

Pre-arrival information

Pre-arrival information should be provided to Sullom Voe VTS 24 hours before estimated time of arrival.

24 hours prior to arrival all vessels should e-mail, fax or telex Sullom Voe VTS with the following information:

1. Ship's name.
2. Call Sign.
3. MMSI Number
4. Port of Registry.
5. Name of Master.
6. Gross tonnage (G.T.).
7. Summer deadweight (metric tonnes).
8. Length Overall (in metres).
9. Moulded Depth (in metres).
10. Draught Fore.
11. Draught Aft.
12. Maximum departure draught.
13. Bunkers/fresh water/stores quantity.
14. Whether loaded or in ballast.
15. If loaded, type of cargo.
16. If loaded, quantity of cargo.
17. Whether vessel is carrying segregated ballast.
18. If so, at which port it was taken on board.
19. Segregated ballast quantity
20. Dirty ballast quantity.
21. Berthing deadweight as a percentage of the summer DWT (minimum acceptable 35%).
22. Whether vessel arriving at North or South Pilot Station.
23. Pilot boarding arrangements.

24. Vessels with freeboard in excess of 18 metres are instructed to confirm whether the accommodation ladder can be secured to the ship's side by means of a cleat or sucker pad to prevent excessive movement of the lower end of the accommodation ladder in adverse swell conditions.
25. Number of crew.
26. Last port of call.
27. Berthing displacement (tonnes).
28. P & I Club name.
29. Previous cargo type.
30. Is all navigation, safety, anchoring and mooring equipment fully operational and ready for use?
31. If not, specify. All anchors to be cleared away on arrival at the Pilot Station.
32. SWL of after towing bitts
33. SWL of after fairlead (for connecting escort tug).
34. Whether the vessel complies with the 'Merchant Shipping (Vessel Traffic Monitoring and Reporting Requirements) Regulations 2004' (EC Directive 2002/59/EEC).
35. Confirm the engines will be tested to come astern before the pilot comes aboard.
36. Vessel's contact details: Telephone, Fax, Email, Mobile phone.
37. Confirm whether vessel arriving from east or west of Shetland.
38. Confirm that all segregated ballast tanks will be accessible for sampling by Terminal's staff on arrival.
39. Confirm that there is a valid Safety Management Certificate onboard.
40. Confirm that there is a copy of a valid Document of Compliance onboard.
41. Confirm there is a valid International Ship Security Certificate (ISSC) on board.
42. Confirm ship's security level.
43. Confirm whether ship has a fully operational inert gas system and whether all cargo/ dirty ballast tanks are under positive pressure and inerted to a maximum of 8% oxygen content.
44. Confirm that tanks to be vented to atmosphere have gasses less than 5ppm hydrogen sulphide.
45. Confirm vessel has a fully operational closed loading and tank gauging system.

46. (OBOs only) Confirm vessel's last two cargoes prior to arrival at Sullom Voe have been wet cargoes.

Reporting requirements

All vessels are required to report to Sullom Voe VTS when passing the following positions:

60°38.25'N 01°14.82'W with Point of Fethaland Light Ho. brg 260°T x 1.8M.

60°34.95'N 01°16.56'W with Muckle Holm Light Ho. brg 105°T x 0.35M.

60°31.35'N 01°18.49'W with Queyfirth Light Ho. brg 285°T x 0.49M.

60°29.32'N 01°17.47'W with Skaw Taing Light Ho. brg 118°T x 0.41M.

60°28.50'N 01°10.70'W with Mossbank Light Ho. brg 175°T x 1.25M.

On departure

Prior to sailing from Sullom Voe all vessels are requested by the Harbour Authority to indicate whether eastbound or westbound from pilot station.