

MINUTE

A & B - PUBLIC

Harbour Board
Council Chamber, Town Hall, Lerwick
Monday 27 August 2018 at 3.30pm

Present:

M Burgess	A Cooper
S Coutts	A Duncan
S Leask	A Manson
D Simpson	R Thomson

Apologies:

None

In Attendance:

J Smith, Director of Infrastructure Services
A Inkster, Team Leader – Port Engineering
H Tait, Team Leader - Accountancy
S Summers, Administration Manager
P Wishart, Solicitor
L Malcolmson, Committee Officer

Chair

Ms A Manson, Chair of the Board, presided.

Circular

The circular calling the meeting was held as read.

The Chair ruled, in accordance with Section 43(2) of the Local Government in Scotland Act 2003, the attendance of Councillor Burgess during the proceedings be permitted by telephone link.

Declarations of Interest

None

Minutes

The minutes of the meeting held on 21 May 2018 were approved on the motion of Mr Cooper seconded by Mr Leask.

19/18 Ports and Harbours Performance Report 2018/19 – Q1

The Board considered a report by the Team Leader - Port Engineering (PH-16-18-F) summarising the activity and performance of the Ports & Harbours service for Q1 - 2018/19.

The Team Leader - Port Engineering introduced the main terms of the report.

In response to a request for an update on dialogue with Enquest, the Director of Infrastructure Services explained that Enquest and the Council have shared and separate objectives, with the main focus being on safety, but also in finding new

business for the Port. He advised that there would be a set of events conducted for HIE Shetland to feed into and stated that Officers would continue to work with all parties in the months and years to come.

The question was asked whether a reduction of harbour charges would attract more activity into the Port rather than companies using ship to ship transfers. The Director of Infrastructure Services said that there was nothing to suggest that this would influence such decisions and it was not seen as a critical factor. He said that, whilst it was important to remain competitive, from experience with Schehallion he believed that had the Port offered service free of charge they would still not have used the Port.

Reference was made to PH-17-22 Scalloway Harbour and Small Ports and a request was made for the web presence to be improved. The Team Leader – Port Engineering advised that this had been discussed at a recent management team meeting and it had been recorded as an action to be progress. Assurance was given that this matter would also be progressed through the Harbour Board's action note, and did not require a formal addition to the decision required.

Decision:

The Board NOTED the contents of the report and the achievements of the service; progress against the priorities set out in the Ports & Harbours service plan.

20/18

2018/19 Capital and Revenue Projects Report

The Board considered a report by the Team Leader – Port Engineering (PH-15-18-F), which provided updates on the significant engineering projects for Ports & Harbours Operations during the financial year 2018/19.

The Team Leader – Port Engineering introduced the report and in referring to the delay in VTS replacement, he advised that specialist engineers would arrive on Wednesday for a week to conclude any network issues. He also advised in detail, the significant savings in power consumption having now replaced the Gluss navigational lights with LED technology that has a lifespan of 10 years, and confirmed that the Fuglaness Navigational Aids would be upgraded next with the same technology. The Team Leader – Port Engineering also commented on the Sullom Voe Jetty Replacement and the Tug Jetty Cathodic Protection Renewal providing an explanation on the construction of the tug jetty, and how cathodic protection may not be successful in protecting the structure in the long term. An update was also provided on the Toft Pier and Scalloway Fish Market tender returns.

During discussions, the Director of Infrastructure Services provided more detail around the process for external funding in regard to the Toft Pier and it was hoped that there would be a positive update at the next Harbour Board meeting. He also confirmed that assurance had been given by the Government that any funding allocation would be underwritten up to 2020. He said however that it was important to know what the final funding allocation figure might be.

Reference was made to paragraph 4.28 on the Foula Harbour and Ferry Terminal water depth. The Team Leader – Port Engineering advised that efforts were being made to secure a licence for the dumping of spoil and SEPA were involved in that process. He also advised that although this was taking time it was hoped that the dredging would take place before the end of the year. The Board acknowledged

that there was a risk that the weather would not allow this to take place but as the work required would only take a day or two it was hoped that a weather window would permit the work to be carried out. It was noted however that there was a risk that the work may have to be delayed until spring.

Discussion took place around the progress made for the temporary facilities at the Scalloway Fish Market and it was noted that in terms of consents and licences required the temporary arrangement was being classified as a different fully freestanding facility. It was confirmed that the consents required for the new facility would not delay the demolition of the fish market.

During debate, the Board was informed that Seafood Auction Company had complemented the Council on its handling of the Scalloway Fish Market project and whilst acknowledging that there were likely to be teething problems they wished there appreciation of staff involved to be recorded.

The Director of Infrastructure Services advised that arrangements would be made for Members to view the temporary facility at the Scalloway Fish Market in the next few weeks.

Decision:

The Board NOTED the content of the report.

21/18 **Management Accounts for Harbour Board: 2018/19 – Projected Outturn at Quarter 1**

The Board considered a report by the Executive Manager - Finance (F-062-18-F) presenting the projected outturn position for 2018/19 as at the end of the first quarter for revenue and capital.

The Team Leader – Accountancy introduced the report, and the Board noted its contents.

Decision:

The Board RESOLVED to review the Management Accounts showing the projected outturn position at Quarter 1.

22/18 **Pilotage Accounts – 2018/19 Projected Outturn at Quarter 1**

The Board considered a report by the Executive Manager - Finance (F-069-18-F) presenting the projected outturn position for 2018/19 as at the end of the first quarter.

The Team Leader – Accountancy introduced the report, and the Board noted its contents.

Decision:

The Board RESOLVED to review the Pilotage Accounts showing the projected outturn position at Quarter 1.

23/18 **Harbourmaster's Report**

The Board considered a report by the Harbourmaster – Ports & Harbours (PH-14-18-F), that briefed and informed the Port Marine Safety Code (PMSC) Duty Holder of the professional concerns and the current status as reported by the Harbourmaster.

The Director of Infrastructure introduced the report.

In responding to a question regarding the incident described at paragraph 2.24, Officer explained that the gas involved was noxious in nature rather than combustible. It was explained that the gas is normally purged before entering the Port and would be dispelled by a light breeze, however the process had not been completed properly by the Vessel and it was therefore returned to the open sea to carry out the process properly before re-entering the Port. It was noted that the vessel would have incurred further charges therefore it was unlikely that there would be a reoccurrence.

Reference was made to paragraph 2.25 where a fishing Vessel grounded in Fair Isle harbour. Following some explanation by officers as to how the matter was handled, it was agreed that the Harbourmaster would be asked to provide more detail on whether this incident had been reviewed and what the next steps would be, reporting to the Board meeting on 3 October 2018.

Decision:

The Board NOTED the content of the report.

The meeting concluded at 4.05pm.

Chair