

# Delting Community Council

**DRAFT MINUTES OF A MEETING HELD ON Thursday 26th February 2026 At Brae Hall Clubroom.**

## **2026/02/01 MEMBERS**

Mr A Cooper (Chairman)  
Mr E Smith (Vice Chairman)  
Ms S McDonald  
Mr A Hall - Ex Officio

Mr J Milne  
Mr T Tyler  
Mr D Clark

## **2026/02/02 IN ATTENDANCE**

Ms L Ratter – Clerk  
Karl Bolt – Site Manager - OCU  
David Forrest – Operations Manager - OCU  
Geraldine Higgins – Strategic Project Liaison Lead – SSEN Distribution  
Steven Cowie – Project Manager SSEN Distribution  
John Goddard - MOP

## **2026/02/03 CIRCULAR**

The circular calling the meeting was held as read.

## **2026/02/04 APOLOGIES**

Apologies for absence were intimated on behalf of, Ms J Dennison, Ms R Griffiths, Mr M Duncan, Ms L Hall, and Ms E Macdonald – Ex Officio.

## **2026/02/05 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 29<sup>th</sup> January 2026 were approved by Mr E Smith and seconded by Mr D Clark.

## **2026/02/06 DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **2026/02/07 CO-OPTING A MEMBER**

There were no new members to Co-Opt

## **2026/02/08 SSEN DISTRIBUTION REPRESENTATIVES**

Mr A Cooper welcomed representatives from SSEN Distribution and OCU and Ms G Higgins introduced herself and the team. They are - Geraldine Higgins – Strategic Project Liaison Lead – SSEN Distribution, Steven Cowie – Project Manager SSEN Distribution, David Forrest – Operations manager OCU, principal contractor in Shetland and Karl Bolt – Site Manager OCU and designer of underground cable which is 43km cable which they are working on now on the carriageway. They want to give an update to members of the progress of the project and what they are working on next and answer any questions. Mr K Bolt took the members through the route for the North Reinforcement Project and Ms G Higgins set up the laptop for members to see the slides. The project will take cables from Lerwick to Sullom Voe Terminal. So far, this project has taken nine months. They have so far installed approximately 16.5km or 1/3 of the distance required. They are currently completing about 1km per week. The section of interest for Delting Community Council is at Voe. Just before Voe public toilets they will stop on the carriageway and go off road over the hill coming back onto the carriageway just on the far side of the 50mph sign. They should bypass the majority of Voe. In the current plans it will be continued on the carriageway all

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the way up the road to top of Dales Lees to the Mossbank - Sullom Voe Junction. After this point they will probably go off the road and over land, although this is not finalised, to avoid the Ninian and Brent Pipelines. They are trying to minimise the number of crossings they have for them as this was requested by the pipeline operators. There are still agreements to be made with them so may change. For the North section there is a Temporary Traffic Restriction Order (TTRO) in place restricting HGVs for the road due to guidelines for managing works. When roads are less than 3m they are not permitted to put HGV on them as road is too narrow. The TTRO was best option so road would not need closed again. Mr K Bolt showed the members on the laptop. Dales Lees to Voe will be finished by April then they will leave the area and they will focus on south of route through Tingwall into Lerwick. Later in the summer they will return to finish the area around the top of Dales Lees. They are planning for another TTRO when they return to Dales Lees. Once ducts all installed, they will come and pull the cables in with a little more disruption but should be quick. Once cable is in, the roads will be resurfaced. The aim is when the project leaves the island there should be no sign that the project took place. Resurfacing will have started before Christmas. Mr K Bolt asked members if they had any questions.

Mr E Smith asked if the website will be updated. Ms G Higgins confirmed the website would be updated with the route. Mr K Bolt said in April or May they will return to Voe to do an information session for Voe residents.

Mr K Bolt said they need to do some environmental surveys to do before they can start with hill of Voe but will depend on the surveys.

Mr E Smith asked why works on the carriageway stopped at weekends and why they are not carrying out works 24 hours a day to get work done quicker. Mr S Cowie responded by saying they are trying to employ as much local resources on the project as possible. They asked local companies about 24hr working and they said it was the logistics with the type of works and machinery and it would not work on the island. The weekends are restricted through the weekly working planning through the council. The rotations may affect the weekend working. Weekend work is taking place.

