

Executive Manager: Jan-Robert Riise  
**Director of Corporate Services: Christine Ferguson**

Governance & Law  
**Corporate Services Department**  
Montfield Offices  
Burgh Road  
Lerwick  
Shetland, ZE1 0LA

Telephone: 01595 744550  
Fax: 01595 744585  
administrative.services@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Louise Adamson**  
Direct Dial: 01595 744555  
Email: louise.adamson@shetland.gov.uk

Date: 11 January 2018

Dear Sir/Madam

You are invited to the following meeting:

**Special Shetland Islands Council  
Council Chamber, Town Hall, Lerwick  
Wednesday 17 January 2018 at 12 noon**

Apologies for absence should be notified to Louise Adamson at the above number.

Yours faithfully

Executive Manager – Governance and Law

Convener: M Bell  
Depute Convener: B Wishart

## **AGENDA**

- (a) Hold circular calling the meeting as read.
- (b) Apologies for absence, if any.
- (c) Declarations of Interest - Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

1.	2018/19 Financial Settlement <i>F-004</i>
2.	Appointments to the Integration Joint Board (IJB) and Policy and Resources Committee <i>GL-51</i>



# Shetland Islands Council

Agenda Item

# 1

<b>Meeting(s):</b>	<b>Shetland Islands Council</b>	<b>17 January 2018</b>
<b>Report Title:</b>	<b>2018/19 Financial Settlement</b>	
<b>Reference Number:</b>	<b>F-004-F</b>	
<b>Author / Job Title:</b>	<b>Jonathan Belford, Executive Manager – Finance</b>	

## 1.0 Decisions / Action required:

That the Council:

- 1.1 NOTE the information presented in this report; and
- 1.2 AGREE and RESOLVE to accept the package of measures and benefits set out for Shetland Islands Council within the Local Government Finance Settlement 2018/19, as contained in the Scottish Government's draft budget for 2018/19, and set out in the Local Government Finance Circular 5/2017.

## 2.0 High Level Summary:

- 2.1 The Scottish Government issued a circular to all local authorities on 14 December 2017 which detailed the financial settlement for the next financial year, 2018/19.
- 2.2 The circular provides information on revenue and capital funding and details of the package of measures that local authorities will have to accept to receive the funding. (See revised Finance Circular 5/2017 at Appendix 1)
- 2.3 If a local authority does not intend "...to agree the offer and accept the full package of measures and benefits..." it has been requested to write to the Cabinet Secretary for Finance and the Constitution no later than Friday 26 January 2018 (this has been extended from the original date of Friday 19 January 2018).
- 2.4 For local authorities not agreeing the offer, a revised offer will be made. The Cabinet Secretary has been clear that any revised offer will be "less favourable", although no specific reference to the value of any such financial consequences has been provided.
- 2.5 **2018/19 Revenue funding of £78.815m.** On a comparative basis this is £1.5m (1.8%) less than in 2017/18. In addition specific grants will be received (see 2.8 below).
- 2.6 The revenue funding package includes:
  - 2.6.1 The continuation of £130m that was added to revenue funding announced at Stage 1 of the Budget Bill for 2017/18. This **protects the additional £1m that was received by SIC** in the current year and ensures this is receivable

next year and that it forms part of the Local Government settlement into the future.

- 2.6.2 Nationally a requirement to maintain the overall pupil: teacher ratio at 13.7:1, with funding in the settlement of £88m for maintaining teacher numbers and to support the Teacher Induction Scheme, which means local government must provide places to all probationers who require one. **SIC complies with these conditions.**
- 2.6.3 £24m has been included for the additional full year impact of the revised Teachers' Pay offer for 2017/18 – which incorporates an additional 1% pay increase from 1 January 2018, on top of the 1% increase from 1 April 2017. **SIC will receive £0.155m however according to calculations this is lower than the actual cost to SIC.**
- 2.6.4 Funding has been included for social care, this is a departure from the last two financial settlements, where funding has been directed to the NHS budget to be transferred to the Integration Joint Board, to then support social care. That funding to NHS Boards for IJB's from 2016/17 and 2017/18 has been baselined so will continue to be receivable by IJB's for allocation to social care activities. **SIC will continue to benefit from that source of funding.**
- 2.6.5 The funding that has been included for social care in 2018/19 is £66m to support additional investment, including support for the Carers (Scotland) Act 2016, maintain the commitment to the Living Wage and sleepover pay levels and increases in free personal care and nursing care payments. **SIC will receive £0.260m but is not required by the financial settlement to allocate any specific funding value to the IJB.**
- 2.7 In relation to Council Tax the package provides that there is flexibility to increase Council Tax by up to 3%. **SIC would receive an additional sum of £0.270m in 2018/19 if an increase of 3% were approved.**
- 2.8 In addition to the main grant revenue funding value of £75.815m, in 2018/19 additional revenue funding was announced, which will be paid to the Council as specific grants (meaning they come with conditions that require the funding to be spent on the specific purpose for which they are offered). These were:
- 2.8.1 The continuation of £120m in 2018/19 for schools to support closing the attainment gap, this is distributed as a specific grant and is paid in addition to general revenue funding, as referred to at 2.5 above. **SIC will receive £0.219m in 2018/19, an increase of £0.028m on the value received in 2017/18.**
- 2.8.2 Announced at a Scotland wide level, but distribution not yet agreed to individual local authorities, is £52.2m of revenue funding for working towards the expansion of early years education and childcare (the 1,140 hours commitment). **SIC should expect to receive (not yet agreed) approximately £0.320m of revenue funding and will have to work within this distribution during 2018/19.** There is also a capital allocation, see 2.12 below.

- 2.9 The revenue allocations to local authorities have been arrived at using the historically agreed distribution methodology, with updated indicator data. The “floor” was set at 0.6% reduction.
- 2.10 **2018/19 Capital Grant Funding of £6.643m.** (This includes specific capital grants). On a comparative basis this is £0.6m (8.3%) less than in 2017/18.
- 2.11 In 2016/17 a proportion of capital funding was withheld by the Scottish Government, which for SIC was £1.240m, this will not now be distributed to Councils until financial year 2019/20.
- 2.12 As referred to in 2.8.2 above, there is £150m of capital funding, which has been announced but has not yet been distributed to local authorities. This capital funding is for the expansion of early years education and childcare so that the infrastructure required to deliver this commitment is created. This too will be paid as a specific grant and will be in addition to the capital grant value shown above. **SIC should expect to receive (not yet agreed) approximately £0.900m of capital funding and will have to work within this distribution during 2018/19.**
- 2.13 Overall the funding package for Shetland Islands Council is lower than in 2017/18 and is generally in line with forecasts set out in the Medium Term Financial Plan and is therefore not unexpected, reinforcing the scale of the extremely challenging position for the Council that lies ahead, where it is forecast that a £20m funding gap between income and expenditure in 2021/22 will require to be addressed through difficult choices and difficult decisions. These decisions will have to be made in the foreseeable future.
- 2.14 Work aimed at addressing the Scottish Government’s commitment to fair funding for internal ferry services has been carried out with Transport Scotland and therefore is not addressed by the Local Government Financial Circular.
- 2.15 The Scottish Budget 2018/19 presented to the Scottish Parliament on 14 December 2017 contains no revenue or capital funding for addressing the fair funding for ferries commitment.
- 2.16 The Scottish Budget is not approved until it has been through 3 Stages in the Scottish Parliament, with the final debate due to be heard on 21 February 2018. It is understood that the Local Government Finance (Scotland) Order 2018 will be laid before Parliament by the start of February 2018 to meet the 21 February timescale.

### **3.0 Corporate Priorities and Joint Working:**

- 3.1 There is a specific objective in the Corporate Plan to ensure that the Council is “continuing to keep a balanced and sustainable budget, and are living within our means” and the Council continues to pursue a range of measures which will enable effective and successful management of its finances over the medium to long term. This involves correct alignment of the Council's resources with its priorities and expected outcomes, and maintaining a strong and resilient balance sheet.
- 3.2 The Medium Term Financial Plan also includes a stated objective to achieve financial sustainability over the lifetime of the Council.

3.3	The Council, in partnership with NHS Shetland, provides funding to the Community Health and Social Care Partnership Integration Joint Board for the delegated functions and this is to be funded from the resources available to it.
<b>4.0 Key Issues:</b>	
4.1	Funding for local authorities is continuing to reduce, while obligations and increase.
4.2	The financial settlement is a package and if the full package of measures and benefits – as per the Scottish Government – is not accepted then a revised (lower) offer will be made. There is no information on how much lower an offer would be. There is therefore no alternative that can be described and the choice is to accept or reject what has been stated.
4.3	CoSLA wrote to the Cabinet Secretary for Finance and the Constitution following the financial settlement announcement and sought clarification on the extent to which the settlement is ‘sanction free’.
4.4	His response was “I can confirm that this is a sanction free settlement. I believe that I have kept my part of the bargain by protecting local government funding and in return it is now up to each individual local authority to implement the agreed joint priorities as set out in my letter of 14 December. If, however, any authority is not prepared to work in partnership then, as my letter made clear, a revised, less favourable, offer will be made.”
<b>5.0 Exempt and/or confidential information:</b>	
5.1	None.
<b>6.0 Implications :</b>	
<b>6.1 Service Users, Patients and Communities:</b>	The financial settlement announced by the Scottish Government provides the primary funding source for local government service delivery and is therefore vital in defining the nature and scale of services that can be delivered for the benefit of the population of Shetland. A reduction in funding can have an adverse effect on the affordability of services currently delivered, the Council seeks to engage with service users and communities where change is proposed. Any such proposals will be subject to separate reporting.
<b>6.2 Human Resources and Organisational Development:</b>	There is no direct implication arising from this report. Any service development proposals or changes affecting staff will be subject to full staff engagement and consultation using the relevant agencies policies and procedures and reported via the relevant employee consultative forums.
<b>6.3 Equality, Diversity and Human Rights:</b>	There is no direct implication arising from this report. Any equalities impacts will be assessed and considered as part of any proposals for change and schemes for efficiency savings.
<b>6.4 Legal:</b>	There is an obligation on the Council to annually set a balanced budget and to set the rate of Council Tax for the forthcoming

