Westerskeld | | | | 1646 | |
| Gruting | | | | | 1631 |
| Selivoe | | | | | 1636 |
| Tresta | 1638 | | | | |
| Weisdale | 1643 | | | | |
| Whiteness | 1648 | | | | |
| Veensgarth | 1655 | | | | |
| Viking Bus Station (arrive) | 1708 | | | | |

Proposal for Alteration to West Mainland Afternoon Bus Services

| | 12 | 12C* | 9F | 13 | 15 |
|-----------------------------|------|------|------|------|------|
| Walls | | | 1612 | | |
| Bridge of Walls | | | 1617 | | |
| Aith | | 1619 | | | |
| Viking Bus Station | 1540 | | | | |
| Anderson High School | 1555 | | | | |
| Veensgarth | 1605 | | | | |
| Whiteness | 1612 | | | | |
| Weisdale | 1617 | | | | |
| Tresta | 1622 | | | | |
| Bixter (arrive) | 1627 | 1627 | 1627 | | |
| Bixter (depart) | 1629 | 1629 | 1629 | 1629 | 1629 |
| Aith | | 1637 | | | |
| Bridge of Walls | | | 1639 | | |
| Walls | | | 1644 | | |
| Reawick | | | | 1649 | |
| Skeld | | | | 1659 | |
| Westerskeld | | | | 1659 | |
| Gruting | | | | | 1644 |
| Selivoe | | | | | 1649 |
| Tresta | 1634 | | | | |
| Weisdale | 1639 | | | | |
| Whiteness | 1644 | | | | |
| Veensgarth | 1651 | | | | |
| Viking Bus Station (arrive) | 1704 | | | | |

*Service 12C is a feeder service that completes the journey from Aith to Bixter (and return), owing to time constraints on the amended Service 12.

| Current Service 6 Bus Service (Northbound Term Time) | |
|---|------|
| | Sch |
| Sandwick School | 1530 |
| Sandwick Central | 1532 |
| Voxter | 1539 |
| Cunningsburgh Hall | - |
| Aithsetter | 1544 |
| Fladdabister | 1548 |
| Quarff | 1553 |
| Gulberwick | 1558 |
| Viking Bus Station | 1609 |

| Proposed Service 6 Bus Service (Northbound Term Time) | |
|--|------|
| | Sch |
| Sandwick School | 1545 |
| Sandwick Central | 1547 |
| Voxter | 1554 |
| Cunningsburgh Hall | - |
| Aithsetter | 1559 |
| Fladdabister | 1603 |
| Quarff | 1608 |
| Gulberwick | 1613 |
| Viking Bus Station | 1624 |

| Current Service 6 Bus Service (Southbound) | | |
|--|------|------|
| | Sch | NSch |
| Viking Bus Station | 1530 | 1534 |
| Gulberwick | 1545 | 1545 |
| Quarff | 1550 | 1550 |
| Cunningsbsurgh Hall | 1556 | 1556 |
| Sandwick Central | 1603 | 1603 |
| Channerwick | 1610 | 1610 |
| Levenwick Junction | 1611 | 1611 |
| Levenwick Shop | 1613 | 1613 |
| Robins Brae | 1620 | 1620 |
| Thistle Place | 1627 | 1627 |
| Toab Shop | 1628 | 1628 |
| Scatness Junction | 1630 | 1630 |
| Colonial Place | 1631 | 1631 |
| Sumburgh Hotel Gate | 1634 | 1634 |
| Sumburgh Airport | 1637 | 1637 |

| Proposed Service 6 Bus Service (Southbound) | |
|---|------|
| | |
| Viking Bus Station | 1535 |
| Gulberwick | 1545 |
| Quarff | 1550 |
| Cunningsbsurgh Hall | 1556 |
| Sandwick Central | 1603 |
| Channerwick | 1610 |
| Levenwick Junction | 1611 |
| Levenwick Shop | 1613 |
| Robins Brae | 1620 |
| Thistle Place | 1627 |
| Toab Shop | 1628 |
| Scatness Junction | 1630 |
| Colonial Place | 1631 |
| Sumburgh Hotel Gate | 1634 |
| Sumburgh Airport | 1637 |

| Current Service 6 Bus Service (Northbound) | |
|--|------|
| | Sch |
| Sumburgh Airport | 0737 |
| Grutness Junction | 0739 |
| Sumburgh Hotel Gate | 0740 |
| Colonial Place | 0743 |
| Scatness Junction | 0744 |
| Toab Shop | 0746 |
| Thistle Place | 0747 |
| Exnaboe | 0750 |
| Voe | 0757 |
| Robins Brae | 0802 |
| Levenwick Shop | - |
| Channerwick Junction | 0810 |
| Anderson High School | 0842 |
| Viking Bus Station | 0847 |

| Proposed Service 6 Bus Service (Northbound) | |
|---|------|
| | Sch |
| Sumburgh Airport | 0737 |
| Grutness Junction | 0739 |
| Sumburgh Hotel Gate | 0740 |
| Colonial Place | 0743 |
| Scatness Junction | 0744 |
| Toab Shop | 0746 |
| Thistle Place | 0747 |
| Exnaboe | 0750 |
| Voe | 0757 |
| Robins Brae | 0802 |
| Levenwick Shop | 0808 |
| Channerwick Junction | 0810 |
| Anderson High School | 0842 |
| Viking Bus Station | 0847 |

| Current Service 24Y Bus Service | |
|---------------------------------|------|
| | Sch |
| Mid Yell School | 1540 |
| Mid Yell Junction | 1548 |
| Camb | 1550 |
| Sellafirth | 1555 |
| Gutcher | 1600 |
| Cullivoe | 1615 |

| Proposed Service 24Y Bus Service | | | |
|----------------------------------|------------|-------------|---------|
| | Sch (M-Th) | Sch (F) DAR | Sch (F) |
| Mid Yell School | 1555 | 1555 | 1415 |
| Mid Yell Junction | 1603 | 1603 | 1423 |
| Camb | 1605 | 1605 | 1425 |
| Sellafirth | 1610 | 1610 | 1430 |
| Gutcher | 1615 | 1615 | 1435 |
| Cullivoe | 1625 | 1625 | 1445 |

| Current Service 30 Bus Service | |
|--------------------------------|------|
| | Sch |
| Mid Yell School | 1535 |
| West Sandwick | 1600 |

| Proposed Service 30 Bus Service | | | |
|---------------------------------|------------|-------------|---------|
| | Sch (M-Th) | Sch (F) DAR | Sch (F) |
| Mid Yell School | 1550 | 1550 | 1410 |
| West Sandwick | 1615 | 1615 | 1435 |