



Block Booking Application Form

Name of Hirer / Club / Organisation _____

	Contact	Treasurer (Invoices to be sent to this person)
Name	_____	_____
Address	_____	_____
Post code	_____	_____
Tel No. Daytime	_____	_____
Tel No. Mobile	_____	_____
Email	_____	_____

Facility Required (Please Tick)

Gilbertson Games Hall	<input type="checkbox"/>	Sandwick Games Hall	<input type="checkbox"/>	Scalloway Games Hall	<input type="checkbox"/>
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Type of Activity (See overleaf for current activities available at individual games halls)

Age of participants (Please Tick)

Under 18 (Juniors)	<input type="checkbox"/>	Over 18 (Seniors)	<input type="checkbox"/>
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Additional Info and requirements (including court numbers required or kitchen)

Day Requested	Time from	Time to	Date from	Date to
<i>Monday</i>	<i>6.00 pm</i>	<i>7.00 pm</i>	<i>19 October 2010</i>	<i>25 January 2011</i>
<i>Dates not required</i>			<i>12 February 2011</i>	<i>12 February 2011</i>

EXAMPLE

Expected number of participants at each session

- **To qualify for a block booking you must book 10 or more sessions. A break of 14 days or more within a 10 session booking will count as a break in the contract and therefore you will be charged VAT. Block bookings are subject to the conditions of hire as detailed on the Conditions of Let document enclosed.**
- **Please return this form to Sport and Leisure, Hayfield House, Hayfield Lane, Lerwick, ZE1 0QD**
- **Data Protection**
The information collected on this form is recorded manually and on computer, stored securely and processed for the purposes of games hall bookings. Shetland Islands Council will process your information fairly and lawfully and in accordance with the principles of the Data Protection Act 1998. Your information will be used so we can process payments and invite you to submit future bookings. Your information will be held for a period of one year

Signed: _____ **Date:** _____

Office Use	Date Received		Confirmation Sent		Initials	
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Please check the following chart for the activities available in each Games Hall.

Activity	Gilbertson Park	Sandwick	Scalloway
Archery	Yes	Yes	No
Athletics	No	Yes	Yes
Badminton	No	Yes	Yes
Basketball	No	Yes	Yes
Carpet Bowls	No	Yes	Yes
Cricket	Yes	Yes	Yes
Football	Yes	Yes	Yes
Hockey	Yes	Yes	Yes
Indoor Bowls	No	Yes	Yes
Netball	No	Yes	Yes
Short Tennis	No	Yes	Yes
Table Tennis	No	Yes	Yes
Volleyball	No	Yes	Yes
Kitchen	Yes	No	No

For any further queries please contact SIC, Sport and Leisure on 01595 744006