	financial year, which is done in conjunction with information contained in the local government financial settlement.
<b>6.5 Finance:</b>	<p>The financial settlement defines the funding that the Scottish Government will provide to Shetland Islands Council for the delivery of local government services.</p> <p>For the Council, the Scottish Government's funding represents up to 75% of the budget that the Council can set and therefore any change in that funding has an impact on the affordability of those services.</p> <p>A balanced budget is a requirement and therefore budget setting proposals must take account of the package of measures that the Scottish Government provides.</p> <p>The outcome of any further work with Transport Scotland in relation to funding for inter-island ferry services has not yet been announced to the Council. Any additional funding would have to be considered further in the context of the budget and the medium term financial plan.</p>
<b>6.6 Assets and Property:</b>	There are no implications for Assets and Property. However, any significant changes to existing service models and methods of delivery may, in time, affect the overall asset base and property estate in order that service costs can be afforded within the total budget allocation.
<b>6.7 ICT and new technologies:</b>	There are no implications for ICT and new technologies. However, any significant changes to existing service models and methods of delivery may, in time, affect the overall infrastructure in order that service costs can be afforded within the total budget allocation.
<b>6.8 Environmental:</b>	None arising directly from this report.
<b>6.9 Risk Management:</b>	<p>Significant risks arise from the financial settlement due to the value of the reduction in the funding package that is included. These include the risk of failing to set a balanced the budget for 2018/19 as measures and actions will have to be agreed to address the reduction in funding; the risk of failing to live within the financial constraints during the year because those agreed measures and actions are not implemented; the risk of not adequately planning for the future in response to the trend that exists in relation to ongoing reductions in funding for local government services.</p> <p>These risks can be managed and controlled through robust decision making and financial management practices with a regular review of progress being at the foundation.</p>

	Furthermore there is a risk that in not accepting the package announced by the Scottish Government the Council will receive an even lower settlement than already detailed.	
<b>6.10 Policy and Delegated Authority:</b>	The decisions required to set the budget may only be determined by the Council, in accordance with Section 2.1.3 of the Council's Scheme of Administration and Delegations.	
<b>6.11 Previously considered by:</b>	None.	

**Contact Details:**

Jonathan Belford, Executive Manager – Finance

[jonathan.belford@shetland.gov.uk](mailto:jonathan.belford@shetland.gov.uk)

8 January 2018

**Appendices:**

Appendix 1 – Scottish Government Finance Circular 5/2017

**Background Documents:** None.

END





T: 0131-244 2280  
E: Donna.MacKinnon@gov.scot

## Local Government Finance Circular No. 5/2017

Chief Executives and Directors of Finance of Scottish  
Local Authorities

Chief Executive, Convention of Scottish Local  
Authorities (COSLA)

Our Reference: A19575798  
14 December 2017

Dear Chief Executive/Director of Finance

### **1. LOCAL GOVERNMENT FINANCE SETTLEMENT 2018-19** **2. NON DOMESTIC RATES**

1. This Local Government Finance Circular provides details of the provisional total revenue and capital funding allocations for 2018-19, as well as the latest information on current known redeterminations for 2017-18. This Circular also provides details on a range of business rates measures, including the 2018-19 poundage and proposed changes to certain reliefs.

2. The provisional total funding allocations form the basis for the annual consultation between the Scottish Government and COSLA ahead of the Local Government Finance (Scotland) Order 2018 being presented to the Scottish Parliament in late February 2018. Any individual authority not intending to agree the offer and accept the full package of measures and benefits has been requested to write to the Cabinet Secretary for Finance and the Constitution by no later than **Friday 19 January 2018**. For those authorities not agreeing the offer a revised offer will be made.

3. We expect local authorities to inform COSLA, and for COSLA in turn to inform the Scottish Government by no later than 12 January 2018, if they think there are any discrepancies or changes required to these provisional allocations. Any redistribution to address any agreed discrepancies or changes will be undertaken within the total settlement allocations set out in this Circular and not through the provision of any additional resources by the Scottish Government. The allocations are therefore only provisional at this stage and local authorities should not set their final budgets on the basis of these until the final allocations are confirmed following the end of the consultation period and the publication of the late February 2018 Circular.

4. The Cabinet Secretary for Finance and the Constitution wrote today to the COSLA President, copied to all Council Leaders, confirming the package of measures that make up the settlement to be provided to local government in return for the provisional funding allocations set out in this Circular. This Circular should be read in conjunction with that

letter. The terms of this settlement have been negotiated through COSLA on behalf of all 32 of its member councils.

5. For 2018-19 the Scottish Government will work in partnership with local government to implement the budget and the joint priorities in return for the full funding package which includes:

- Baseline from 2018-19 of the £130 million additional revenue investment announced earlier this year at Stage 1 of the Budget Bill for 2017-18;
- £52.2 million revenue and £150 million capital to deliver on our joint agreed ambitious programme for the expansion of Early Years Education and Childcare provision. This is in addition to the £11 million of revenue which has been added to support the initial expansion of Early Years set out in the 2014 Act provisions;
- an additional £24 million to cover the additional full year cost of the teachers' pay offer for 2017-18;
- a continued funding package of £88 million, made up of £51 million to maintain teacher numbers and £37 million to support the Teacher Induction Scheme. Local authorities will continue to be required to maintain an overall pupil:teacher ratio of 13.7, and secure places for all probationers who require one under the Teacher Induction Scheme;
- an additional £66 million to support additional investment in social care in recognition of a range of pressures local authorities are facing, including support for the implementation of the Carers (Scotland) Act 2016, maintaining our joint commitment to the Living Wage (including our agreement to now extend it to cover sleepovers following the further work we have undertaken) and an increase in the Free Personal and Nursing Care payments;
- maintenance of the £355 million baseline transfer from NHS Boards to Integration Authorities in support for health and social care; and
- the continued flexibility to increase Council Tax by up to 3% which could generate an additional £77 million.

6. The 2018-19 provisional allocations set out in this Circular assume that all councils will sign up to the package and therefore that the **full current distributable revenue amount of £9,400.501 million** will be issued.

7. In addition to the funding set out in this Circular it should be noted that there are a number of further funding streams outwith the local government finance settlement for particular policy initiatives which benefit local government services. Table 10.20 in the Scottish Government's Draft Spending and Tax plans for 2018-19, which is published today, provides further details of these funding streams.

8. The allocations have been arrived at using the standard agreed needs-based distribution methodology and updated indicators. This includes the distribution of the additional funding to support investment in social care and the teachers' pay offer for 2017-18. We will send a separate note shortly providing a full reconciliation of the changes between the 2017-18 and 2018-19 Draft Budgets and between the 2017-18 Draft Budget and the figures in this Circular. We will also provide full details of all the general revenue allocations.

9. The various parts and annexes to this Circular, listed below, provide more of the detail behind the calculations.

- Part A: Local Government Finance Settlement – Revenue: 2018-19 and changes in 2017-18;
- Part B: Local Government Finance Settlement – Capital: 2018-19 and changes in 2017-18;
- Part C: Non-Domestic Rates for 2018-19.

The various Annexes included in this Circular are as follows:

- Annex A: All Scotland Aggregated Funding Totals 2017-19;
- Annex B: Individual Revenue Allocations for 2018-19;
- Annex C: Revised Individual Revenue Allocations for 2017-18;
- Annex D: Explanatory Notes on the Revenue Distribution;
- Annex E: Estimates of Ring-Fenced Grant Revenue Funding for 2018-19;
- Annex F: Floor calculation for 2018-19;
- Annex G: Redeterminations of Individual Revenue funding for 2017-18;
- Annex H: 2008-19 Changes Column;
- Annex I: General Capital Grant and Specific Capital Grants 2018-19;
- Annex J: General Capital Grant – Flood Allocations Per Local Authority 2018-19; and
- Annex K: Total Local Government Funding Settlement 2018-19.

#### **Part A: Local Government Finance Settlement - Revenue: 2018-19 and changes in 2017-18**

10. This Finance Circular sets out the provisional distribution of revenue funding allocations for 2018-19. **Annex A** of this Circular sets out the all-Scotland aggregate totals for 2017-19.

11. **Annexes B and C** set out the distribution of the total revenue funding allocation between councils and the allocation of the different elements (General Revenue Funding, Non-Domestic Rate Income and Ring-Fenced Revenue Grants) for each council for 2018-19 and 2017-18. The basis behind the grant distribution methodology is as recommended in the report from the Settlement and Distribution Group and as agreed by COSLA Leaders and Scottish Ministers. The explanatory notes contained in **Annex D** explain the basis behind the calculation of the individual council grant allocations.

12. **Annex E** gives a breakdown of the provisional individual council shares of all the Ring-Fenced revenue grant allocations for 2018-19.

13. The calculation and effects of the main floor adjustment for 2018-19, which provided councils with a maximum decrease in funding of 0.6%, is set out in **Annex F** of this Circular. The setting of the floor at this level reflects requests from local government to restrict the range of annual changes in individual local authority allocations.

14. This Circular confirms that the calculation behind the **85% funding floor** applied in 2017-18 has been retained for 2018-19. The methodology compares total revenue funding plus local authorities estimated council tax income and any council whose total support under this method falls below 85% will be topped up to ensure that all councils receive 85% of the Scottish average total revenue support per head.

15. This Local Government Finance Circular provides details of current known 2017-18 redeterminations at **Annex G** for the General Revenue Grant. The final redetermination allocations for 2017-18 will be included in the Local Government Finance (Scotland) Order 2018.

