

MEMO

To: Annsbrae Management Group

From: Senior Housing Officer
Supported Accommodation

If calling please ask for
George Martin
Direct Dial: 744371

Medium: paper/e-mail
Our Ref: GM/ET/memo2
Your Ref:

Date:

ANNSBRAE HOUSE CO-ORDINATION GROUP: ALLOCATION MEETING

I am writing to advise you that Flat , a apartment property is now available for let. The following applicants are to be considered and I enclose copies of their Understanding You documentation.

Name	Address	App. No.
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The allocation meeting will take place on;

Time: Venue:

Each applicant's Referrer has been invited to the Allocation Meeting to provide background information to assist the Management Group in making their allocation decision.

George Martin
Senior Housing Officer
Supported Accommodation