

**Environment and Transport Committee  
Council Chamber, Town Hall, Lerwick  
Monday 21 May 2018 at 3.05pm**

**Present:**

P Campbell	S Coutts
S Leask	A Manson
R McGregor	D Sandison
G Smith	R Thomson

**Apologies:**

A Priest

**In Attendance (Officers):**

M Sandison, Chief Executive  
J Belford, Executive Manager – Finance  
M Craigie, Executive Manager – Transport Planning  
J Smith, Acting Executive Manager – Ports and Harbours  
J MacLeod, Performance & Improvement Adviser  
C Gair, Traffic Engineer  
P Sutherland, Solicitor  
B Kerr, Communications Officer  
L Malcolmson, Committee Officer

**Chair:**

Mr Thomson, Chair of the Committee, presided.

**Circular:**

The circular calling the meeting was held as read.

The Chair congratulated Mr Coutts on his recent appointment as Leader and Mr John Smith as Director of Infrastructure Services and said that he looked forward to working with both of them in the coming years.

**Declarations of Interests**

None

**10/18      Infrastructure Directorate Performance Report - 2017 / 18**

The Committee noted a report by the Director of Infrastructure Services (ISD-07-18-F) that detailed the activity and performance of the Infrastructure Directorate for 2017/18, enabling members to analyse its performance against the Directorate's Service objectives and the Corporate Plan outcomes.

In introducing the report the Chief Executive referred to and commented on the successes and achievements listed in paragraph 4.4 and the infographic attached as an appendix on page 43, reflecting on the scale of what services are being delivered at a time of reducing budgets. The Committee noted the report.

**Decision**

The Environment and Transport Committee noted the contents of the report and progress against priorities to inform activity within the remainder of this year, and the planning process for next and future years.

11/18

**Development Services - Performance Overview 2017/18 Quarter 4**

The Committee considered a report by the Director of Development Services (DV-17-18-F) that detailed the activity and performance of the Development Directorate for 2017/18, enabling Members to analyse its performance against the Directorate's Service objectives and the Corporate Plan outcomes.

The Executive Manager – Transport Planning introduced the report and commented on the matters that fall under the remit of Environment and Transport Committee namely the last four items in paragraph 4.2. He also commented on the progress listed at paragraph 4.4 and highlighted the transport planning elements within the infographic attached as an Appendix.

During discussion the Executive Manager – Transport Planning responded to a question that referred to paragraph 6.3 and advised that a report on the "Pilot", what had been learned and how the Council's contribution helped will be presented with a view to setting a policy around it. He explained that smart ticketing was key to the way the initiative will be delivered.

The Executive Manager – Transport Planning provided an explanation on the statistics provided in the infographic and how the journeys had been recorded by each step of a journey. He said that the breakdown per head of population indicated 100 journeys per person in Shetland and this was a colossal amount for those who do more than that number of journeys per year.

The Executive Manager – Transport Planning was asked what factors had been identified for the 2.2% decrease in use of public transport. He advised that work would be carried out over the summer to find out why people travel and why they have stopped. He said that there is an aging population in Shetland therefore retired residents may no longer need to use transport as frequently and younger employees may be moving closer to their employment. He said that it was important to understand the key issues in order to support the development of services and to reverse the trend. He said that access to opportunities is essential to communities and it was important to understand what was driving this change.

Following brief discussion, the Committee noted the report.

### **Decision**

The Environment and Transport Committee discussed the contents of the report and progress against priorities to inform activity within the remainder of this year, and the planning process for next and future years.

#### 12/18 **Management Accounts for Environment & Transport Committee 2017/18 - draft outturn at Quarter 4**

The Committee considered a report by the Executive Manager – Finance (F-041-18-F) which enabled the Committee to monitor the financial performance of services within its remit.

The Executive Manager – Finance introduced the report on the main variances identified and the carry forwards requested. He explained that the overall position meant that the carry forwards were affordable.

In responding to a question, the Chief Executive agreed to circulate to Members a note of where the new electric charging points will be located.

### **Decision**

The Committee:

- NOTED the Management Accounts showing the draft outturn position for 2017/18; and
- NOTED the proposed budget carry-forwards, which will be included in the overall Draft Outturn report to be presented for approval at Policy & Resources Committee on 18 June 2018.

#### 13/18 **Traffic Regulations Order etc - Annual Progress Report**

The Committee considered an annual report by the Team Leader – Asset and Network (RD-01-18-F) which allowed the Committee to monitor the progress and performance of the Roads Service with regards to Traffic Orders and Notices that have been promoted or made under delegated authority.

The Traffic Engineer introduced the report and the Committee noted its content.

### **Decision**

The Committee NOTED the report.

#### 14/18 **Environment and Transport Committee Business Programme - 2018/19**

The Committee considered a report by the Director of Infrastructure Services (ISD-06-18-F) providing information on the Business Programme of the Committee for the financial year 1 April 2018 to 31 March 2019. The report also included items where the date is still to be determined.

The Director of Infrastructure Services introduced the report and the Committee noted its content.

## **Decision**

The Committee NOTED the business planned for Environment & Transport Committee in the financial year 2018/19.

The meeting concluded at 3.40pm.

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Chair