16. **Annex H** summarises the column within the settlement titled 2008-2019 Changes Column.

## **Part B: Local Government Finance Settlement – Capital Grants 2018-19 and changes to Capital Grant in 2017-18**

17. There are no changes to capital grants for 2017-18. These remain at the values set out in Annex J of Finance Circular 1/2017.

18. In 2018-19 the Local Government Settlement provides capital grants totalling £876.4 million. This is made up of General Capital Grant totalling £598.282 million and Specific Grants totalling £278.082 million.

19. The commitment to repay £150 million of re-profiled capital from 2016-17 will be repaid in full in 2019-20.

20. In addition to the capital settlement local government will also receive capital grant funding of £211.2 million as set out in Table 10.20 of the Draft Budget. For 2018-19 the capital share allocation takes into account, at least in part, the additional funding streams out-with the settlement, except in the case of Early Years which is additional to the share allocation. The value of the capital funding made available to local government exceeds the percentage share commitment made.

21. **Annex I** sets out the provisional distribution of the Settlement for capital per local authority for 2018-19. Capital grants which remain undistributed are identified as such. The methodologies used to calculate these provisional allocations have been agreed with COSLA.

22. The provisional distribution for the General Capital Grant includes allocations for flood schemes. The allocations for these schemes is set out in **Annex J**. Where schemes have slipped and the grant paid in a prior year exceeds the grant due the scheme will show a negative value which will reduce the total General Capital Grant payable to that Council.

23. **Annex K** summarises the Local Government Finance Settlement for 2018-19.

## **Part C: Non-Domestic Rates for 2018-19**

24. The Distributable Amount of Non-Domestic Rates Income for 2018-19 has been provisionally set at £2,636 million. This figure uses the latest forecast of net income from non-domestic rates in 2018-19 and will also draw on council estimates of the amounts they will contribute to the Pool from non-domestic rates in 2017-18. Included in the figure is an estimate of the contributable amount, which from financial year 2018-19 the Scottish Fiscal Commission is responsible for providing, and includes a calculation of gross income, expected losses from appeals and estimated expenditure on mandatory and other reliefs as well as write-offs and provision of bad debt together with estimating changes due to prior year adjustments. The distribution of Non-Domestic Rates Income for 2018-19 has been based on the amount each Council estimates it will collect (based on the 2017-18 mid-year estimates provided by councils). General Revenue Grant provides the guaranteed balance

of funding. This method of allocation provides a clear presentation of the Non-Domestic rates income per council and transparency in the make-up of council funding.

25. The 2018-19 Non-Domestic Rate poundage rate is provisionally set at 48.0p. This has been calculated using CPI as the inflationary uplift (rather than the normal September RPI)

26. The Large Business Supplement for 2018-19 is provisionally set at 2.6p for properties with rateable value over £51,000.

27. Transitional arrangements (including 'transitional relief') are proposed to continue into 2018-19 for hospitality properties (with a rateable value up to £1.5 million) and offices in Aberdeen City and Shire. The level of the cap on bill increases from 2017-18 to 2018-19 will be 12.5 % real terms (equivalent to 15.88% in cash terms). This has been calculated using CPI as the inflationary uplift. No other transitional arrangements will apply for 2018-19 bills. Eligibility is subject to compatibility with EU State aid rules.

28. The Small Business Bonus Scheme threshold for 100% relief remains at £15,000, so that the overall scheme is applicable as per the table below. This relief does not constitute de minimis aid under EU State aid rules.

Combined rateable value (RV) of all properties	2018-19 relief
Up to £15,000	100%
£15,001 to £18,000	25%
£18,001 to £35,000	25% on individual property each with rateable value up to £18,000 *

*\* A ratepayer with multiple properties with a cumulative RV between £15,001 and £35,000 can be eligible for 25% relief for individual properties each with RV up to £18,000.*

29. It is proposed that Fresh Start relief will be expanded, so that the relief can apply to all types of non-domestic properties and the qualifying period that the properties must be empty before it is entitled to relief will halve from the current 12 months to 6 months. The level of relief offered will also double – from 50% to 100%. This relief does not constitute de minimis aid under EU State aid rules.

30. A new Business Growth Accelerator is proposed to apply from 1 April 2018. This will delay any increases in rates liability due to the improvement of or expansion of an existing property for 12 months, and also mean that new-build properties pay no rates for an initial year once entered on the valuation roll. More detail on this will be confirmed shortly.

31. Additionally any new build property will not be entered onto the roll by the Assessors until it is occupied. Accordingly, the previous Scottish Government guidance on the use of completion notices, contained in **Local Government Finance Circular No. 9/2009** issued on 15 June 2009, **is now to be considered withdrawn**.

32. A new relief for day nurseries is proposed. This will offer 100% relief for properties wholly or mainly used to provide day nursery care for pre-school children. The relief will apply under de minimis rules, however where Councils take a view that public sector nurseries do not compete with the private sector, State aid de minimis may not apply.

33. It is proposed to create a new relief for hydro generation properties at 60% for properties with a rateable value of up to £5 million. This relief is awarded under de minimis rules and will be applicable cumulatively with the community renewables generation relief.

34. The Scottish Government commitment for a new relief for new broadband fibre infrastructure will be met in 2018-19 by the growth accelerator. Details on how this support for broadband fibre will continue from 2019-20 onwards will be confirmed in due course.

35. Following the external Barclay review which published its report on 22 August, the Scottish Government has published an implementation plan. This sets out further detail on how the Scottish Government will take forward the Barclay recommendations it has accepted, including several which will be introduced in years beyond 2018-19. This is accessible at [www.gov.scot/businessrates](http://www.gov.scot/businessrates).

36. No other NDR changes are proposed for 2018-19 at this time.

37. Details of the Business Rates Incentivisation Scheme (BRIS) outcome for 2016-17, and revised targets for 2017-18 and provisional targets for 2018-19 will be confirmed shortly.

### **Enquiries relating to this Circular**

38. It should be noted that a few of the figures in this Circular may be marginally different because of the roundings. Local authorities should note that if they have any substantive specific enquiries relating to this Circular these should, in the first instance, be addressed through COSLA. We have given an undertaking to respond to these queries as quickly as possible. Contact details for COSLA are:

Vicki Bibby  
0131 474 9232 [vicki@cosla.gov.uk](mailto:vicki@cosla.gov.uk)

Any other queries should be addressed to the following:  
Local Government Revenue Settlement and BRIS.  
Bill Stitt 0131 244 7044 [bill.stitt@gov.scot](mailto:bill.stitt@gov.scot)

Local Government Finance Settlement (Capital)  
Craig Inglis 0131 244 2949 [craig.inglis@gov.scot](mailto:craig.inglis@gov.scot)

Non-Domestic Rates  
Marianne Barker 0131 244 5328 [marianne.barker@gov.scot](mailto:marianne.barker@gov.scot)

39. This Circular will be made available through the Local Government section of the Scottish Government website at:  
[www.gov.scot/Topics/Government/local-government/17999/11203](http://www.gov.scot/Topics/Government/local-government/17999/11203)

Yours faithfully



**DR DONNA MACKINNON**

Deputy Director, Local Government & Analytical Services Division

**ALL SCOTLAND AGGREGATED FUNDING TOTALS 2017-19      ANNEX A**

	<b>2017-18</b>	<b>2018-19</b>
	<b>£ million</b>	<b>£ million</b>
<b>Revenue Funding</b>		
General Resource Grant	6,771.022	6,731.620
Non Domestic Rate Income	2,665.800	2,636.000
Specific Revenue Grants	211.008	263.150
<b>Total Revenue</b>	<b>9,647.830</b>	<b>9,630.770</b>
<i>less Teachers' Induction Scheme</i>	37.473	37.469
<i>less Discretionary Housing Payments</i>	9.400	52.100
<i>less Gaelic</i>	0.096	0.110
<i>less Criminal Justice Social Work</i>	0.000	86.450
<i>less Early Years Expansion</i>	0.000	52.200
<i>less Customer First top-up</i>	0.000	1.940
<b>Distributable Revenue Funding</b>	<b>9,600.861</b>	<b>9,400.501</b>
<b>Capital Funding</b>		
General Capital Grant	653.101	598.282
Specific Capital Grants	113.286	259.049
Distributed to SPT	20.132	19.033
<b>Total Capital</b>	<b>786.519</b>	<b>876.364</b>
<b>Total Funding</b>	<b>10,434.349</b>	<b>10,507.134</b>

**2017-18 Changes from Circular  
1/2017**

<b>General Resource Grant</b>	<b>6,762.672</b>
Building Warrant Fees	-1.125
Customer First	1.940
Discretionary Housing Payments Admin	1.215
Sensory Impairment	0.320
Teachers Pay	6.000
<b>Revised General Resource Grant</b>	<b>6,771.022</b>

