

**Environment and Transport Committee
Council Chamber, Town Hall, Lerwick
Monday 27 August 2018 at 2.00pm**

Present:

P Campbell	S Coutts
C Hughson	S Leask
A Manson	R McGregor
A Priest	D Sandison
C Smith	G Smith
R Thomson	

Apologies:

None

In Attendance (Officers):

J Smith, Director of Infrastructure Services
N Grant, Director of Development Services
D Coupe, Executive Manager – Roads
W Spence, Executive Manager – Environmental Services
C Symons, Executive Manager - Estate Operations
A Inkster, Team Leader – Port Engineering
H Tait, Team Leader – Accountancy
J McLeod, Performance & Improvement Adviser
P Sutherland, Solicitor
C Anderson, Communications Officer
L Malcolmson, Committee Officer

Also:

J Fraser

Chair:

Mr Thomson, Chair of the Committee, presided.

Circular:

The circular calling the meeting was held as read.

Declarations of Interests

None

Minutes

The Committee approved the minutes of the meeting held on 14 June 2018 on the motion of Mr Campbell seconded by Mr Sandison.

21/18

Infrastructure Directorate Performance Report - Quarter 1 2018/19

The Committee noted a report by the Director of Infrastructure Services (ISD-09-18-F) that summarised the activity and performance of the Infrastructure Directorate in 2018/19 Quarter 1, up to the 30 June 2018.

The Director of Infrastructure Services presented the main terms of the report, and commented that consideration would be given to the Infrastructure Services management structure in light of two Executive Manager's imminent departures at the end of this month. He advised that he would report to committee in due course.

In response to a question the Director of Development Services provided an update on the target dates for ferry replacements at Fair Isle and Whalsay advising that work was progressing on the development of the outline business cases with Transport Scotland. The Director of Infrastructure Services added that once the project initiation document is implemented next week an updated set of dates and activities will be confirmed and reported on at the next planning and performance management framework meeting.

During discussion the Executive Manager – Environmental Services advised that the rate of recycling had been good since its introduction and it was agreed that an update report on recyclates collected in blue and grey lidded bins would be presented to the Environment and Transport Committee meeting on 2 October 2018.

Reference was made to SP176 and concern was expressed that the winter service review would not now take place before this winter. The Executive Manager – Roads confirmed that Community Councils views would be sought on how the current service works. It was acknowledged that there had been lessons learned from the unusual weather conditions last winter around gritting on public holidays and changes in public expectations. He advised however that some lessons could be taken on board under delegated authority however, a change in policy around gritting on public holidays would require a decision of the Committee.

During further discussions Officers provided more clarity around the energy consumption figures and sickness absences. It was also agreed that Mr Campbell would be provided with the number of helicopter landings at Tingwall Airport that are for the transfer of patients to the Gilbert Bain Hospital.

Decision:

The Environment and Transport Committee discussed the contents of the report and made relevant comments on progress against priorities to inform activity within the remainder of this year, and the planning process for next and future years.

22/18

Development Services Directorate Performance Report - 3 Month/1st Quarter 2018/19

The Committee noted a report by the Director of Development Services (DV-27-18-F) that summarised the activity and performance of the Development Directorate for the first quarter 2018/19.

The Director of Development Services presented the main terms of the report in regard to the Transport Planning function that falls within the remit of the Committee.

The Chair commented on the workload at this time for Officers and advised on the efforts of the Executive Manager – Transport Planning and the Executive Manager – Finance, and on the political involvement in making sure that there are successful outcomes achieved.

During discussions it was agreed that Officers would follow up on the dates that Ministers will visit Shetland in September and advise Members of the Committee.

Decision:

The Environment and Transport Committee discussed the contents of the report and made relevant comments on progress against priorities to inform activity within the remainder of this year, and the planning process for next and future years.

23/18

Management Accounts for Environment and Transport Committee - 2018/19 - Projected Outturn at Quarter 1

The Committee considered a report by the Executive Manager – Finance (F-059-18-F) presenting the projected outturn position for 2018/19 as at the end of the first quarter for revenue and capital.

The Team Leader - Accountancy introduced the report and drew attention to the Revenue and Capital positions described in the key issues paragraph of the report.

The Director of Infrastructure Services advised on measures in place to address slippages in the budget and commented that Officers were working closely with the management team and Finance Services to address matters where possible.

In terms of ferry fuel costs, the Team Leader – Accountancy advised that the Council holds a central contingency which is sufficient to cover these costs but advised that discussion were being held with managers to find ways to mitigate these additional costs.

The Director of Infrastructure Services responded to comments regarding the assisted uplift of recycling and the securing of bins and advised that waste operatives were providing assistance as far as possible but it as an area that was being monitored.

Decision:

The Environment & Transport Committee NOTED the Management Accounts showing the projected outturn position at Quarter 1

24/18

Environment and Transport Committee - Business Programme 2018/19

The Committee considered a report by the Director of Infrastructure Services (ISD-08-18-F), which detailed the planned business to be presented to the Committee to 31 March 2019.

The Director of Infrastructure Services introduced the report and advised that the business programme would be kept under review.

During discussion it was noted that a report had already been presented on the Excavator within the Roads Service and that this would be removed from the October list of reports. It was also noted that an update on the winter gritting review would be presented to Committee on 2 October 2018.

Decision:

The Committee approved its planned business for financial year 2018/19, and noted the report.

The meeting concluded at 2.50pm.

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Chair