Mr J Milne asked if the finishing of the roads and retarring would be on both sides of the carriageway. Mr K Bolt said it will be the carriageway they have dug up. Mr J Milne said he was worried about sections of the road having no white lines in winter. There would be lots of accidents. This needs to be taken into consideration.

Mr J Goddard requested to ask a question. Mr A Cooper agreed.

Mr J Goddard said they had referenced the guidelines for managing works but he had seen a lot of comments on social media regarding the safe distance from the machinery to the passing traffic and cones getting thrown in front of cars. His interpretation of the guidelines was there should be a clear half meter between the working area out to the cones. He says they have been working until recently with full bodied excavators striking cones. The half metre should be for everything, all machinery, cabins, and work vehicles. He would like to know why they are deviating from the code of practice on the main road. Mr K Bolt said they are trying to source two Zero Tail Excavators where there will not be these issues. The issue is there are no more of these types of excavators of the size they need in Shetland. They are trying to source them from the mainland but this was taking longer than expected.

Mr J Goddard best practice states with H&S Executive agreement that any swinging excavators working on the side of road or highway construction should be fitted with electronic swing limitation. He would like them to confirm these are in use. This will stop machinery swinging inadvertently into oncoming traffic. Mr K Bolt said not all the excavators have this fitted. Mr J Goddard said it was recommended by H&S Executive with the machinery close to the middle of the road and no hard separation to the traffic. He thinks it is a huge risk for them to take. Mr D Forrest said they have banksmen to control this but Mr Goddard said they wont help if operator has seizure or heart attack. It is an oversight from a safety perspective with public in proximity.

Mr A Cooper pointed out the Firth Brae only having a foot of hard core. They will have difficulty with the machines there as there is no space at side of road or space for cars going onto hard shoulder. He thinks they will need to think more about the way forward for that area. Mr A Cooper is flagging the issue up to them. Mr K Bolt said they have not looked at the details. He said the SIC roads department have said the verge going down the Brae is also very soft. If they get a truck driving into it then it would bog in. Mr A Cooper said when the Kames was constructed the quality of Hardcore was not as good as it is today. He thought they may need to leave it for a year or so before tarring to allow it to settle. Mr K Bolt said there will be time for it to settle and OCU are liable for 5 years that the road stays of good quality.

Mr A Cooper would like to know if they need to put in then remove a highway when going over the hill in Voe. Mr K Bolt said yes, they would need to put in a temporary access track.

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Mr A Cooper asked when the cable is installed will there be boxed along the middle of the road. Mr D Forrest said there will be joint boxed in the middle of the road 500m apart and link boxes every so often off the road. Mr S Cowie said the joint boxes would not be seen but the link boxes 2km apart which will be telecom boxes as fibre going in too.

Mr A Cooper wanted to enquire about Smiley faces and why they cannot install more. Mr S Cowie has agreed for three permanent ones in Brae and the SIC roads department will install them. There are also three permanent ones to be installed in Voe. Once Voe ones are installed then they will install Braes ones as a goodwill gesture.

Mr A Cooper asked if there was a compensation scheme for losses incurred by businesses due to road closure and TTRO on Dales Lees Road. Ms G Higgins responded by saying any compensation is awarded on a case-to-case basis. Contact details for anyone who wants to get in touch regarding compensation can email [lcd@sse.com](mailto:lcd@sse.com).

Mr A Cooper said he is aware of the grief this project is causing the community and that the road closure in particular had caused a lot of grief with the closure being extended and the lack of information to the community. Mr A Cooper is seeking reassurance that real time information is going out to the community as far as possible and easily accessible. SSEN lost a lot of credibility within the community. Mr D Forrest agreed this would be done.

Mr J Goddard asked if they had considered the noise when they are coming through Voe. Mr K Bolt said they do noise monitoring and they would be in close contact with the residents in Voe when they come to this part of the project.

Ms G Higgins will email through the slides presented at meeting.