# INDIVIDUAL REVENUE ALLOCATIONS FOR 2018-19

## ANNEX B

	Expenditure					Funding						
	1	2	3	4	5	6	7	8	9	10	11	12
£million	Updated Service Provision	2008-19 Changes	Loan Charges/ PPP/ LPFS	Main Floor	Total Estimated Expenditure	Assumed Council Tax contribution	Total Ring-fenced Grants	Non Domestic Rates	General Revenue Funding	Total	85% floor	Revised Total
Aberdeen City	375.389	7.062	21.859	-2.115	402.195	91.893	2.911	227.801	79.590	310.302	8.700	319.002
Aberdeenshire	486.862	9.770	23.126	-6.538	513.220	109.944	2.841	110.710	289.725	403.276	0.000	403.276
Angus	223.369	4.382	13.162	-3.093	237.820	43.132	2.102	25.101	167.485	194.688	0.000	194.688
Argyll & Bute	196.683	3.637	10.994	15.229	226.543	39.092	1.701	33.035	152.715	187.451	0.000	187.451
Clackmannanshire	104.640	1.894	5.536	-0.643	111.427	19.139	1.517	15.326	75.445	92.288	0.000	92.288
Dumfries & Galloway	313.737	6.014	19.743	-4.374	335.120	58.854	2.878	44.229	229.159	276.266	0.000	276.266
Dundee City	313.159	5.602	18.570	-4.405	332.926	47.467	4.935	55.553	224.971	285.459	0.000	285.459
East Ayrshire	246.470	4.546	11.991	-1.770	261.237	41.782	3.567	26.073	189.815	219.455	0.000	219.455
East Dunbartonshire	217.632	4.170	8.892	-2.742	227.952	49.617	1.617	21.791	154.927	178.335	0.000	178.335
East Lothian	197.855	3.813	7.078	-0.052	208.694	43.590	1.512	23.744	139.848	165.104	0.000	165.104
East Renfrewshire	200.789	3.973	11.884	-2.658	213.988	42.288	1.410	14.318	155.972	171.700	0.000	171.700
Edinburgh, City of	847.957	15.638	27.664	21.558	912.817	216.243	7.593	340.474	348.507	696.574	0.000	696.574
Eilean Siar	75.467	1.526	10.712	15.387	103.092	9.483	1.247	7.702	84.660	93.609	0.000	93.609
Falkirk	303.967	5.854	21.727	-3.868	327.680	58.170	3.509	65.958	200.043	269.510	0.000	269.510
Fife	710.601	13.744	36.237	-8.304	752.278	136.675	10.002	154.138	451.463	615.603	0.000	615.603
Glasgow City	1,275.879	22.262	110.869	12.337	1,421.347	211.640	22.100	340.778	846.829	1,209.707	0.000	1,209.707
Highland	487.574	9.480	36.598	-6.879	526.773	95.827	4.908	126.537	299.501	430.946	0.000	430.946
Inverclyde	171.523	3.052	11.927	0.909	187.411	27.541	2.500	18.363	139.007	159.870	0.000	159.870
Midlothian	175.780	3.318	10.672	-2.371	187.399	34.721	2.233	28.115	122.330	152.678	0.000	152.678
Moray	176.155	3.472	10.002	-2.497	187.132	33.511	1.305	40.151	112.165	153.621	0.000	153.621
North Ayrshire	297.199	5.396	15.150	-2.380	315.365	49.372	4.425	39.471	222.097	265.993	0.000	265.993
North Lanarkshire	684.636	12.840	12.811	-1.881	708.406	114.374	8.940	104.339	480.753	594.032	0.000	594.032
Orkney Islands	68.464	1.430	6.804	-1.158	75.540	7.925	0.228	9.376	58.011	67.615	0.000	67.615
Perth & Kinross	285.081	5.491	14.398	-1.737	303.233	64.139	1.722	51.953	185.419	239.094	0.000	239.094
Renfrewshire	355.604	6.600	9.686	-4.626	367.264	68.169	4.231	120.105	174.759	299.095	0.000	299.095
Scottish Borders	229.860	4.475	15.286	-3.188	246.433	47.338	1.750	32.790	164.555	199.095	0.000	199.095
Shetland Islands	73.410	1.601	9.087	3.076	87.174	8.140	0.219	23.852	54.963	79.034	0.000	79.034
South Ayrshire	227.866	4.245	10.772	-1.906	240.977	47.401	2.389	38.299	152.888	193.576	0.000	193.576
South Lanarkshire	627.753	11.974	12.934	8.035	660.696	120.940	7.967	295.500	236.289	539.756	0.000	539.756
Stirling	186.109	3.554	12.680	-1.838	200.505	38.389	1.567	42.273	118.276	162.116	0.000	162.116
West Dunbartonshire	204.728	3.554	6.756	-0.590	214.448	33.139	3.405	78.812	99.092	181.309	0.000	181.309
West Lothian	350.830	6.806	14.809	-4.918	367.527	62.867	5.159	79.333	220.168	304.660	0.000	304.660
<b>Scotland</b>	<b>10,693.012</b>	<b>201.175</b>	<b>570.416</b>	<b>0.000</b>	<b>11,464.603</b>	<b>2,072.802</b>	<b>124.390</b>	<b>2,636.000</b>	<b>6,631.411</b>	<b>9,391.801</b>	<b>8.700</b>	<b>9,400.501</b>



# REVISED INDIVIDUAL REVENUE ALLOCATIONS FOR 2017-18

## ANNEX C

	Expenditure					Funding								
	1	2	3	4	5	6	6a	7	8	9	10	11	12	
	Updated Service Provision	2008-18 Changes	Loan Charges/ PPP/ LPFS	Main Floor	Total Estimated Expenditure	Assumed Council Tax contribution	Council Tax Reform Income	Total Ring-fenced Grants	Non Domestic Rates	General Revenue Funding	Total	85% floor	Revised Total	
£million														
Aberdeen City	384.683	3.618	21.554	-0.317	409.538	87.022	5.911	6.770	205.547	104.288	316.605	10.000	326.605	
Aberdeenshire	494.655	9.618	22.019	-6.271	520.021	101.971	8.326	4.940	95.828	308.956	409.724	0.000	409.724	
Angus	226.285	4.662	12.684	-2.497	241.134	41.375	1.725	3.593	27.233	167.208	198.034	0.000	198.034	
Argyll & Bute	202.676	3.940	10.475	16.183	233.274	36.819	2.376	2.629	29.615	161.835	194.079	0.000	194.079	
Clackmannanshire	106.677	1.932	5.356	-0.354	113.611	18.219	0.952	2.738	14.928	76.774	94.440	0.000	94.440	
Dumfries & Galloway	318.330	6.408	19.031	-2.997	340.772	56.438	2.479	5.192	45.529	231.134	281.855	0.000	281.855	
Dundee City	318.844	4.965	18.428	-3.936	338.301	46.374	1.425	9.028	66.700	214.774	290.502	0.000	290.502	
East Ayrshire	251.649	4.762	11.902	-2.016	266.297	40.433	1.568	5.573	29.367	189.356	224.296	0.000	224.296	
East Dunbartonshire	220.734	4.301	8.852	-2.357	231.530	45.263	4.576	2.253	23.586	155.852	181.691	0.000	181.691	
East Lothian	199.944	3.917	11.347	-2.494	212.714	40.596	2.854	2.705	24.550	142.009	169.264	0.000	169.264	
East Renfrewshire	202.880	4.239	13.742	-2.589	218.272	38.361	4.123	1.849	14.427	159.512	175.788	0.000	175.788	
Edinburgh, City of	871.431	10.045	26.113	20.622	928.211	199.302	16.129	16.329	355.063	341.388	712.780	0.000	712.780	
Eilean Siar	75.882	1.828	13.944	13.168	104.822	9.415	0.142	1.580	7.962	85.723	95.265	0.000	95.265	
Falkirk	309.433	5.344	21.358	-3.615	332.520	55.219	2.490	6.375	65.438	202.998	274.811	0.000	274.811	
Fife	728.517	12.187	35.338	-9.147	766.895	130.514	6.368	15.611	170.998	443.404	630.013	0.000	630.013	
Glasgow City	1,308.161	17.224	113.017	11.374	1,449.776	204.425	7.217	37.587	373.238	827.309	1,238.134	0.000	1,238.134	
Highland	498.541	9.009	35.747	-6.533	536.764	91.348	4.816	7.705	122.421	310.474	440.600	0.000	440.600	
Inverclyde	175.130	3.144	12.005	0.672	190.951	26.543	1.277	4.001	21.283	137.847	163.131	0.000	163.131	
Midlothian	176.625	3.203	10.431	-2.141	188.118	32.395	1.815	3.329	29.273	121.306	153.908	0.000	153.908	
Moray	178.236	3.483	9.644	-2.364	188.999	32.198	1.134	2.210	33.406	120.051	155.667	0.000	155.667	
North Ayrshire	301.720	5.395	15.164	-1.397	320.882	47.829	1.915	7.660	40.568	222.910	271.138	0.000	271.138	
North Lanarkshire	700.109	12.268	12.274	-1.696	722.955	110.306	3.874	15.029	114.474	479.272	608.775	0.000	608.775	
Orkney Islands	68.034	1.559	6.698	-1.126	75.165	7.674	0.171	0.473	9.688	57.159	67.320	0.000	67.320	
Perth & Kinross	292.948	5.494	13.822	-3.535	308.729	60.033	4.533	3.350	52.035	188.778	244.163	0.000	244.163	
Renfrewshire	361.321	5.392	9.452	-3.566	372.599	64.701	3.321	7.088	98.908	198.581	304.577	0.000	304.577	
Scottish Borders	232.684	4.781	14.853	-3.020	249.298	44.380	2.809	2.966	32.673	166.470	202.109	0.000	202.109	
Shetland Islands	74.141	1.463	9.398	3.922	88.924	7.992	0.188	0.482	23.240	57.022	80.744	0.000	80.744	
South Ayrshire	232.673	4.169	10.579	-1.113	246.308	44.784	2.871	3.986	39.756	154.911	198.653	0.000	198.653	
South Lanarkshire	644.910	7.499	12.326	8.442	673.177	114.633	5.750	12.333	287.862	252.599	552.794	0.000	552.794	
Stirling	190.679	3.288	12.384	-2.363	203.988	35.460	3.529	3.070	42.829	119.100	164.999	0.000	164.999	
West Dunbartonshire	209.226	2.417	10.311	-2.427	219.527	32.294	1.018	4.983	77.319	103.913	186.215	0.000	186.215	
West Lothian	355.877	5.834	14.287	-4.512	371.486	59.838	2.861	7.495	90.056	211.236	308.787	0.000	308.787	
Scotland	10,913.635	177.388	574.535	0.000	11,665.558	1,964.154	110.543	210.912	2,665.800	6,714.149	9,590.861	10.000	9,600.861	

The explanation of each of the columns within the tables at Annex B is as follows:

**Column 1** – represents the updated on-going service provision and includes the following combined information: (i) the updated Grant Aided Expenditure (GAE) assessments; (ii) the revised Special Islands Needs Allowance (SINA); (iii) each council's individual share of the on-going revenue grants which have been rolled up into the core local government finance settlement; (iv) each council's share of all the baselined redeterminations since Spending Review 2007; (v) the shares of the £630 million for the council tax freeze over the period 2008-17 and (vi) new 2018-19 funding.

