

to be approved by SCC Members at the next SCC meeting on 21/04/25

SCALLOWAY COMMUNITY COUNCIL

Minutes of Scalloway Community Council Meeting held on Monday 24th March 2025 at 7pm at the Scalloway Public Hall.

Note: due to quorum not being reached on 17th March 2025, meeting was held the week after.

1. PRESENT:

Lawson Bisset
Andrew Blackadder
Mark Burgess
Lindsay Laurenson
Barbara Anderson
Kenny Pottinger

In attendance:

Joy Ramsay – Clerk
Cllr Davie Sandison
Cllr Moraig Lyall
Cllr Catherine Hughson
Pat Christie – SCDC Development Manager

2. APOLOGIES:

Marie Williamson
Roselyn Fraser
Michael Duncan

3. GUEST SPEAKER: PAT CHRISTIE, COMMUNITY TRANSPORT

Pat Christie attended the March meeting of the SCC to discuss the Scalloway Community Transport Questionnaire that has been drafted by SCDC, to assess the demand for community transportation. The project is being funded by Community Energy Scotland, with the research being carried out by a number of community groups based in Shetland and Orkney. SCDC have spoken to the Scalloway Surgery, the Burra and Trondra Mini Bus Association, and intends to have pop up events at the SYCC. It was noted that there are concerns that some members of the community are unable to travel privately either due to age or lack of access to a vehicle, and a number of the current bus routes currently in place make travelling in and out of Scalloway difficult. Whilst discussing the survey, a number of concerns were raised, including the distances between bus shelters, a lack of parking for shuttle services, the imminent merging of the Lerwick and Scalloway college campuses. Factors such as funding for the purchase or rental of buses and the employment of drivers are to be discussed once the survey results are finalised. It was noted by members of the SCC that the proposal for community transport will fit in well with the plans for active travel that have previously been discussed, and will work well with ReCreate Scalloway. Pat requested for the members to complete the survey, and promote the

survey through social media and websites associated with the SCC. The questionnaire and consultation is to be completed by the end of March 2025, with the project at this stage to be completed by the end of October 2025. The findings will be shared with the SCC once the results are compiled.

At this point Pat was thanked and left the meeting.

4. ELECTION OF VICE CHAIR

Mark was proposed at the permanent vice chair by Kenny and seconded by Andrew.

5. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 17th February 2025 were approved by Barbara and seconded by Lawson.

6. MATTERS ARISING FROM PREVIOUS MEETING NOT ON THE AGENDA

- A. **Marine Restoration and Enhancement Survey:** Lawson confirmed that he has completed and submitted the survey on behalf of the community council.
- B. **Christmas Voucher Scheme:** both the Checkout and Scalloway Butcher have been paid out for the vouchers used at their stores.
- C. **Public Telephones:** As Ian did not attend the meeting, the clerk is to ask what progress has been made.

Action: Clerk

7. RECREATE SCALLOWAY/ SCALLOWAY COMMUNITY DEVELOPMENT COMPANY

- A. **Heritage Project:** now that the funding for the project has been approved, the second phase of the heritage project can proceed. It was noted that areas such as the Asta Loch and Port Arthur would be included in the project.
- B. **Waterfront:** It has been confirmed that an Environmental Impact Assessment will not be required for the Waterfront project, and tendering for the consultation phase is to begin, with five consultants approached for quotes at this point. It has been noted that there are a number of different funding avenues that can be used. SCDC have requested a letter of support for the project; Mark and Andrew declared an interest at this point. The letter of support is to be drafted.

Action: Lawson

- C. **District Heating Scheme:** funding for the district heating scheme's consultation phase is to be sought, which is estimated to be around £600,000.
- D. **Statkraft:** community ownership is being investigated alongside the Tingwall Whiteness and Weisdale Community Council. Legal advice has been obtained, and a meeting with TWWCC and Statkraft has been held. For the community ownership to work, a separate charitable entity would need to be established, and a trade company set up underneath them. The money would then be able to

go through the trade company to the charitable organisation. This process is an extended one, with 2028 being the earliest starting point. The community council would act as signatories for the charitable group. Andrew will continue to keep the members updated on any further developments.

Action: Andrew

8. ASSOCIATION OF SHETLAND COMMUNITY COUNCILS UPDATE

Lawson and Mark attended the March 2025 meeting of the ASCC. Topics included the Community Benefit Fund, school closures and Local Place Plans.

