



INSTRUMENTAL INSTRUCTION TERMS & CONDITIONS

1. Due to the number of pupils on our Waiting Lists pupils should not receive instruction in school on more than one instrument. There is an exemption at secondary level where pupils in S4-6 undertaking SQA qualifications may be required to study a second instrument.
2. It is advised that pupils do not receive private instruction for the same instrument they are receiving in school.
3. We respectfully advise you that your child must be prepared to do regular practise at home. Music instructors will make a record of what is to be practised, and this will be communicated to you, usually through use of a notebook. We request that you ensure that your child takes their instrument to school when it is required and that you support them so that they do not miss lessons with their instructor.
4. If your child does not attend their lesson for 3 weeks in a row you will be contacted by Childrens Services. Should you wish your child's instruction to discontinue, you must inform Childrens Services. Please email childrensservices-finance@shetland.gov.uk so the place can be allocated to another pupil.
5. Instruments on loan to pupils for Instrumental Instruction are provided on the understanding that appropriate care is taken over their safekeeping. Parents/carers will sign for receipt of an instrument on loan and agree that it has been received in satisfactory condition. Parents/carers are advised that in the event of evidence that care has not been exercised, they may be required to contribute towards the repair/replacement cost of the damaged or lost instrument. Pupils/parents/carers should alert the relevant instructor of any repair required on an authority instrument. The instructor will then arrange for the instrument to be repaired through Children's Services. Under no circumstances should any repair on a Children's Services instrument be carried out privately. There is no charge for the loan of school-owned instruments, however instruments are limited and will be issued on a first come first served basis. Shetland Islands Council reserves the right to recall any instrument at any time. Pupils receiving piano/keyboard or drum lessons must have access to an instrument at home as these instruments are not available on loan.
6. Parents are encouraged to take out insurance on instruments that have not been supplied by Children's Services. Should an incident occur that results in damage to a pupil's musical instrument, the Council will not contribute towards the repair/

replacement cost of the damaged instrument, unless it can be shown that the damage was as a result of the Council's negligence.

7. The parent or carer concerned, if recommended by the tutor, may be asked to consider providing the pupil with his or her own instrument. The Council accepts no liability for any costs incurred in acquiring an instrument.
8. When instruction is discontinued for any reason, the parent/carer shall ensure that an instrument loaned for instruction is returned to the school without undue delay.