Ms G Higgins presented the members with the Yell to Mossbank Cable installed last year which will be kept at the Mossbank School.

Mr A Cooper thanked them for attending the meeting. He requested that they attend again when they have further information.

## **2026/02/09 MATTERS ARISING**

- 9.1 Testing at Scatsta** – There was no update on this item.
- 9.2 Graveyard bin** – There was no update on this item.
- 9.3 Glass on road** – Mr A Hall provided photos of gutter around glass bins and the recycling bins outside Coop. He thinks the bins would need a hard standing to eliminate the mess and gutter for users. Mr J Milne also highlighted the litter in the area around woods and school drop off areas. This was an ongoing issue. Mr A Hall said he would provide nets for the bins to see if this deterred birds. Mr A Cooper suggests emailing Brydon Gray at SIC Waste Management and email the school when interim headteacher starts. **Clerk to progress.**
- 9.4 Walking and Settlement Audit Recommendations** – There was no update on this item.
- 9.5 Archiving** – There was no update on this item.
- 9.6 Community Resilience Plans** – There was no update on this item.
- 9.7 Toft Road** – There was no update on this item.
- 9.8 Kissing Gates Moorfield estate** – There was no update on this item.
- 9.9 White lines in Car park** – There was no update on this item.
- 9.10 Safety Muckle Roe Road** – There was no update on this item.
- 9.11 Pavement South entrance to Brae at Burravoe.** There was no update on this item.
- 9.12 Parking in Brae Opposite Garage** – Mr N Hutcheson responded with the following email - The issue with the pick-up was discussed at a meeting with SSEN and their principal contractor. It

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should now have been addressed, and hopefully will not happen again, as they undertook to raise this matter with all of the contractors working on their project.

The longer-term issue can only be addressed by returning the parking bay to parallel rather than perpendicular parking. The bay is not deep enough to allow cars to park end on which leads us to the conclusion that it was originally marked as parallel bays with a 1.5 metre strip between the cars and the traffic lane. This would give a total parking bay depth of 4.0 metres which would appear to be correct from measurements taken on site. The 1.5 metre strip would improve the visibility through the bend which is currently obstructed by the front ends of parked vehicles.

The consequence of making this change would, of course, be a reduced number of parking places at the garage. Would your Council have any opinion on this change to the parking arrangements before we proceed with the markings? **The Clerk shared email with Delting Community Council members.** Members would like the Roads department to do whatever is necessary to make the area safe for both road users and pedestrians. **Clerk to progress.**

### **2026/02/10 POLICE REPORT**

10.1 There was no police report

### **2026/02/11 PLANNING APPLICATIONS**

11.1 **MARINE PLANNING CONSULTATION Ref 2026/003/MAR** - Development of a new fish farm consisting of 10 x 120m circumference pens and a sea cap feed barge. Vementry Swarbacks Minn Shetland Mr Ben Johnson [Simple Search](#) Mr A Cooper said this is not in the Delting area so we do not have any comment. **Clerk to progress.**

11.2 **2026/035/PPF** - Change of use of part of dwellinghouse into guest house. Existing gross internal footprint 240 sqm (class 9) with 8 guest bedrooms. Change 198sqm (8 bedrooms and 1/2 of kitchen, dining, lounge and pantry) to become mix use class 7 and 9. Drumquin, Brae, Shetland, ZE2 9QJ by Mr Paul Fraser All plans can be viewed on: [Simple Search](#). There were no objections to this application. **Clerk to progress.**

### **2026/02/12 ASCC – AGENDA ITEMS DISCUSSION**

12.1 **ASCC Agenda Items** – The members discussed their response to the ASCC agenda items for the next ASCC meeting in March.

### **2026/02/13 COMMUNITY WORK**

13.1 There Was No Community Work Update

### **2026/02/14 FINANCE UPDATE**

14.1 The clerk updated members on the financial position for 25/26.

14.2 Members discussed changes to application for grant funding from 1<sup>st</sup> April 2026. They decided that groups applying for grant funding would only be awarded a maximum of 70% of the project costs. Groups would need to provide 30% of any project costs. Groups would need to provide evidence for the entire project cost. Only in exceptional circumstances Delting Community Council can give more funds on a case-to-case basis. Mr A Cooper wants the application form to be altered to reflect the changes. The members would like the information to be put on the facebook page. **Clerk to progress.**

14.3 **Brae Fireworks Grant** – Clerk emailed Brae Fireworks regarding bank details but received no response. Mr A Cooper suggested waiting for couple months to see if group can get bank account set up and carry over to 26/27.

