

**Shetland Islands Area Licensing Board  
Council Chamber, Town Hall, Lerwick  
Tuesday 5 June 2018 at 10 a.m.**

**Present:**

M Bell                      A Cooper  
I Scott                     C Smith  
B Wishart

**Apologies:**

C Hughson  
S Leask  
G Smith

**In Attendance (Officers):**

S Brunton, Depute Clerk to the Board  
Inspector Brill, Police Scotland  
L Malcolmson, Committee Officer

**Chairperson**

Mr I Scott, Convener to the Board, presided.

**Circular**

The circular calling the meeting was held as read.

**Declarations of Interest**

None

1. **Appointment of Data Protection Officer**

The Board considered a report by the Depute Clerk to the Board, which sought a decision to appoint a Data Protection Officer, in order to ensure that the operation of the Board remains compliant with the new Data Protection legislation.

The Depute Clerk to the Board summarised the main terms of the report.

On the motion of Mr Scott, seconded by Mr Cooper, the Board approved the recommendation in the report.

**Decision**

The Board RESOLVED to appoint:

- the Clerk to the Board as its Data Protection Officer; and
- the Depute Clerk to the Board as its Senior Information Risk Owner.

**The meeting concluded at 10.05am.**

Convener