**Column 2** – is the new combined total, non-ring-fenced, changes in general provision resulting from Spending Reviews 2007, 2010, 2011, 2013, 2015 and budget revision for 2016 and 2017 allocated pro-rata to each council's share of GAE plus SINA.

**Column 3** – represents the updated share of the loan charges support for outstanding debt and the same level of on-going PPP level playing field support. The methodology for calculating Loan Charge Support (LCS) and support for Public Private Partnership (PPP) projects (level playing field projects only (LPFS) is set out on Annex H of Finance Circular 2/2011.

**Column 4** – is the main floor adjustment which has been calculated as in previous years by excluding PPP level playing field support. The amount of the on-going revenue grants which have been rolled up into the core local government finance settlement and the council tax freeze amount, were also excluded on the grounds of stability.

**Column 5** – this is the net revenue expenditure recognised by the Scottish Government and represents the sum of columns 1 to 4.

**Column 6** – is the assumption of the amount of Total Estimated Expenditure to be funded from the council tax. Any changes are as a result of buoyancy or projected numbers of properties, as well as the estimated additional council tax income to be collected and retained by each local authority as a result of the changes to bands E to H.

**Column 7** – is each council's share of the on-going Ring-Fenced Grants for Gaelic and the Pupil Equity Fund.

**Column 8** – is each council's share of the estimated non-domestic rate income which has been distributed proportionately on the basis of council's 2017-18 mid-year income.

**Column 9** – is the balance of funding provided by means of general revenue funding and is calculated by deducting columns 6, 7 and 8 from the Total Estimated Expenditure in column 5.

**Column 10** – represents the total revenue funding available to each council in 2018-19. For those authorities not agreeing the offer a revised offer will be made.

**Column 11** – is the 85% floor adjustment which has been calculated to meet the Scottish Government's commitment to ensure that no Local Authority receives less than 85% of the Scottish average per head in terms of revenue support.

**Columns 12** - is the revised total funding including all the changes and the 85% funding floor adjustments.

Local Authority	Gaelic	Pupil Equity Fund
	£m	£m
Aberdeen City	0.120	2.791
Aberdeenshire	0.012	2.829
Angus	0.035	2.067
Argyll & Bute	0.365	1.336
Clackmannanshire	0.009	1.508
Dumfries & Galloway	0.000	2.878
Dundee City	0.000	4.935
East Ayrshire	0.144	3.423
East Dunbartonshire	0.065	1.552
East Lothian	0.000	1.512
East Renfrewshire	0.016	1.394
Edinburgh, City of	0.330	7.263
Eilean Siar	0.970	0.277
Falkirk	0.014	3.495
Fife	0.000	10.002
Glasgow City	0.520	21.580
Highland	0.940	3.968
Inverclyde	0.082	2.418
Midlothian	0.000	2.233
Moray	0.000	1.305
North Ayrshire	0.067	4.358
North Lanarkshire	0.265	8.675
Orkney Islands	0.000	0.228
Perth & Kinross	0.113	1.609
Renfrewshire	0.022	4.209
Scottish Borders	0.001	1.749
Shetland Islands	0.000	0.219
South Ayrshire	0.012	2.377
South Lanarkshire	0.145	7.822
Stirling	0.125	1.442
West Dunbartonshire	0.018	3.387
West Lothian	0.000	5.159
<b>Scotland</b>	<b>4.390</b>	<b>120.000</b>

**Note:** These figures are provisional and represent the current best estimates.

The actual allocation of this specific revenue grant will be notified to the relevant local authorities in due course by the policy team.

# CALCULATION OF THE MAIN FLOOR ADJUSTMENT FOR 2018-19

## ANNEX F

Local Authority	Grant Without Floor	Change Without Floor	Floor Change	Grant With Floor	Change With Floor
	£m	%	£m	£m	%
Midlothian	125.927	4.11%	-2.371	123.556	2.15%
Orkney Islands	61.468	3.96%	-1.158	60.310	2.00%
West Lothian	261.181	2.62%	-4.918	256.263	0.69%
Moray	132.594	2.42%	-2.497	130.097	0.49%
East Dunbartonshire	145.630	2.25%	-2.742	142.888	0.32%
Aberdeenshire	347.181	2.24%	-6.538	340.643	0.31%
Scottish Borders	169.305	2.14%	-3.188	166.117	0.22%
Renfrewshire	245.635	1.99%	-4.626	241.009	0.07%
Angus	164.234	1.79%	-3.093	161.141	-0.12%
Highland	365.320	1.59%	-6.879	358.441	-0.32%
Dumfries & Galloway	232.305	1.57%	-4.374	227.931	-0.34%
Dundee City	233.950	1.49%	-4.405	229.545	-0.42%
East Renfrewshire	141.169	1.34%	-2.658	138.511	-0.56%
East Lothian	137.621	-0.56%	-0.052	137.569	-0.60%
West Dunbartonshire	142.078	-0.19%	-0.590	141.488	-0.60%
Clackmannanshire	74.450	0.27%	-0.643	73.807	-0.60%
Perth & Kinross	195.215	0.29%	-1.737	193.478	-0.60%
East Ayrshire	181.006	0.38%	-1.770	179.236	-0.60%
Stirling	132.177	0.80%	-1.838	130.339	-0.60%
North Lanarkshire	493.996	-0.22%	-1.881	492.115	-0.60%
South Ayrshire	159.389	0.60%	-1.906	157.483	-0.60%
Aberdeen City	250.401	0.25%	-2.115	248.286	-0.60%
North Ayrshire	217.933	0.50%	-2.380	215.553	-0.60%
Falkirk	221.732	1.16%	-3.868	217.864	-0.60%
Fife	523.405	1.00%	-8.304	515.101	-0.60%
Inverclyde	126.221	-1.31%	0.909	127.130	-0.60%
Shetland Islands	69.957	-4.79%	3.076	73.033	-0.60%
South Lanarkshire	439.172	-2.39%	8.035	447.207	-0.60%
Glasgow City	951.780	-1.87%	12.337	964.117	-0.60%
Argyll & Bute	135.956	-10.61%	15.229	151.185	-0.60%
Eilean Siar	68.362	-18.86%	15.387	83.749	-0.60%
Edinburgh (City of)	524.981	-4.52%	21.558	546.539	-0.60%
<b>Scotland</b>	<b>7,671.715</b>	<b>-0.34%</b>	<b>0.000</b>	<b>7,671.715</b>	<b>-0.34%</b>

# RECONCILIATION OF REDETERMINATIONS OF INDIVIDUAL REVENUE FUNDING FOR 2017-18

## ANNEX G

	Undistributed Sums			NEW (Post circular 1/2017)				
£million	Temporary Accommodation	Council Tax Reduction Scheme	Council Tax Reduction Scheme (ADMIN)	Building Warrant Fees	Customer First	Discretionary Housing Payments (ADMIN Funding)	Sensory Impairment	Teachers Pay
Aberdeen City	0.917	1.449	0.026	-0.050	0.000	0.024	0.014	0.195
Aberdeenshire	0.877	1.605	0.024	-0.082	0.000	0.022	0.015	0.314
Angus	0.264	0.746	0.012	-0.025	0.000	0.019	0.007	0.133
Argyll & Bute	0.254	0.729	0.010	-0.034	0.000	0.019	0.005	0.097
Clackmannanshire	0.274	0.419	0.006	-0.007	0.000	0.014	0.003	0.061
Dumfries & Galloway	0.564	1.160	0.020	-0.042	0.000	0.033	0.009	0.174
Dundee City	0.607	1.547	0.025	-0.022	0.000	0.052	0.009	0.160
East Ayrshire	0.086	1.074	0.014	-0.023	0.000	0.043	0.007	0.140
East Dunbartonshire	0.334	0.596	0.005	-0.020	0.000	0.012	0.006	0.149
East Lothian	0.785	0.636	0.009	-0.021	0.000	0.016	0.006	0.114
East Renfrewshire	0.105	0.592	0.006	-0.024	0.000	0.009	0.006	0.152
Edinburgh, City of	2.107	3.395	0.047	-0.116	0.000	0.107	0.030	0.399
Eilean Siar	0.155	0.154	0.003	-0.009	0.000	0.003	0.002	0.038
Falkirk	0.579	1.055	0.017	-0.026	0.000	0.035	0.009	0.192
Fife	1.141	2.729	0.041	-0.069	0.000	0.093	0.022	0.415
Glasgow City	3.997	8.703	0.112	-0.072	0.000	0.191	0.036	0.594
Highland	1.164	2.011	0.030	-0.072	0.000	0.036	0.014	0.280
Inverclyde	0.128	0.619	0.013	-0.012	0.000	0.026	0.005	0.087
Midlothian	1.098	0.620	0.007	-0.016	0.000	0.019	0.005	0.107
Moray	0.313	0.508	0.008	-0.028	0.000	0.012	0.006	0.101
North Ayrshire	0.430	1.512	0.023	-0.041	0.000	0.053	0.008	0.165
North Lanarkshire	1.201	2.197	0.044	-0.040	1.940	0.091	0.020	0.414
Orkney	0.062	0.087	0.002	-0.008	0.000	0.002	0.001	0.030
Perth & Kinross	0.650	0.725	0.010	-0.040	0.000	0.020	0.009	0.160
Renfrewshire	0.378	1.328	0.023	-0.032	0.000	0.044	0.010	0.196
Scottish Borders	0.185	0.675	0.010	-0.032	0.000	0.021	0.007	0.125
Shetland	0.289	0.082	0.001	-0.006	0.000	0.002	0.001	0.039
South Ayrshire	0.508	1.200	0.017	-0.025	0.000	0.031	0.007	0.128
South Lanarkshire	1.408	1.988	0.040	-0.057	0.000	0.075	0.019	0.391
Stirling	0.434	0.417	0.007	-0.026	0.000	0.013	0.006	0.109
West Dunbartonshire	0.487	0.693	0.015	-0.013	0.000	0.031	0.005	0.113
West Lothian	0.719	1.049	0.019	-0.035	0.000	0.047	0.011	0.228
<b>Scotland</b>	<b>22.500</b>	<b>42.300</b>	<b>0.646</b>	<b>-1.125</b>	<b>1.940</b>	<b>1.215</b>	<b>0.320</b>	<b>6.000</b>