14.4 Members agreed for clerk to purchase stamps and investigate purchasing Office 365.

- 15.1 SCBF Delting nomination for Director** – Mr Chris Bunyan, Chair, SCBF emailed to ask Delting Community Council to nominate someone as a director of Shetland Community Benefit Fund Ltd. Under their rules, a third of the SCBF directors must retire each year and the community council asked for a nomination to stand for election at the next AGM. The nomination can be the same person, or someone else, and it need not be a community councillor, but it cannot be either an elected member of Shetland Islands Council or a senior manager, at or above, the level of Executive Manager with Shetland Islands Council. If elected at the AGM, the nominated person would serve as a director for three years. This year Jim Milne must stand down as a director at the next AGM, scheduled for June, and I would ask your community council to email him with a nomination by the end of May at the latest, but ideally as soon as possible. He would like the members to know that Jim has been a valuable director of SCBF, and he would like to thank him for all his work and support. Mr J Milne agreed to be nominated again. **Clerk to progress.**
- 15.2 Invitation to Regional Online Sessions on Community Benefits from Onshore Renewables** - SCBF have been involved in the revision of the Scottish Government's Good Practice Guidelines and we have now been asked as part of this process to circulate the below invitation to people/organisations involved in community benefit management and funding. They are getting in touch to share an opportunity from the Scottish Government for groups involved in community benefits from onshore renewable energy. They are running a series of regional online sessions in March to hear directly from communities about proposed updates to Scotland's Good Practice Principles  
These place-based sessions will bring together people involved in delivering or managing community benefit schemes, to discuss new policy proposals set out in the recently published [Working Paper on Refreshing the Good Practice Principles for Community Benefits from Onshore Renewable Energy](#)  
It's a chance to contribute our perspectives, learn from others in our region, and help influence future guidance. Please register for the regional session most relevant to you using the Eventbrite link here: [Onshore Community Benefits - Regional Sessions | Eventbrite](#) The Eventbrite pages provide full details on the format and what to expect. [The islands session is on Monday 23<sup>rd</sup> March at 6.30pm.](#)  
If we can't make a session, or would rather share our thoughts in writing, we can take part in the Dialogue challenge, open until 25 March: [www.ideas.gov.scot](http://www.ideas.gov.scot) All sessions include captioning and transcription, and additional adjustments can be arranged if helpful. Any access needs can be sent to [onshorecommunitybenefits@gov.scot](mailto:onshorecommunitybenefits@gov.scot).  
They hope this opportunity is useful and that groups in our area can take part and help shape the next version of Scotland's Good Practice Principles. **The Clerk shared email with Delting Community Council members.**
- 15.3 Grant Application Form – Brae Youth & Community Centre SCIO** - They are looking for funding to purchase an outdoor storage container from local company EMN Plant Ltd to provide additional storage capacity at our community centre in Brae. Due to the value of grant requested £2420 the clerk advised them to apply to the SCBF in the first instance. Members agreed. **Clerk to progress**
- 15.4 Adoption of the Shetland Islands Regional Marine Plan** – Clerk emailed Rachel Shucksmith inviting her to meeting in March. There was no response. Members asked clerk to email again. **Clerk to progress.**
- 15.5 Training courses at Voluntary Action Shetland** - Please see training courses which are offered by Voluntary Action Shetland during 2026. VAS TRAINING SCHEDULE 2026: All courses at Market House  
Legal Structures - Monday 2nd March, 6pm - 8pm and Saturday 9th May, 10am - 12pm  
Get Ready for Funding - Wednesday 25h March, 6pm - 8pm and Saturday 6th June, 10am - 12pm.  
Financial Management - Saturday 21st March, 10am - 12pm and Wednesday 9th September, 6pm - 8pm

