

**Zetland Transport Partnership  
Council Chamber, Town Hall, Lerwick  
Friday 30 March 2018 at 10.45am**

**Present:**

R Hunter  
R Roberts  
D Sandison  
R Thomson

**Advisers:**

S Laurenson  
S Mathieson

**Apologies:**

S Coutts  
R McGregor  
A Priest  
D Simpson  
J Smith

**In attendance (Officers):**

M Craigie, Lead Officer  
J Belford, Executive Manager - Finance  
E Park, Transport Contracts and Operations Officer  
J Thomason, Management Accountant  
P Wishart, Solicitor  
B Kerr, Communications Officer  
L Adamson, Committee Officer

**Chair**

Mr Thomson, Chairperson of the Partnership, presided.

**Circular**

The circular calling the meeting was held as read.

**Declarations of Interest**

Ms Hunter declared an interest in the following item, as her husband has a temporary contract working for Wastbus Limited. She advised that having sought advice from the Council's Legal Services, she would take part as the matter being discussed related to bus timetables, rather than the award of a contract.

Mr Roberts declared an interest in the following item, as his children travel on buses to and from the Anderson High School.

**10/18      Alterations to Public Bus Services**

The Partnership considered a report by the Transport Contracts and Operations Officer (ZTP-10-18-F) that presented proposals for the alteration of public bus service budgets and timetables to enable their continued use by secondary school

pupils, following the Council's decision to proceed towards implementation of a common timetable structure in May 2018.

The Transport Contracts and Operations Officer summarised the main terms of the report, and she outlined the proposed amendments to the bus timetables for the West Mainland, Lerwick to Sumburgh, and Yell services, as set out in Appendix 1.

During the discussion, clarity was sought on whether Service 6, the Lerwick to Sumburgh bus, would stop to pick up pupils from the Anderson High School. It was explained that the proposal was for a year round public service departing from the Viking Bus Station at 1535, and that a dedicated school bus service would be contracted by the Council for pupils from the Anderson High School who travel to the south mainland.

In responding to questions, explanation was provided on how the additional cost associated with the proposed changes would be cost neutral to ZetTrans, with the contribution of £50k being from the Council. The Partnership were advised on the proposals to widely publicise the alterations to the timetables, and that the reprinted timetables would include information on where to access the school term time dates.

In responding to a question, the Executive Manager – Transport Planning referred to the discussion that has taken place with Council departments on the implications of the changes to the timetables, and advised on the dialogue between the Council and ZetTrans on what additional refinements are required, and on efforts to keep costs to the minimum.

During the discussion, reference was made to the increased demand for the Lerwick/Sumburgh bus service should parking charges be implemented at Sumburgh airport. The Executive Manager – Transport Planning advised on the work being undertaken to determine potential impacts and affects, however he advised that a best fit service would continue to be implemented rather than a service to connect with certain flights.

On the motion of Mr Thomson, seconded by Mr Sandison, the Partnership approved the recommendations in the report.

### **Decision:**

The Partnership **RESOLVED** to:

- **APPROVE** the proposed alterations to public bus service timetables, in line with the Shetland Island Council's implementation of the Common Timetable Structure for Secondary Education;
- **APPROVE** the proposed formal amendment to the approved 2018/19 budget of £50k in both income and expenditure, with an overall net impact to ZetTrans of zero; and
- **INSTRUCT** the Lead Officer or his nominee to make all necessary arrangements and take all action necessary to implement the Decision taken.

The meeting concluded at 11am.

CHAIRPERSON