

# Sandwich Community Council

Minute of Meeting held at 7:30pm on 28<sup>th</sup> October 2025

Meeting held at Hoswick Visitor Centre

**Members Present** Yvonne Malcolmson (Vice chair), Debbie Jamieson, Janet Dunnet, James Smith

**In Attendance** Susie Smith, Claire Adams, Melanie Gorman

**Clerk** Joanne Jamieson

<b><u>Agenda Item</u></b>	<b><u>Narrative</u></b>
<b>1. Circular and welcome</b>	Chair YH welcomed members and guests
<b>2. Apologies</b>	Cllr Robbie Mcgregor, Community Councillor Andrew Stout, Community Councillor Kevin Sandison, Community Worker Ana Arnett
<b>3. Declarations of interest</b>	Jimmy Smith declared an interest in SCBF grant application
<b>4. Approval of Previous Minutes</b>	JS proposed and JD seconded the minutes of the meeting of 30 <sup>th</sup> September

**5. Matters arising**

Matters arising from the last minute

- a. Police report – circulated previously.
- b. Minutes were posted in the shop noticeboard and on social media following their approval by two Councillors.

**Action: Continue with this arrangement**

**6. Community Council election**

Five existing and one new Community Councillors appointed. Two vacancies remain, and two attendees (SS & CA) expressed an interest in being co-opted to the CC at November's meeting.

Community Councillors were reminded to return their acceptance forms.

**7. Sandwich JHS**

Clerk has had no response from the school despite emailing and calling. Clerk to visit the school to seek a response to September's action points, relating to concerns about the poor condition of the community garden at the school, its ongoing management and maintenance and the lack of progress with the school polytunnel, for which the Sandwich Community Council provided grant aid about five years ago.

**Action:** Clerk to again follow up with the school and seek clarification.

**Action:** Clerk to review grant terms and make suggestions.

**Action:** Clerk to follow up with the school and seek clarification on polytunnel progress

**Action:** clerk to clarify ownership and management arrangements for community garden area

**8. Tree planting and rewilding**

Opportunities discussed. YM summarised her extensive work to plant bulbs at various public areas around Sandwich. The CC expressed their appreciation for her efforts.

**Action:** Clerk to co-ordinate a wider consultation, ascertain opportunities and provide a draft plan to the CC in due course, for tree planting, wild flowers and rewilding. Suggested flyers/consultation with residents in areas potentially affected.

**Action:** YM to follow up with KS regarding mechanical assistance to plant in hard ground areas

**9. Garden waste**

Clerk gave an update on Climate Yarns short film.

**Action:** Clerk to share links to information on composting on social media

**10. Grants**

Two grant applications were presented for consideration:

**Cullister residents application** is to the Sandwich Community Council small grants scheme for bulbs for planting along their road following road and drainage works. CC agreed to support this application – JS moved, DJ seconded

**GAETS application** is to the Shetland Community Benefit Fund Community Grants Scheme for interpretive boards, gravel and weed membrane for the Hoswick burn path and paint for the bridges. JS declared an interest and abstained. CC agreed to support this application, YM proposed, DJ seconded

**11. LPP event**

Clerk gave a short update on the successful LPP event and possible next steps.

**12. Finance report**

Clerk gave a short update on the budget outturn, and highlighted the maximum carry forward.

**13. Police reports**

Covered in matters arising

**14. Planning**

Community Council had no comments.

**15. Any other business**

AOB 1 – Leebiton public toilets issue was discussed – overflowing sewage tank causing pollution of bay, rats. Clerk gave an update on recent helpful discussion with Building Services. Leebiton Residents Association representatives agreed to take on responsibility for liaising directly with Building Services.

**Action:** Clerk to send introductory email.

AOB 2 - Central crossroads & pedestrian challenges. KS had previously shared photos of parked vehicles obstructing the way of pedestrians. CC discussed.

**Action:** Clerk to speak with NH in Roads Service to get a better understanding of applicable rules and options for remedying the issue.

**The next meeting is on Tuesday 25<sup>th</sup> November at 7.30 pm in Hoswick Visitor Centre.**