<b>£million</b>	<b>2018-19 GAE plus SINA</b>	<b>Percentage Shares</b>	<b>2008-19 Changes</b>	<b>2008-18 Changes</b>	<b>Movement in Changes</b>
<b>Aberdeen City</b>	278.037	3.51	7.062	2.580	<b>4.482</b>
<b>Aberdeenshire</b>	384.658	4.86	9.770	7.874	<b>1.896</b>
<b>Angus</b>	172.517	2.18	4.382	3.910	<b>0.472</b>
<b>Argyll &amp; Bute</b>	143.210	1.81	3.637	3.087	<b>0.550</b>
<b>Clackmannanshire</b>	74.561	0.94	1.894	1.599	<b>0.295</b>
<b>Dumfries &amp; Galloway</b>	236.756	2.99	6.014	5.169	<b>0.845</b>
<b>Dundee City</b>	220.541	2.78	5.602	4.229	<b>1.373</b>
<b>East Ayrshire</b>	178.980	2.26	4.546	4.045	<b>0.501</b>
<b>East Dunbartonshire</b>	164.191	2.07	4.170	3.717	<b>0.453</b>
<b>East Lothian</b>	150.135	1.90	3.813	3.336	<b>0.477</b>
<b>East Renfrewshire</b>	156.411	1.97	3.973	3.723	<b>0.250</b>
<b>Edinburgh, City of</b>	615.690	7.77	15.638	7.905	<b>7.733</b>
<b>Eilean Siar</b>	60.068	0.76	1.526	1.395	<b>0.131</b>
<b>Falkirk</b>	230.484	2.91	5.854	4.531	<b>1.323</b>
<b>Fife</b>	541.112	6.83	13.744	10.349	<b>3.395</b>
<b>Glasgow City</b>	876.472	11.07	22.262	14.521	<b>7.741</b>
<b>Highland</b>	373.221	4.71	9.480	7.060	<b>2.420</b>
<b>Inverclyde</b>	120.176	1.52	3.052	2.674	<b>0.378</b>
<b>Midlothian</b>	130.621	1.65	3.318	2.704	<b>0.614</b>
<b>Moray</b>	136.677	1.73	3.472	2.835	<b>0.637</b>
<b>North Ayrshire</b>	212.443	2.68	5.396	4.626	<b>0.770</b>
<b>North Lanarkshire</b>	505.530	6.38	12.840	10.683	<b>2.157</b>
<b>Orkney</b>	56.307	0.71	1.430	1.235	<b>0.195</b>
<b>Perth &amp; Kinross</b>	216.179	2.73	5.491	4.524	<b>0.967</b>
<b>Renfrewshire</b>	259.838	3.28	6.600	4.509	<b>2.091</b>
<b>Scottish Borders</b>	176.166	2.22	4.475	3.858	<b>0.617</b>
<b>Shetland</b>	63.049	0.80	1.601	1.129	<b>0.472</b>
<b>South Ayrshire</b>	167.135	2.11	4.245	3.480	<b>0.765</b>
<b>South Lanarkshire</b>	471.406	5.95	11.974	5.887	<b>6.087</b>
<b>Stirling</b>	139.924	1.77	3.554	2.674	<b>0.880</b>
<b>West Dunbartonshire</b>	139.933	1.77	3.554	1.907	<b>1.647</b>
<b>West Lothian</b>	267.956	3.38	6.806	4.935	<b>1.871</b>
<b>Scotland</b>	<b>7920.384</b>	<b>100.000</b>	<b>201.175</b>	<b>146.690</b>	<b>54.485</b>

**Note: A number of funding allocations which were distributed in 2017-18 have not yet been distributed in 2018-19. A full reconciliation of the Changes column will be provided once these full details are available.**

# GENERAL CAPITAL GRANT AND SPECIFIC CAPITAL GRANTS 2018-19 PER LOCAL AUTHORITY

ANNEX I

2018-19	Capital Settlement to be paid in 2018-19			Specific grants to be paid in 2018-19					
£m	General Capital Grant	Specific Grants	Total Capital Grants	Strathclyde Partnership	Vacant and Derelict Land	TMDf	Cycling Walking & Safer Streets	Early Years Expansion	Total
Aberdeen City	23.677	0.313	23.990	0.000	0.000	0.000	0.313	0.000	0.313
Aberdeenshire	37.135	0.357	37.492	0.000	0.000	0.000	0.357	0.000	0.357
Angus	12.601	0.159	12.760	0.000	0.000	0.000	0.159	0.000	0.159
Argyll & Bute	12.938	0.119	13.057	0.000	0.000	0.000	0.119	0.000	0.119
Clackmannanshire	5.425	0.070	5.495	0.000	0.000	0.000	0.070	0.000	0.070
Dumfries & Galloway	21.667	0.204	21.871	0.000	0.000	0.000	0.204	0.000	0.204
Dundee City	20.158	0.202	20.360	0.000	0.000	0.000	0.202	0.000	0.202
East Ayrshire	12.689	0.166	12.855	0.000	0.000	0.000	0.166	0.000	0.166
East Dunbartonshire	9.567	0.146	9.713	0.000	0.000	0.000	0.146	0.000	0.146
East Lothian	12.057	0.142	12.199	0.000	0.000	0.000	0.142	0.000	0.142
East Renfrewshire	7.166	0.128	7.294	0.000	0.000	0.000	0.128	0.000	0.128
Edinburgh, City of	49.405	28.641	78.046	0.000	0.000	27.950	0.691	0.000	28.641
Eilean Siar	8.069	0.037	8.106	0.000	0.000	0.000	0.037	0.000	0.037
Falkirk	14.559	0.217	14.776	0.000	0.000	0.000	0.217	0.000	0.217
Fife	32.675	1.990	34.665	0.000	1.486	0.000	0.504	0.000	1.990
Glasgow City	68.017	68.084	136.101	0.000	2.952	64.295	0.837	0.000	68.084
Highland	40.985	0.320	41.305	0.000	0.000	0.000	0.320	0.000	0.320
Inverclyde	8.282	0.108	8.390	0.000	0.000	0.000	0.108	0.000	0.108
Midlothian	9.777	0.121	9.898	0.000	0.000	0.000	0.121	0.000	0.121
Moray	10.833	0.131	10.964	0.000	0.000	0.000	0.131	0.000	0.131
North Ayrshire	0.000	1.894	1.894	0.000	1.709	0.000	0.185	0.000	1.894
North Lanarkshire	29.763	2.858	32.621	0.000	2.396	0.000	0.462	0.000	2.858
Orkney Islands	6.389	0.030	6.419	0.000	0.000	0.000	0.030	0.000	0.030
Perth & Kinross	16.831	0.205	17.036	0.000	0.000	0.000	0.205	0.000	0.205
Renfrewshire	16.094	0.239	16.333	0.000	0.000	0.000	0.239	0.000	0.239
Scottish Borders	26.135	0.156	26.291	0.000	0.000	0.000	0.156	0.000	0.156
Shetland Islands	6.612	0.031	6.643	0.000	0.000	0.000	0.031	0.000	0.031
South Ayrshire	11.064	0.153	11.217	0.000	0.000	0.000	0.153	0.000	0.153
South Lanarkshire	27.607	1.333	28.940	0.000	0.901	0.000	0.432	0.000	1.333
Stirling	10.601	0.128	10.729	0.000	0.000	0.000	0.128	0.000	0.128
West Dunbartonshire	14.478	0.122	14.600	0.000	0.000	0.000	0.122	0.000	0.122
West Lothian	15.026	0.245	15.271	0.000	0.000	0.000	0.245	0.000	0.245
Undistributed	0.000	150.000	150.000	0.000	0.000	0.000	0.000	150.000	150.000
<b>Councils Total</b>	<b>598.282</b>	<b>259.049</b>	<b>857.331</b>	<b>0.000</b>	<b>9.444</b>	<b>92.245</b>	<b>7.360</b>	<b>150.000</b>	<b>259.049</b>
Strathclyde Partnership for Transport		19.033	19.033	19.033	0.000	0.000	0.000	0.000	19.033
<b>Grand Total</b>	<b>598.282</b>	<b>278.082</b>	<b>876.364</b>	<b>19.033</b>	<b>9.444</b>	<b>92.245</b>	<b>7.360</b>	<b>150.000</b>	<b>278.082</b>

