



## Shetland Community Safety Partnership

### Notes from Community Safety Partnership meeting

Date – Thursday 31<sup>st</sup> March 2005

#### Present: -

Andy Cowie (Chair) – Area Commander, Northern Constabulary  
 Brian Gregson – Elected Member & Chair, Victim Support Shetland  
 Jenny Wylie – Community Safety Officer, Shetland Islands Council  
 John Taylor – Emergency Planning Officer, Shetland Islands Council  
 Peter Smith – Team Leader, Scottish Ambulance Service  
 Alec Kidd – Divisional Officer, Highland & Islands Fire Brigade  
 Dave Leishman – Station Officer, Highland & Islands Fire Brigade  
 Denise Morgan – Criminal Justice Service Manager, Shetland Islands Council  
 Jacqui Watt – Executive Director (Community Services), Shetland Islands Council  
 Karen-Anne Wilson – Safety Officer, Shetland Islands Council

#### Apologies: -

Duncan MacKenzie – Procurator Fiscal Depute, Crown Office & Procurator Fiscal Service  
 Duncan MacDougall – Assistant Divisional Officer, Highland & Islands Fire Brigade  
 Ingrid Gall – Assistant Emergency Planning Officer, Shetland Islands Council  
 Alex Jamieson – Head of Education Service, Shetland Islands Council  
 Cllr. John Nicolson – Elected Member, Shetland Islands Council  
 Neville Davis – District Operations Manager, Maritime & Coastguard Agency  
 Finlay MacBeath – LALO (Community Safety), Northern Constabulary

#### In Attendance: -

Fiona Robertson – Project Co-ordinator, ChildSafe Shetland  
 Brian Murray – Firemaster, Highland & Islands Fire Brigade  
 Sam Gibney – Minutes

### 1. Welcome & Apologies

Andy opened the meeting, thanked everyone for attending and apologies were noted as above.

### 2. Presentations

#### Brian Murray – Firemaster, Highland & Islands Fire Brigade

Brian Murray is Chair of the Community Safety Steering Group for Highland Council and explained some of the initiatives they are involved in. Their work is based on partnership working and outcomes achieved tend to also benefit other agencies. Brian attended the Community Planning Board meeting this morning and was pleased to see that drugs and alcohol featured highly on their agenda. Alcohol is usually a factor in fire-related deaths and figures are high across the Highlands and Islands. A multi-agency approach was deemed the best way to tackle this along with other Community Safety issues. Brian concluded that he wished the Shetland Community Safety Partnership well in taking forward their strategy and hopes that the Fire Brigade will play a full part in that.

#### Fiona Robertson, Project Co-ordinator – Child Safe Shetland

Fiona explained the aim of the project and the Child Safe Shetland pack, which provides information to help those who care for, work with or provide activities for children, to meet the new Scottish Executive standards and legal requirements. Fiona explained that the pack is designed to be easy-to-follow and hopes that it is successful in terms of outcomes. There had been a good response from questionnaires and the main message coming from the responses was where to access Disclosure Checks. The Child Safe website is now live and available via the Council's website.

The aim is now to promote child protection issues, the new Act and establish training. The next batch of child protection training will include free Disclosure Checks for up to 225 people. The training will take place during May/June. Fiona then invited the Partnership to ask any questions.

Brian Gregson said he is aware of some problems with Disclosure Checks in terms of people having to have duplicate checks for performing the same activity. Brian outlined the thinking among senior civil servants who are looking to change the system. This will be by way of a 'security pass' set at a certain level for certain duties and therefore avoiding duplicate Disclosure Checks. Fiona replied that there are problems as some people are Disclosure Checked 6 or 7 times to meet the requirement of legislation. However if this is civil servants' thinking around Disclosure Checks, and a security pass system would avoid duplicate checks, then this would be welcomed.

### **Alec Kidd, Divisional Officer – Highland & Islands Fire Brigade Funding**

Alec gave a presentation explaining how HFIB is funded. HFIB are funded similarly to Northern Constabulary. It is basic revenue and capital funding and costs are attributed via revenue government funding at 80%. The other 20% is Montgomery allocation funded through Orkney, Shetland, the Western Isles and Highlands. Alec outlined the budgets he is responsible for and the recent commitment of £8,000 to 'Riskwatch'. He then outlined the reporting structure and links with other area command staff at various Community Safety initiatives to share good practice.

