

Harbour Board
Council Chamber, Town Hall, Lerwick
Monday 17 December 2018 at 3.05pm

Present:

M Burgess	S Coutts
A Duncan	S Leask
A Manson	R Thomson

Apologies:

A Cooper	D Simpson for lateness
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In Attendance:

J Smith, Director of Infrastructure Services
A Inkster, Team Leader – Port Engineering
G Maitland, Harbour Master
B Robb, Management Accountant
K Collins, Senior Assistant Accountant
P Wishart, Solicitor
B Kerr, Communications Officer
L Malcolmson, Committee Officer

Chair

Ms A Manson, Chair of the Board, presided.

Circular

The circular calling the meeting was held as read.

The Chair ruled, in accordance with Section 43(2) of the Local Government in Scotland Act 2003, the attendance of Councillor Burgess during the proceedings be permitted by telephone link.

Declarations of Interest

None

Minutes

The minutes of the meeting held on 27 August 2018 were approved on the motion of Mr Leask seconded by Mr Duncan.

24/18 **Ports and Harbours - Performance Overview 2018/19 – Q2**

The Board considered a report by the Team Leader - Port Engineering (PH-18-18-F) which summarised the activity and performance of the Ports & Harbours service for the reporting period above.

The Director of Infrastructure Services introduced the main terms of the report and appendices.

In responding to questions on the Toft Pier EMFF grant application deferral, the Director of Infrastructure Services explained that he was given an indication that

there may be money in English and Welsh funds that had not been fully committed and Toft Pier had been seen as a good project that would be given further consideration, however there was no guarantee. He said that he hoped to be advised of a clear position by early February 2019. The Director of Infrastructure Services said that he had done all he could at this stage, but he assured Members that he would continue to keep in touch with Marine Scotland regularly in order to receive an answer at the earliest opportunity.

In terms of EMFF funding having been declined for the Scalloway Fish Market, again this was a project where the scale of funding required was beyond what could be taken from elsewhere. The Director of Infrastructure advised therefore that as the decision had previously been taken by the Council to proceed with the project, work would now start in the new year. Upon further questioning the Director of Infrastructure Services advised that there was definitely no funding available for the Scalloway Fish Market and that with hindsight, had the project been at a more developed stage earlier, it may have been in a better position to submit an application earlier. He said that Officers had learned that it was important to be developing future ideas so that if there is an opportunity to campaign for money there are projects at an advanced stage to proceed. The Director of Infrastructure Services advised that it was not possible to attract retrospective funding. In terms of how the £2.4m unfunded element would be covered the Director of Infrastructure Services explained that this would be funded from the Harbour Account, borrowing and port charges. He advised that this cost would not affect any other service.

Decision:

The Harbour Board NOTED the performance of the Ports and Harbours Service against its stated objectives and planned actions as Duty Holder under the Port Marine Safety Code.

25/18

Management Accounts for Harbour Board: 2018/19 – Projected Outturn at Quarter 2

The Board considered a report by the Executive Manager - Finance (F-087-18-F) which enabled the Board to monitor the financial performance of services within its remit.

The Management Accountant introduced the report and highlighted the reasons for the variances in the appendices.

A request was made that acknowledgment be given to the communication between Ports and Harbours and the Re-Create Scalloway consultants on Harbour Development opportunities. The Director of Infrastructure Services said that he would reflect that in the next update and seek to identify tangible actions as there are discussions with commercial users that may be drawn into what can be moved forward in terms of seeking funding.

Decision:

The Harbour Board NOTED the Management Accounts showing the projected outturn position at Quarter 2.

26/18

2018/19 Pilotage Accounts –Projected Outturn at Quarter 2

The Board considered a report by the Executive Manager - Finance (F-089-18-F) which presented the projected outturn position for 2018/19 as at the end of the second quarter enabling the Board to monitor the financial performance of the pilotage services provided by the Council.

Comment was made on the training costs for pilots however it was explained that the cost related to the cover required by other pilots when the trainee is shadowed as part of their training.

Decision:

The Harbour Board NOTED the Pilotage Accounts showing the projected outturn position at Quarter 2.

27/18

2018/19/ Capital and Revenue Projects Report

The Board considered a report by the Team Leader – Port Engineering (PH-19-18-F), which reported on the engineering projects for Ports & Harbours Operations during the financial year 2018/19.

The Team Leader – Port Engineering introduced the report and provided more detail on each of the projects listed in the report.

In responding to questions the Team Leader – Port Engineering explained that the damage to the Symbister Breakwater was due to wind and wave action that caused an armour slip in a number of areas. He advised that the delay was due to the availability of contractors however that the delay did not mean that the works would cost more it would just take place later. The Director of Infrastructure Services advised that officers were looking to source funding from the Marine Scotland Emergency Harbour Repair Fund as this was a project that would fit with that fund.

Comment was made on the disappointing delay on the Foula Harbour dredging. The Team Leader – Port Engineering confirmed that the ferry was still carrying out its services but it was important to carry out the works sooner rather than later. He explained that the Council has powers under the Zetland County Council Act to dredge the area but does not have the power to dispose of the dredged material therefore a license is required for that to happen.

Decision:

The Harbour Board NOTED the content of the report.

28/18

Harbourmaster's Report – 2018/19 Quarter 2

The Board considered a report by the Harbourmaster – Ports & Harbours (PH-17-18-F), which briefed and informed the Port Marine Safety Code (PMSC) Duty Holder of the professional concerns and the current status as reported by the Harbourmaster.

The Harbourmaster – Ports & Harbours introduced the main terms of the report.

The Leader said that there were positive aspects in the report and in particular with regard to the ship to ship transfers that had taken place. The Board were advised that the next ship to ship transfer would take place at the weekend.

Decision:

The Harbour Board NOTED the content of the report in its role as duty holder, and noted that the necessary management and operational mechanisms are in place to fulfil that function.

The meeting concluded at 3.40 pm.

Chair