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Treasurer Training - Wednesday 13th May, 6pm - 8pm and Saturday 3rd October, 10am - 12pm  
Roles and Responsibilities of a Management Committee/ Trustees - Saturday 13th June, 10am - 12.30pm and Saturday 12th September, 10am - 12.30pm

**The Clerk shared email with Delting Community Council members.**

- 15.6 Flood Risk Management Plans - Community Council update** – Peter Finnie email to community council contacts on 27th January, he promised to provide a pdf of the consultation and the questions in order that the community council could circulate this document to help inform discussion at the next meeting. There may of course be differing views within the community council so he emphasises that members should not feel constrained to subscribe to the majority view and can complete their own personal response – on-line. He attached the pdf to email. He asks that we please consider this at a meeting BUT then complete the consultation on-line rather than send back a completed form. The on-line consultation benefits from having mapping available that will help in the final on-line submission – it is not possible to include this mapping in the attached form, given the multiplicity of local areas. The on-line consultation mechanism allows you to efficiently capture views in a way that permits good analysis without burdensome administration. He is very grateful for the community council taking the time to consider this important Stage 1 consultation. **The Clerk shared email with Delting Community Council members.**
- 15.7 SSEN Transmission - Annual Infrastructure Stakeholder Engagement Survey** - The survey closed on Sunday 22nd February at midnight. **The Clerk shared email with Delting Community Council members.**
- 15.8 Scottish & Southern Electricity Networks - Powering Community to Net Zero Fund** - Scottish & Southern Electricity Networks – Powering Communities to Net Zero Fund is scheduled to open in March 2026. The fund has a total value of £3m and runs annually, concluding in Spring 2028 at the end of the current ED2 price control period. The fund will reopen for applicants as part of the 2026 round in March. The fund has two aims; firstly, to support groups who are looking to cut the carbon from their activities through the adoption of solar panels, battery storage, EV chargers and heat pumps. And it also seeks to help communities become better prepared ahead of severe weather which may affect the local electricity network and cause the power to go off or have other impacts. For more information, and to read the full details of what's involved in applying, please refer to website below: [Powering Communities to Net Zero fund - SSEN](#) **The Clerk shared email with Delting Community Council members.**
- 15.9 Vacant seats – Email form Michael Duncan** - As you will be aware there were a significant number of vacant seats following the 2025 elections. To that end it has been good to see new members being co-opted in recent weeks. Please can those Community Councils with vacant seats remaining continue to recruit new members, wherever possible.  
In some cases, there may be more vacant seats than co-option limits permit, so care is required to ensure that your Community Council does not exceed its respective co-option limit. Please refer to your constitution for clarification on co-option limits. If you are still unsure, please get in touch with Marie Robertson at Committee Services, or myself.  
In terms of co-option process, once a new member has been co-opted at a Community Council meeting, please ensure the attached Co-opted Member form is completed/signed and submitted to the Council as soon as possible after the appointment is made.  
Community Councils may also co-opt Associate Members. There is no upper limit on the number of Associate members, and again following appointment at a Community Council meeting, please ensure the attached Associate Member form is completed/signed and submitted to the Council asap.  
Lastly, I would appreciate any feedback or thoughts you have with regards to the Election publicity that was carried out prior to and during the Community Council election nomination period last year. What worked well? What did not work well? Any other ideas for future elections. **The Clerk shared email with Delting Community Council members.** Mr A Cooper is keen to fill the vacant seats. Delting can co-opt four people. He is keen for members from Voe to join. Mr J Goddard is interested but would like to think about it. The Clerk has forms to fill out at

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every meeting. Mr A Cooper also keen for younger members to join. Clerk to email school again when interim head teacher starts. **Clerk to progress**

### 15.10 Brae Rural Energy Hub update – Ms J Wilson sent through an update around the opening of the Brae Rural Energy Hub to those who they have been keeping in touch with.

They have been awaiting final confirmation of building completion hoping that they would still be able to go ahead with an end of Feb opening however in the last few weeks it was confirmed they would need to wait a little longer.