Brian Murray, Firemaster with HFIB explained that when talking about the budget, the Fire Brigade have an important part to play in terms of the economy in Shetland. The Fire Brigade do have the power of well being if an initiative fits in with our aims and objectives, and funds can be moved accordingly.

Brian asked whether the Partnership had much contact with SLACS? Andy explained that SLACS had not been very amenable to those authorities outside the central belt in terms of video conferencing etc, and that we were considering withdrawing our support from SLACS.

Andy thanked Fiona and Alec on behalf of the Partnership for their presentations.

*(Fiona Robertson left the meeting)*

### **3. Previous Minutes & Matters Arising**

#### **Actions**

<b>Action No.</b>	<b>Action</b>
16.2	Andy & Jenny to put together a presentation on the Community Safety Strategy. This can be developed once the Strategy has been finalised. Deadline – 27.6.05
16.4	<del>Andy &amp; Jenny will develop an induction pack for existing and new members of the Partnership. Delete.</del>
16.5	Jenny will draft a constitution and a set of rules for the Partnership. In progress.
16.7	Each agency will give a brief presentation during 2005's meetings regarding their organisations funding. Ongoing.
16.9	Jenny will ensure that our intention to include the voluntary and private sector into CSP business in the future be made clear in our 6 monthly report to the CPB. Ongoing - deadline – 1.7.05
16.10	Jenny to finalise the Communications Strategy. Deferred until 31.3.05. This is being compared with the Corporate Strategy for discrepancies and will then be finalised.
16.15	Finlay and Jenny will draft a report for Full Council re: CCTV – to include costings and pro's and con's. Deferred until 31.3.05. Only 1 quote has been received to date from ScotShield. They have estimated the cost of a system at £147K, with a further cost of £28K for 5 years fully comprehensive maintenance. Jenny has learnt that Highland's CCTV is funded from various other sources other than mainstream funding, so she will approach them for advice. Ongoing.
16.20	<del>Jacqui will ask Catriona to write to the Scottish Executive re: Seized Assets Community Fund. Deferred until 31.3.05. Response - funding will still be directed towards those communities worst affected. Delete.</del>
16.23	<del>Alec will contact Brian Hill to include an item on the Licensing Board's agenda. Delete.</del>
17.1	<del>John to speak to Jan Riise about prioritising the alcohol byelaw. Legal have confirmed that this is now underway and Sue Brunton will provide regular progress reports to Jacqui. Delete.</del>
17.2	<del>Everyone to consult &amp; engage with their own agencies/related groups, and provide feedback to Jenny by March 31<sup>st</sup>. Feedback had only been received from Denise so Jenny assumed that everyone else was happy with the content of the Strategy. She will meet with Andy and Jacqui to ensure all comments are considered for including into the Strategy. Delete.</del>
17.3	<del>Contact the Turning Point Craft Initiative for further information re: funding and clients. Delete.</del>
17.4	<del>Make amendments to the proposals for spend 2005-8, and try and introduce some flexibility for new initiatives. Delete.</del>

#### **4. Rationalisation of Meetings**

Andy explained that now we are all signed up to partnership working we are looking to reduce the number of Community Safety Partnership meetings in order to focus on strategic issues and concentrate on the Strategy. A paper outlining the advantages of fewer meetings was distributed whilst Andy asked for the Partnership's views.

Jacqui said that if Councillor Nicolson were at today's meeting, he would say 'well done'. The general consensus of the Partnership was to reduce meetings to 2 hours every 4 months in order to focus on strategic issues. Jenny and Finlay would be responsible for the implementation of the Action Plan on a day-to-day basis, providing updates to the Partnership every 4 months.

#### **5. Shetland Children & Young People's Services Plan 2005 – 2008 (Draft)**

Denise explained that Fiona Waddington, Head of Social Work, had produced this draft, which is a first for Shetland. It focuses on 7 cross cutting themes, each having their own action points. The Plan looks at integrated service provision and the development of locality-based services and the sustainability of those services. Denise concluded by asking the Partnership to send any feedback or comments directly to her or Fiona.

#### **6. Community Safety Induction Pack**

Jenny has been working on this following on from the "Effective Partnerships" workshop in December. The induction pack will be available for new and existing members, however she was hoping that partners would be able to give her a steer as to what everyone would find useful in such a pack. After some discussion the Partnership agreed that this should be web-based, and that it should include information about who sits on the Partnership, what each agency does and with links to other authorities

**Action - Jenny**

#### **7. Community Planning Roadshows**

Andy explained that new dates for the roadshows have been put in place so they are less intensive. Community Planning is a growing aspect and Andy said that Partnership representation at the Roadshows is important and asked if everyone could make the time to attend one roadshow each. Brian stated that he would be happy to attend the ones planned for Yell and Unst.

