

Small Business Bonus Scheme Application Form

**SHETLAND ISLANDS COUNCIL
Finance Services**

Charlotte House
Commercial Road
Lerwick
Shetland
ZE1 0LX



Tel: (01595) 744683

Ratepayer Details:

Ratepayer:
Correspondence Address:

Details of ALL Occupied Properties* (this includes any properties outwith Shetland)

*To qualify for the relief the ratepayer must occupy a single property, or combination of properties in Scotland with a total rateable value of £15,000 or less.

Please provide details of all properties for which non-domestic rates are payable.

<u>Account No.</u>	<u>Property No.</u>	<u>Subject.</u>	<u>Address</u>	<u>R V</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please Turn Over

The level of **SMALL BUSINESS BONUS SCHEME** rate relief available depends on the total Rateable value of the eligible property (s) owned, and is set out in the table below.

Combined rateable value of all business properties in Scotland:	2008-09	2009-10
up to £8,000	80 %	100%
£8,001 to £10,000	40 %	50 %
£10,001 to £15,000	20 %	25%

The exact level of relief awarded will depend on:

- a) The **combined** rateable value of **all** the business's properties owned, leased or otherwise entitled to occupy in Scotland;
- b) Whether or not the property is eligible for one of the existing rate relief schemes; and.
- c) The level of other public sector assistance received by the business.

Declaration

I UNDERSTAND THAT:- The Council is under an obligation to manage public funds properly. Accordingly information that you provide the Council will be used to ensure all sums due to the Council are paid timeously. The information may also be used to prevent and detect fraud. It is possible that this information may be shared for the same purposes with public bodies, including Councils or other organisations which handle public funds.

I AGREE THAT:- You may make any enquiries necessary to check the information I have given. I understand that any relief awarded to me as a result of misleading statements deliberately given on this form will be recovered in full and that I may be liable to legal action.

I DECLARE THAT:- The information I have given on this form is true, complete and correct. I understand that the deliberate provision of false information in order to achieve financial gain is a criminal offence.

Signature _____

Date _____

Contact Name _____

Telephone Number _____