

MINUTES

B - PUBLIC

**Special Shetland Islands Council
Council Chamber, Town Hall, Lerwick
Wednesday 6 November 2019 at 10.00am**

Present:

M Bell	P Campbell
A Cooper	A Duncan
A Hawick	S Leask
E Macdonald	A Manson
A Priest	I Scott
C Smith	G Smith
T Smith	R Thomson

Apologies:

S Coutts	J Fraser
C Hughson	R McGregor
D Sandison	D Simpson

In Attendance (Officers):

C Ferguson, Director – Corporate Services
N Grant, Director – Development Services
M Craigie, Executive Manager – Transport Planning
J Manson, Executive Manager - Finance
J Riise, Executive Manager – Governance and Law
R Barton, Transport Policy and Projects Officer
I Johnson, Senior Assistant Accountant
E Park, Transport Contracts & Operations Officer
L Geddes, Committee Officer

Also:

A Mackie, Peter Brett Associates
B Pinket, Peter Brett Associates

Chairperson

Mr Bell, Convener of the Council, presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

None

In order to avoid the disclosure of exempt information, Mr Bell moved, Ms Macdonald seconded, and the Council RESOLVED to exclude the public in terms of the relevant legislation during consideration of the following item of business.

60/19 **Public, School and Adult Social Care Bus Transport - Outline Business Case**

The Council considered a report by the Executive Manager – Transport Planning.

The Executive Manager – Transport Planning summarised the main terms of the report, and introduced Mr Mackie and Mr Pinket, Peter Brett Associates, who gave a PowerPoint presentation to the Council on the Outline Business Case (OBC) for Public Bus, School and Adult Social Care Transport.

The Executive Manager – Transport Planning and Transport Policy and Projects Officer then responded to questions from Members.

Following discussion by the Council, Mr Cooper moved that the Council approve the recommendations in the report, and Mr Leask seconded.

Decision:

The Council **RESOLVED** to:

- **APPROVE** that the options to be carried forward to Full Business Case are:
 - Option 1 – Reduced Network: August 2020 Introduction
 - Option 3 – Optimised Network: August 2020 Introduction
- **DELEGATE AUTHORITY** to the Director of Development Services, working with the Lead Officer of ZetTrans, to tender for the range of school transport services and Adult Social Care transport services that comply with the Council's current School, and Adult Social Care Transport Policies in conjunction with ZetTrans' tender for Public Bus Services, to contribute to the development of a Full Business Case to inform Council and ZetTrans decisions to be taken in February 2020 on the configuration of school, public bus and Adult Social Care transport networks to be implemented in August 2020.

The meeting concluded at 11.35am.

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Convener