

Harbour Board
Meeting Room, Port Administration Building, Sella Ness
Thursday 30 September 2004 at 10.30 a.m.

Present:

J G Simpson	Captain D C Gray
I J Hawkins	E J Knight
G Johnston	W A Ratter
C Smith	W Tait

Apologies:

J C Irvine	R Watt
J Smith	

In Attendance (Officers):

J T Dickson, General Manager, Ports & Harbours Operations
A Inkster, Port Engineer
S Summers, Assistant Finance Services Manager
H Tait, Management Accountant
D Haswell, Committee Officer

Chairperson:

Mr J G Simpson, Chairperson of the Board, presided.

Circular:

The circular calling the meeting was held as read.

Minutes:

The minute of meeting held on 12 August 2004, having been circulated, was confirmed.

Members' Attendance at External Meetings

There was nothing to report in respect of Members' attendance at external meetings.

The General Manager advised that he had attended a joint meeting of the British Ports Association and the UK Major Ports Group.

The General Manager explained that Mr R Watt, Site Manager of BP at Sullom Voe Terminal (SVT), had recently left Shetland. His successor, Mr Neil McCracken, would take up his post at SVT mid-October. A report advising of the vacancy on the Board following Mr Watt's resignation would be presented to the next meeting.

16/04 **Marine Electronic Maintenance Contract**

The Board considered a report by the Port Engineer (Appendix 1) and, after hearing the General Manager introduce the report, approved the recommendations contained therein on the motion of Mrs I J Hawkins, seconded by Mr W A Ratter.

In response to questions from Members, the General Manager confirmed that the post would be advertised and recruited to strictly in accordance with the Council's Recruitment Policy. He added that the 24 hour, 365-day basis for engineering maintenance and support to VTS would not be compromised by the proposals.

17/04

Member/Officer Working Group – Small Port Marketing

The Board considered a report by the Deputy Port Operations Manager (Appendix 2).

The General Manager advised that the Head of Development Resources had been unable to attend the meeting today. However, as detailed at section 5.1, appropriate Council Officials and persons with specialist knowledge would be invited to attend the Working Group as required. Members noted that the frequency of meetings was not restricted to 4 per year and meetings could be called as and when required.

The Board approved the recommendation in the report, on the motion of Mr W Tait, seconded by Mr W A Ratter.