#### **8. Funding Issues**

##### **CSP Awards Programme - Jenny**

Jenny updated on the CSP Awards Programme. At the last meeting the Partnership discussed a £5000 application from the Turning Point Craft Initiative. Denise said that this TPCI focus on people with drug and/or alcohol problems. Denise is aware of her 3 clients who have gained from this project. Jenny will have to check with Finance but she thinks that there is around £1,200 left in budgets. The Partnership agreed to support TPCI with an award of £1000.

**Action - Jenny**

##### **Future Funding**

Jenny distributed a paper showing the next 3 years funding along with anticipated initiatives. The Scottish Executive have requested that plans for spend be more specific. Jenny has calculated the remainder for new initiatives. She then asked the Partnership for a decision regarding how this money is spent. She felt that were two routes for consideration. The first would be to use all existing funding for a small grants programme, or to approach the Groups that directly or indirectly link into the Community Safety Partnership and ask them if they required funding to achieve their actions.

There was some concern that these Groups did not encompass everything, but Jenny suggested that partners could still bring suggestions for initiatives to the table for consideration.

Jenny then went on to explain that Shetland Islands Council has been allocated a further £19K under the Local Action Fund. This Fund has very strict criteria and is specifically aimed at targeting young people who are not involved in antisocial behaviour. The Fund can be used to support projects that engage with young people and keep them active, so they do not feel compelled to be drawn into antisocial behaviour.

Jenny re-iterated that all of our funding must be used to progress community safety issues within the context of our Strategy, and that she would draw up a strict set of criteria.

**Action – Jenny**

It was agreed that if we have any funding left over after we have approached the different Groups, it could be allocated on an as-and-when-required basis throughout the financial year.

*(Jacqui Watt, Brian Murray, Alec Kidd & Dave Leishman left the meeting)*

### **9. Anti Social Behaviour Plan**

Jenny explained that this has to be submitted to the Scottish Executive by April 8<sup>th</sup>, and that the Plan will be included into the Community Safety Strategy as an Appendix. The Plan outlines various forms of antisocial behaviour and the various measures that can be adopted to tackle it. If anyone has any comments Jenny has asked for them to be fed back to her by April 8<sup>th</sup>. Andy concluded that if no comment were submitted Jenny would take that to mean everyone is in favour of the Plan.

### **10. AOB**

#### **Licensing Bill**

Jenny advised that Tavish had sent his comments on the Community Safety Strategy, and has also offered to attend a future Partnership meeting to speak about the forthcoming Licensing Bill. John suggested holding an evening meeting to attract the attention of a wider audience, namely the Hall Committees, Licensing Trade Association etc. Andy asked Jenny to contact Tavish and suggest this.

#### **Safer Shetland Action Line**

Andy gave an update regarding the 'Safer Shetland Action Line'. Members of the public can use this Line for reporting any community safety issues, for example, being drunk and disorderly, dog fouling, bullying, drug dealing etc. The Line will also have a text feature, as young people are more willing to report crime using text rather than phoning. Andy said he would like the Partnership to launch the Line in April/May time and we will be looking to attract the media, possibly do a "Speakeasy" etc. Andy will be looking for some time from the Partnership to unify the launch, as he is keen to avoid it being branded as a 'snoop line', and being seen as a Police initiative.

#### **Criminal Justice Authorities**

Denise explained that there was no update on the proposals to reform the Criminal Justice system and create Criminal Justice Authorities. Consultation is due out shortly and she will update once there is further developments.

### **11. Report – Dogs Against Drugs In Schools**

Norma Smith provided an update for the Partnership's information.

### **12. Date of next meeting**

Monday 27<sup>th</sup> June – 2.15pm – 4.15pm - Lerwick Fire Station

## Agreed Actions

<b>Action Number</b>	<b>Action</b>	<b>Responsibility</b>	<b>Target Date</b>
18.1	Introduce induction-style information for new and existing members onto the website	Jenny	27.6.05
18.2	Inform Turning Point Craft Initiative of the funding award	Jenny	8.4.05
18.3	Develop a set of criteria that will apply to Groups looking for funding	Jenny	27.6.05