

NEIGHBOUR NOTIFICATION

It is the responsibility of the Council to notify those with an interest in neighbouring land of the submission of a valid planning application. Neighbouring land is that which is within 20 metres of the boundary of the application site. An advert will be placed in the local paper if the Planning Service is unable to notify neighbouring land on which there are no premises, in which case the applicant is required to pay for this advert within 21 days; the decision cannot be issued until this is paid. Therefore, if you know of any person(s) who has any interest in the land neighbouring the site of the proposed development, whether this is the owner or occupier in relation to domestic property, or owner, lessee or occupier in relation to non-domestic property, this could help avoid delay in processing your application. Please use the Neighbour Information Notice.

1. Domestic Property

Address

1. The Owner:

The Occupier:

2. The Owner:

The Occupier:

3. The Owner:

The Occupier:

4. The Owner:

The Occupier:

5. The Owner:

The Occupier:

2. Non-Domestic Property

1. The Owner:

The Lessee:

The Occupier:

2. The Owner:

The Lessee:

The Occupier:

3. The Owner:

The Lessee:

The Occupier:

4. The Owner:

The Lessee:

The Occupier:

Please continue on another sheet as necessary and attach it to the application form.

Notice To Owners & Agricultural Tenants

The Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008.

To:

Name (if known):
Address:

As either: (i) owner (or tenant under a lease with at least 7 years to run) ; or
(ii) tenant of any agricultural holding

to any of the land to which this application relates, this notice is to inform you that I/we:

Name (of applicant):
Address:

have made an application to the council for permission/consent to carry out the following development:

Description:

At:

You may inspect the application:

For a minimum **21 days** as an owner or agricultural tenant. Following the date of this notice, you can inspect the application form, plans, and other documents submitted at Infrastructure Services Department, Grantfield, Lerwick. The Department is open from 9.00am to 5.00pm, Monday to Thursday and 9.00 am to 4.00pm on Friday. Details are also available on the Council's website (www.shetland.gov.uk).

You may receive this notice before the Council receives the application. You are therefore advised to telephone the Development Management Service within the Planning Service first and check that the application has been received. Telephone(01595 744800)

Representations:

If you wish to make representations or comments, you have a minimum of **21 days** as an owner or agricultural tenant from the date of this notice.

You should make your representation(s) **in writing** to the Executive Director, Infrastructure Services Department at the address above or e-mail: planning.control@shetland.gov.uk

Applicants/Agents
Signature

Date