**GENERAL CAPITAL GRANT – FLOOD ALLOCATIONS 2018-19 PER LOCAL AUTHORITY**

**ANNEX J**

<b>Council</b>	<b>Flood Scheme</b>	<b>Total 2018-19 £m</b>
Aberdeenshire Council	Stonehaven	8.841
Aberdeenshire Council	Huntly	-0.663
Angus Council	Arbroath	-0.338
Argyll & Bute Council	Campbeltown	0.083
Comhairle nan Eilean Siar	South Fords	0.000
Dumfries & Galloway Council	Dumfries/ River Nith/ Whitesands FPS	0.906
Dumfries & Galloway Council	Stranraer work item 4 &6	-0.128
Dumfries & Galloway Council	Langholm	0.100
Dumfries & Galloway Council	Newton Stewart/ River Cree	1.200
Dundee City Council	Broughty Ferry	1.654
Dundee City Council	Dundee	0.574
East Ayrshire Council	New Cumnock	0.600
East Dunbartonshire Council	Park Burn	0.060
East Lothian Council	Musselburgh	1.809
East Lothian Council	Haddington	0.000
Falkirk Council	Grangemouth FPS	1.173
Fife Council	Kinness Burn	0.192
Glasgow City Council	White Cart Water Phase 3	1.664
Glasgow City Council	Camlachie Burn	0.830
Highland Council	Smithton and Culloden	9.093
Highland Council	Caol and Lochyside	0.294
Highland Council	Drumnadrochit	0.196
Inverclyde Council	Inverclyde FPS - Glenmosston Burn	0.000
Inverclyde Council	Inverclyde FPS - Coves Burn	-0.300
Inverclyde Council	Inverclyde FPS - Bouverie Burn	0.000
Inverclyde Council	Quarrier's Village	0.000
Moray Council	Newmill	0.000
North Ayrshire Council	Millport Coastal	-5.256
North Ayrshire Council	Upper Garnock FPS	-7.476
North Ayrshire Council	Mill Burn Millport	0.080
Orkney Islands Council	Kirkwall	0.000
Perth & Kinross Council	Comrie	0.560
Perth & Kinross Council	Milnathort	0.000
Perth & Kinross Council	South Kinross	0.000
Perth & Kinross Council	Scone	0.060
Scottish Borders Council	Hawick	11.703
Stirling Council	Bridge of Allan	-0.274
Stirling Council	Stirling	0.753
Stirling Council	Callander	0.075
West Dunbartonshire Council	Gruggies Burn	5.520
	<b>Total</b>	<b>33.585</b>



# TOTAL LOCAL GOVERNMENT FUNDING SETTLEMENT 2018-19

## ANNEX K

Local Authority	Revised Ring-Fenced Grants	Non Domestic Rates	General Revenue Funding	Total 2018-19 Revenue
	£m	£m	£m	£m
Aberdeen City	2.911	227.801	88.290	319.002
Aberdeenshire	2.841	110.710	289.725	403.276
Angus	2.102	25.101	167.485	194.688
Argyll & Bute	1.701	33.035	152.715	187.451
Clackmannanshire	1.517	15.326	75.445	92.288
Dumfries & Galloway	2.878	44.229	229.159	276.266
Dundee City	4.935	55.553	224.971	285.459
East Ayrshire	3.567	26.073	189.815	219.455
East Dunbartonshire	1.617	21.791	154.927	178.335
East Lothian	1.512	23.744	139.848	165.104
East Renfrewshire	1.410	14.318	155.972	171.700
Edinburgh, City of	7.593	340.474	348.507	696.574
Eilean Siar	1.247	7.702	84.660	93.609
Falkirk	3.509	65.958	200.043	269.510
Fife	10.002	154.138	451.463	615.603
Glasgow City	22.100	340.778	846.829	1209.707
Highland	4.908	126.537	299.501	430.946
Inverclyde	2.500	18.363	139.007	159.870
Midlothian	2.233	28.115	122.330	152.678
Moray	1.305	40.151	112.165	153.621
North Ayrshire	4.425	39.471	222.097	265.993
North Lanarkshire	8.940	104.339	480.753	594.032
Orkney	0.228	9.376	58.011	67.615
Perth & Kinross	1.722	51.953	185.419	239.094
Renfrewshire	4.231	120.105	174.759	299.095
Scottish Borders	1.750	32.790	164.555	199.095
Shetland	0.219	23.852	54.963	79.034
South Ayrshire	2.389	38.299	152.888	193.576
South Lanarkshire	7.967	295.500	236.289	539.756
Stirling	1.567	42.273	118.276	162.116
West Dunbartonshire	3.405	78.812	99.092	181.309
West Lothian	5.159	79.333	220.168	304.660
Undistributed	138.760	0.000	91.509	230.269
Strathclyde Passenger Transport	0.000	0.000	0.000	0.000
Scotland	263.150	2,636.000	6,731.620	9,630.770

General Capital Grant	Specific Grant	Total 2018-19 Capital	2018-19 Local Government Finance Settlement
£m	£m	£m	£m
23.677	0.313	23.990	342.992
37.135	0.357	37.492	440.768
12.601	0.159	12.760	207.448
12.938	0.119	13.057	200.508
5.425	0.070	5.495	97.783
21.667	0.204	21.871	298.137
20.158	0.202	20.360	305.819
12.689	0.166	12.855	232.310
9.567	0.146	9.713	188.048
12.057	0.142	12.199	177.303
7.166	0.128	7.294	178.994
49.405	28.641	78.046	774.620
8.069	0.037	8.106	101.715
14.559	0.217	14.776	284.286
32.675	1.990	34.665	650.268
68.017	68.084	136.101	1345.808
40.985	0.320	41.305	472.251
8.282	0.108	8.390	168.260
9.777	0.121	9.898	162.576
10.833	0.131	10.964	164.585
0.000	1.894	1.894	267.887
29.763	2.858	32.621	626.653
6.389	0.030	6.419	74.034
16.831	0.205	17.036	256.130
16.094	0.239	16.333	315.428
26.135	0.156	26.291	225.386
6.612	0.031	6.643	85.677
11.064	0.153	11.217	204.793
27.607	1.333	28.940	568.696
10.601	0.128	10.729	172.845
14.478	0.122	14.600	195.909
15.026	0.245	15.271	319.931
0.000	150.000	150.000	380.269
0.000	19.033	19.033	19.033
598.282	278.082	876.364	10,507.134





<b>Meeting(s):</b>	<b>Special Shetland Islands Council</b>	<b>17 January 2018</b>
<b>Report Title:</b>	<b>Appointments to the Integration Joint Board (IJB) and Policy and Resources Committee</b>	
<b>Reference Number:</b>	<b>GL-51</b>	
<b>Author / Job Title:</b>	<b>Executive Manager – Governance and Law</b>	

## 1.0 Decisions / Action required:

- 1.1 That the Council notes the resignation of Councillor Mark Burgess from the Integration Joint Board with effect from 8 January 2018, and appoints 1 Councillor as a voting member to the IJB for a period until 17 May 2020 [which mirrors the substantive appointments made on 18 May 2017];
- 1.2 That the Council: (1) appoints one of the two Councillor Voting Members of the IJB [excluding the Vice-Chair] to the Council's Policy and Resources Committee in order to complete its membership; and (2) appoints the member appointed at 1.1 to the IJB Clinical Care and Professional Governance Committee;
- 1.3 That the Council decides how many substitute voting members it wishes to appoint (a suggestion of 2 is given at paragraph 2.3);
- 1.4 That the Council appoints said number of Councillors as substitute voting members to the Integration Joint Board for a period until 17 May 2020 [which mirrors the substantive appointments made on 18 May 2017]; and
- 1.5 In relation to 1.1 and 1.2 above that the Council make those appointments by the method set out in Section 4, and RESOLVES, in the event of a vote, to elect by secret ballot.

## 2.0 High Level Summary:

- 2.1 The IJB is the governing body of the Health and Social Care Partnership under the body corporate model of integration in terms of the Public Bodies (Joint Working) (Scotland) Act 2014. The Parties (Shetland Islands Council and NHS Shetland/Health Board) agreed the Integration Scheme for Shetland Islands Health and Social Care Partnership, which sets out the delegation of functions by the Parties to the OJB. For ease of reference, the relevant extract setting out the main role and responsibilities of the IJB is set out in Appendix 1.
- 2.2 The Council made its statutory appointments to the IJB at its meeting on 18 May 2017 [SIC Min. Ref. 35/17].

- 2.3 Councillor Mark Burgess has recently tendered his resignation from the IJB due to personal circumstances, and this report seeks to make an appointment to that vacancy, and it is suggested that appointing 2 substitute members would also be useful to cover in the event of any one or more of the 3 substantive members appointed by the Council being unable to attend a meeting. The substitutes to be a first and second substitute who would be asked to cover absences in that order.
- 2.4 Councillor Burgess' resignation also ends his appointments to the Council's Policy and Resources Committee and Pension Fund Committee, and ends his appointment to the IJB Clinical Care and Professional Governance Committee, and so this report also deals with those appointments.

### **3.0 Corporate Priorities and Joint Working:**

- 3.1 The recommendations in this report are not linked directly to any of the Corporate Priorities, but will support the Council's responsibilities in terms of ensuring good governance, accountability and partnership working.

### **4.0 Key Issues:**

- 4.1 Voting members of the Integration Joint Board comprise 3 persons appointed by the Shetland NHS Board, and 3 persons appointed by the Shetland Islands Council. There are also 11 non-voting members appointed by the IJB. All appointments to the IJB are limited to a period of 3 years in office, but are eligible for re-appointment at the end of that period.
- 4.2 Current Councillor voting members of the IJB are as follows:
- Councillor A Duncan [and Vice-Chair of the IJB]  
Councillor E MacDonald
- 4.3 Councillor M Burgess was also appointed by the Council on 18 May 2017. However, Councillor Burgess, by way of a letter received by the IJB on 9 January 2018, has resigned from his position as a Councillor voting member, due to changes in his personal circumstances.

- 4.4 The IJB Scheme of Administration states:

“2.22 Shetland Islands Council and the Shetland NHS Board shall also attend to any issues relating to the resignation, removal and disqualification of members in line with the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014.”; and

“2.12 Where a Member resigns or otherwise ceases to hold office, the person appointed in his/her place shall be appointed for the unexpired term of the Member they replace.”

