

MINUTE

A & B - PUBLIC

Harbour Board
Council Chamber, Town Hall, Lerwick
Wednesday 1 May 2019 at 2.00 pm

Present:

A Cooper S Leask
A Manson D Simpson
R Thomson

Apologies:

M Burgess S Coutts
A Duncan

In Attendance:

J Smith, Director of Infrastructure Services
R Gordon, Depute Harbour Master
G Maitland – Harbour Master
H Tait, Team Leader – Accountancy
C Anderson, Senior Communications Officer
P Wishart, Solicitor
L Malcolmson, Committee Officer

Also in Attendance:

Capt T Auld, ABPmer

Chair

Ms A Manson, Chair of the Board, presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

None

Minutes

The minutes of the meeting held on 26 February 2019 were approved on the motion of Mr Leask, seconded by Mr Cooper.

The minutes of the meeting held on 4 March 2019 were approved on the motion of Ms Manson, seconded by Mr Sandison.

8/19 **2018/19 Pilotage Accounts - Outturn at Quarter 4**

The Board considered a report by the Executive Manager – Finance (F-032-F) That presented the projected outturn position for 2018/19 as at the end of the fourth quarter.

The Executive Manager – Finance introduced, and the Board noted, the main terms of the report.

Decision:

The Board RESOLVED to review the Pilotage Accounts showing the projected outturn position at Quarter 4.

9/19

Capital Maintenance and Replacement Programme

The Board considered a report by the Executive Manager – Marine and Airport Infrastructure (PH-03-19-F) that sought approval for the projects in the Ports and Harbours Operations' Capital Maintenance and Replacement Programme for 2019/20

The Executive Manager – Marine and Airport Infrastructure introduced the report and advised that an update on progress would be provided, by the Executive Manager - Marine Infrastructure & Airports, at the next meeting of the Harbour Board.

Mr Leask approved the recommendations contained in the report, Mr Sandison seconded.

Decision:

The Board APPROVED the projects in the Ports and Harbours Operations' Capital Maintenance and Replacement Programme for 2019/20.

10/19

Harbourmaster's Report

The Board considered a report by the Harbour Master – Ports & Harbours (PH-04-19-F), that informed the Port Marine Safety Code (PMSC) Duty Holder of the professional concerns and the current status as reported by the Harbourmaster.

The Harbourmaster – Ports & Harbours introduced the report and highlighted the concern in regard to incidents with vessel ladders and poor pilot access. He said that the Port was taking the matter seriously and vessels were being declined to return to the port. The Harbourmaster – Ports & Harbours advised of measures in place to educate the industry and of his involvement in preparing guidance to demonstrate what equipment should be in place.

In responding to questions on the safety of ladders the Harbourmaster – Ports & Harbours explained that unfortunately there are repeat offenders and there have been reports of similar issues at other posts. He stressed that these were not minor issues and there have been fatalities across the world. The Harbourmaster – Ports & Harbours said that it was his job to ensure the safety of pilots and he would continue to take a firm approach on the matter. Members recognised that this was an issue that had been going on for many years and the Harbourmaster – Ports & Harbours was asked what contact was made with the vessels before they enter the port. The Harbourmaster – Ports & Harbours explained the procedure around the combination ladder arrangements required in certain sea conditions and the importance of ensuring the ladder is secure. He explained that when contact is made with the vessel the question is not just asked if they comply with the safety arrangements, but what they have done to comply. The Harbourmaster – Ports & Harbours informed the Board that the Port has a reputation for being strict and if the equipment is not to standard the vessel will not be allowed back.

During further discussion the Harbourmaster – Ports & Harbours explained the circumstances around the snagged spring on the fender chain and on the

modification undertaken. He said that staff would monitor the fender and continue to liaise with the manufacturers on the issue.

Capt. Auld, ABPmer, the ports Designated Person, gave a verbal Annual Summary report, copy attached.

During discussion assurance was sought in regard to the list of items concerning Board Members. The Director of Infrastructure Services commented on the staffing situation advising that there had been some staffing structure changes and recruitment necessary as well as the return of staff from long term absence. He explained that the staffing matters had been dealt with as a matter of priority and this would enable all the service to pick up on any outstanding items. He explained that a report would be presented that demonstrates that most outstanding items have been closed out and he stated that the ambition would be to close out all items in the next three months.

Decision:

The Board NOTED the content of the report.

11/19

Ports & Harbours Business Programme

The Board considered a report by the Executive Manager – Marine and Airport Infrastructure (PH-05-19-F) that provided an opportunity to consider the proposed Ports & Harbours business programme.

The Director of Infrastructure Services introduced the report and advised of the following additional items for the Business Programme:

August meeting

- SV Master Plan Update
- VTS
- Ports Project Update – Progress on Scalloway Fish Market
- Toft Pier Update

November Meeting

- MSMS system to be reported to see that the Director of Infrastructure Services is delivering as indicated.

Briefing

Financial outturn will be circulated to members

Decision:

The Board NOTED the content of the report.

The meeting concluded at 2.30pm.

Chair