

Suspected Bomb Information Sheet

Hand this form to the Chief Officer attending

Time: Date:

Floor No: Location:

Finder's Name:

(The Finder MUST be available to speak to the Police on their arrival).

REASON FOR SUSPICION (Tick as many as applicable)

Unusual Smell Package too heavy/light for its size

Uneven weight distribution Unusual stains/marks on covering

Visible wiring or tin foil Excessive wrapping/tape/staples

'Wires' can be felt inside Too many stamps for its weight

Wrongly addressed Came from unexpected source
(details on postmark)

Poor handwriting

Other (please specify).....

Has immediate area been evacuated? Yes/No

Has the floor been evacuated? Yes/No

Has the building been evacuated? Yes/No

Has the suspect package been examined by
An X-ray machine or other detection device? Yes/No

How was the package delivered?
Royal Mail Internal Courier Other (specify)

Map of location attached? Yes/No
(If map is not available, sketch the floor plan overleaf indicating the location of the package)