- A. Local Place Plans:** templates for LPPs have now been made available for community councils all over Scotland. As one of the pilot studies, Scalloway already has a LPP in place, which Mark has been reviewing, reworking and preparing to be resubmitted. He is working with the Planning and Development officer to update the LPP and allow it to be used as an example for other community councils. The deadline for the completion of the LPP is September 2025, which is likely to be accomplished.

9. ROADS

The Community council have received a roads report from SIC, which has stated that the damaged retaining wall at the St Olav Slip, Main Street is to be repaired beginning on 17th March 2025, which was confirmed to have taken place. Whilst the members were pleased that action had been taken to repair the wall, it was noted that it was still not fit for purpose, with the wall low enough to be considered a tripping hazard, and the wall needing to either be heightened or a handrail installed. It was agreed to contact Roads and submit these comments.

Action: Clerk

10. POLICE REPORT

The Police Briefing papers for December 2024/January 2025 were read out, with the section for Scalloway reading as follows:

“There have been 12 incidents recorded which can be summarised as follows: Careless Driving; Road Traffic Collision (3); Road Traffic Collision with Minor or No Injury (3); Noise Complaint; Vandalism (2); Concern for Person; Snow - Vehicles Stuck.”

Concerns were raised with the six traffic incidents, so further enquires are to be made by the SCC.

Action: Clerk

11. FINANCE

- A. Community Development Fund:** no further updates; the clerk will advise the members when the next funding application for the CDF is available.

Action: Clerk

B. Community Benefit Fund: the clerk is to check how much funds are left for the SCC in the CBF.

Action: Clerk

C. Special Projects Grant: as the new financial year is to begin at the end of the month, Michael Duncan is to be contacted, to request an extension.

Action: Mark

D. Jamieson Trust: another contractor has been contacted, to see whether they can complete the works, which the hall will cover in part.

12. CORRESPONDENCE

All relevant email correspondence circulated to all members.

A. Conservation Area: SIC have requested public feedback on proposals for conservation areas in three areas, with one of the areas being Scalloway. The members found that letter and relevant materials lacked information and specifics, and whilst no comments are to be directly made to the SIC, this information should be shared with relevant groups and individuals.

Action: Clerk, Mark

B. Voar Redd Up: it was acknowledged that the Voar Redd Up is soon to proceed, and enquiries were made into whether there are funds within the SCC to partially fund groups such as SYCC who were taking part in the event. The finances are to be looked into to see whether this is possible.

Action: Clerk

13. PLANNING

2024/211/PPF: UHI's Scalloway campus have submitted additional supporting documents for the change of use of Port Arthur House. This has been acknowledged by the members.

14. COMMUNITY RESILIENCE PLAN

Lawson has spoken with Roselyn to discuss a time, date and place to meet to discuss the CRP. A template for the CRP has been supplied, and whilst there is no official training or course on how to complete the CRP, Roselyn will continue to be a support for the SCC members, and examples from other community councils can be used for guidance. Once a date and venue are sorted, the members involved with the CRP will be contacted.

Action: Lawson, Roselyn

15. STORAGE BOXES

A submission form for a number of items has been drafted, which is to be shared with the members once checked.

Action: Clerk

16. AOCB

- A. Clerk Resignation:** The current Clerk informed the members that she intends to resign, with the withdrawal from the role to be no later than June 2025. An advert for the position is to be submitted to the Shetland Times, with the Clerk to seek out the last advert. The chair and vice chair are to meet to discuss the interview process.

Action: Clerk, Lawson, Mark

- B. Defibrillators:** It was noted that the defibrillators on the Main Street and East Voe Marina require a group or community organisation to ensure that they are maintained, which will need to be sought out. It was acknowledged that funding could come through the community council, either through CDF or CBF. It was agreed that a list of potential contacts would be passed onto the clerk, which will write to the relevant persons.

Action: Clerk

- C. Gardening:** it was acknowledged that the Fraser Park Trust, which previously would provide £500 per year has been completely used up. This previously helped fund the maintenance of the gardens and grounds between Port Arthur and Burn Beach. This previously included Fraser Park, but now that they no longer provide funding, this will no longer be the case. It was agreed that the accounts for the SCC should be checked to see if there is additional funding, and Davie is to check that the Fraser Park Trust is completely used up.

Action: Clerk, Davie

- D. Community Councillors:** it was noted that there are still some positions left on the community council for additional members, which should be advertised before the October 2025 community council elections.
- E. East Voe:** Sanitation are to be contacted once again, to see if a bin can be installed along Millbrae.

Action: Clerk

17. DATE OF THE NEXT MEETING

The next full meeting of the Scalloway Community Council will be held on Monday 21st April 2025 at the Scalloway Public Hall.

Meeting ended at 21:05.