**In this regard, the Council is required to appoint to the vacancy that has arisen in the IJB substantive voting membership.**

- 4.5 The SIC Policy and Resources Committee consists of 10 Councillors, being the Leader, the Deputy Leader, the three Committee Chairs and the three Committee Vice-Chairs, the Councillor appointed Chair/Vice-Chair of the Integration Joint Board, and one other Councillor appointed member of the Integration Joint Board. **The appointee made today and Councillor Macdonald would both be eligible for this position.** The Councillor appointed today would then become a member of the Pension Fund Committee.
- 4.6 The CCPGC is a formal sub-committee of 3 agencies; the Health Board, the Council; and the IJB, and oversees the care governance arrangements for social care services provided or purchased by Shetland Islands Council (the Council) including social care services under the direction of the IJB. The Chairs of the Audit Committees of the Health Board, the Council and the IJB are members of the CCPGC. In addition, the Council is required to appoint two elected members of the Council, one of whom must be a member of the IJB and the other must be the Chair of the Committee of the Council with responsibility for Children's Social Work Services. As Councillor Macdonald is already a member as Chair of the IJB Audit Committee, **the member appointed to the vacancy caused by Councillor Burgess' resignation is the only remaining member eligible for appointment.**
- 4.7 The IJB Scheme of Administration states:
- “2.5 If a voting member is unable to attend a meeting of the Integration Joint Board, either in person or by remote participation, the relevant constituent authority is to use its best endeavours to arrange for a suitably experienced substitute, who is either a councillor, or as the case may be, a member of the health board. The substitute voting member may vote on decisions put to that meeting, but may not preside over the meeting.”
- 4.8 Since their appointments in May, the IJB has met on 6 occasions. Due to other commitments, it has been necessary on 3 occasions for a substitute member to attend from the Council side, but on 2 further occasions, no available substitute was found.
- 4.9 The method of seeking a “suitably experienced” substitute was not stipulated at the time of the Council appointments and in the absence of any instructions, the responsibility for ensuring attendance of a substitute has been undertaken by the Vice-Chair, with assistance from Committee Services. In hindsight this is not the most appropriate method and could in future lead to a haphazard approach.
- 4.10 In this regard, and in keeping with practice in other Integration Boards, **it is recommended that 2 Members are appointed as substitutes**, and that the Council also have due regard to those persons who have suitable experience, as required by the Scheme. Substitute Members would also then be included in any training and development sessions, further enhancing their ability to be suitable appointees. Following appointments, the Chief Executive [or his nominee], in consultation with the substantive members, instruct on the order in which substitutes will be called upon by Committee Services to attend a meeting of the IJB, in the event of any absence(s).

## Method of Election/Voting

- 4.11 Section 10 of the Council's Standing Orders sets out the method of appointment of office bearers. When Councillors are to be appointed to any positions to be filled by the Council, and where the number of candidates nominated exceeds the number of vacancies, the Councillors to be appointed will be determined by a vote or votes in each of which Members will be entitled to vote for as many candidates as there are vacancies; but they may not cast more than one vote for any candidate.
- 4.12 The vote will normally be taken by a show of hands, unless the Council resolves in the case of any particular appointment to take the vote by secret ballot. It has been custom and practice for the Council to undertake such voting by secret ballot.
- 4.13 The name of the candidate having fewest votes will be deleted from the list and a fresh vote, or votes, will be taken. This process of elimination will be continued until the number of candidates equals the number of vacancies.
- 4.14 Where only one vacancy requires to be filled, and any candidate has an absolute majority of the votes, the candidate will be declared appointed. Otherwise, the name of the candidate having fewest votes will be deleted from the list. This process of elimination will be continued until one candidate has a majority of the votes.
- 4.15 In the case of an equality of votes the Members of the IJB shall be elected by lot as between those who received equal votes and proceed on the basis that the person to whom the lot falls upon had received an additional vote.

## **5.0 Exempt and/or confidential information:**

- 5.1 None.

## **6.0 Implications :**

### **6.1 Service Users, Patients and Communities:**

Health and social care integration contributes to achieving the following outcomes in the Shetland Partnership's Local Outcomes Improvement Plan (LOIP) 2016-20:

- Outcome B - We live longer healthier lives and people are supported to be active and independent throughout adulthood and in older age.
- Outcome C - Shetland is a safe place to live for all our people, and we have strong, resilient and supportive communities.

### **6.2 Human Resources and Organisational Development:**

There are no implications arising directly from this report.

<b>6.3 Equality, Diversity and Human Rights:</b>	The proposals in this report support the responsibilities of the Council with regard to equalities, health and human rights.	
<b>6.4 Legal:</b>	The IJB is a body corporate, established by Order under Section 9 of the Public Bodies (Joint Working) (Scotland) Act 2014. The Integration Scheme came into effect on 27 June 2015, the date on which the Parliamentary Order formally established the IJB.	
<b>6.5 Finance:</b>	As an approved duty, any appointed elected Members will be entitled to claim expenses for attendance at meetings. This will result in expenditure in relation to the Members' Expenses budget.	
<b>6.6 Assets and Property:</b>	There are no implications arising directly from this report.	
<b>6.7 ICT and new technologies:</b>	There are no implications arising directly from this report.	
<b>6.8 Environmental:</b>	There are no implications arising directly from this report.	
<b>6.9 Risk Management:</b>	<p>The main risks associated with this report are failure to support the Integration Scheme which would impact on service developments and work on the integration of health and social care.</p> <p>Failing to ensure the Council is represented at meetings of the Integration Joint Board could lead to a compromise of the Council's contribution to partnership working.</p>	
<b>6.10 Policy and Delegated Authority:</b>	<p>In terms of Section 2.1.3 of the Council's Scheme of Administration and Delegations, matters reserved to the Council include the appointment of Councillors to any body which is part of the political management framework. A decision of the Council is therefore required.</p> <p>Councillors have special dispensation from the Standards Commission with regard to membership of the Integration Joint Board, and this dispensation would also extend to substitute members. The dispensation means that voting members of the IJB do not have to declare their interest when discussion on general health and social care issues arise, and can participate in discussions and voting on these issues.</p>	
<b>6.11 Previously considered by:</b>	N/A	

**Contact Details:**

Jan Riise, Executive Manager - Governance and Law [jan.riise@shetland.gov.uk](mailto:jan.riise@shetland.gov.uk)  
9 January 2018

**Appendices:**

Appendix 1 - Role and responsibilities of the IJB

**Background Documents:**

Integration Scheme and IJB Scheme of Administration

[http://www.shetland.gov.uk/Health\\_Social\\_Care\\_Integration/IntegratedJointBoard.asp](http://www.shetland.gov.uk/Health_Social_Care_Integration/IntegratedJointBoard.asp)

END



...

2.3 The responsibilities of the IJB and local operational arrangements agreed by the Parties are as follows:

- The planning of the Integrated Services, which will be achieved through the Strategic Plan.
- Operational oversight of Integrated Services, and operational management of Integrated Services through the Chief Officer.
- Planning of Acute Hospital services delegated to the IJB (the Health Board will be responsible for the operational oversight of Acute Services and through a responsible Director for the operational management of all Acute Services. The Health Board will provide information on a regular basis to the Chief Officer and the IJB on the operational delivery of Acute Services).
- The Chief Officer and Director responsible for Acute Services will establish joint arrangements to ensure effective working relationships across the whole Health & Care system. These will be built on the existing joint working arrangements including joint acute and community strategic meetings and co-location of senior managers from acute and community services.
- The detailed commissioning and operational delivery arrangements will be set out in the Strategic Plan.
- The Parties will support the IJB to work closely with Shetland's Community Planning Partnership as required by the Scottish Government.
- The development and maintenance of a set of performance measures including the Outcomes, national targets, the national inspection processes and locally developed targets.
- The establishment of a Strategic Planning Group which will develop the Strategic Plan for the IJB.
- The Strategic Plan will include the nationally determined performance measures and targets to meet the Outcomes, other national targets and local targets relating to the integrated functions. These will be developed and articulated through the process of preparing the Strategic Plan.
- The maintenance and development the Strategic Plan, updating the Strategic Plan at least every three years as required by the legislation.
- The preparation and publishing of an Annual Report as required by the legislation.

2.4 The matters reserved to the IJB are as follows, although it should be noted that matters that are not reserved may be delegated, in accordance with the provisions of the Integration Scheme:

- To change the name of the Integration Joint Board
- To receive any certified abstract of the Integration Joint Board's annual accounts
- Approval of the any investment strategy and annual investment report
- Any other functions or remit which is, in terms of statute or other legal requirement bound to be undertaken by the Integration Joint Board itself
- To establish such committees, sub-committees and working groups as may be considered appropriate to conduct business and to appoint and remove Chairpersons, Vice Chairpersons and members of committees and working groups

- The approval annually of the Revenue Budget
- The approval annually of the Capital Plan
- The incurring of any net new expenditure not provided for in the estimate of capital or revenue expenditure unless, such expenditure is reported to and approved by the Board
- The approval or amendment of the Scheme of Administration regulating the constitution, membership, functions and powers of Committees of the Integration Joint Board
- The approval or amendment of the Standing Orders regulating meetings proceedings and business of the Integration Joint Board and Committees
- The approval or amendment of the Scheme detailing those functions delegated by the Integration Joint Board to its Officers
- The appointment and the dismissal of the Chief Officer or the S95 Financial Officer
- The decision to co-operate or combine with other Integration Joint Boards in the provision of services other than by way of collaborative agreement
- The approval or amendment of the Strategic Plan
- To fix and amend a programme of Board and committee meetings
- To deal with matters reserved to the Integration Joint Board by Standing Orders, Financial Regulations and other Schemes approved by the Integration Joint Board

**END**