They have been delayed while they wait for the installation of a new meter. The project team are currently trying to secure a confirmed install date from the supplier - something many islanders have probably experienced before! The good news is that once the meter is fitted, they will be very close to full building completion, with just some final electrical testing to follow. They have also been lucky to have gained some access to the building to build furniture, which will further speed things up when the meter is in. Alongside the Brae Youth and Community Centre, they are disappointed not to be welcoming everyone in yet, especially those who are keen to get back in and start using the space again. In the meantime, they are going to make the most of this extra time by getting out and about in the community, joining winter pop-ins, coffee mornings and local events. Please let them know if we are aware of any events that would be good to attend.

They are also here to help with any energy-related queries or questions about our other services through email or phone: [hello@braeruralenergyhub.com](mailto:hello@braeruralenergyhub.com) // 07920785543 // <https://www.braeruralenergyhub.com/> They thank you for your continued support, and look forward to being able to invite us along soon. **The Clerk shared email with Delting Community Council members.**

### 15.11 Request for input - please fill in the Shetland Climate Conversation Survey 2026 – Ms C

Ferguson, Team Leader – Climate Change Strategy sent following email - We are nearing the end of our second Climate Conversation Survey and would be very grateful if you could take part. The survey is anonymous and invites your views on things like transport, health, and the environment and how they are connected to climate change. It asks people to provide their priorities when it comes to addressing it and helps us to inform our work as a Council in future. The 2021 survey has created clear plans on how we can take climate action and has informed the planning of projects like the new Brae Rural Energy Hub. The work has included a revamp of the Brae Youth and Community Centre with a new cafe, co-working spaces, e-bike hire, electric charging, and major energy efficiency upgrades. We would also appreciate you highlighting the survey with family and friends. It closes on 9<sup>th</sup> March so please fill it in before then. You can fill out the survey here: <https://www.shetland.gov.uk/climate-change/climate-conversation-survey> **The Clerk shared email with Delting Community Council member.**

## 2026/02/16 CORRESPONDENCE FOR INFORMATION

### 16.1 Building Services Online CPD (Teams) – Designing Flat Roofs incl. Green & Blue Roofs | Wed 4 March 2026, 12:30 inc. PDF Brochure link in email to join. **The Clerk shared email with Delting Community Council members.**

### 16.2 Corra Foundation: The Household Hardship Fund / The Boost Fund now open - All funds must be passed on to families and children by 15 June 2026. Please only apply for the amount of money that you are confident you can distribute by 15 June 2026. The minimum amount a group can apply for is £500. This fund will close when enough applications have been received to fully use the money available. This is likely to happen quite quickly as demand is expected to be high. We therefore encourage you to apply as soon as possible, as decisions will be made as applications are received. **The Clerk shared email with Delting Community Council members.**

### 16.3 Event 12th March: Cruise Forward - Maximising Shetland's Potential - This is a good opportunity for community groups to learn about possible options for catering to the market/expanding current cruise tourism offerings. For any community groups seeking to break into this market, it is worth attending. This is a free event and includes lunch. Shetland's cruise market continues to evolve, creating new opportunities for community groups and businesses to

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engage, collaborate and diversify. Cruise Forward is a full day event designed to help understand where the market is heading and how to make the most of emerging opportunities. To book a place, follow link below. [EVENT BOOKING NOW OPEN](#) **The Clerk shared email with Delting Community Council members.**

**16.4 National Lottery Community Fund - Climate Action Fund - Food Systems** - National Lottery Community Fund (NLCF) wants to fund projects that strengthen the food system and reduce food insecurity for people and communities. NLCF want to support ways of producing enough healthy, affordable food without harming the planet. Projects must work towards systems change. Grants of between £2.5m and £7m are available, and projects expected to run for between 5 to 7 years. Applicants must apply as part of a partnership. For more detailed information on the criteria for this fund please see website link [here](#) **The Clerk shared email with Delting Community Council members.**

**16.5 People's Postcode Trust - re-opens on 25th March** – The aim of People's Postcode Trust is to support smaller charities and good causes in Scotland to make a difference to their community for the benefit of people and planet. Grants of up to £2,500 are available to community groups with no charity number. Registered charities and Community Interest Companies can apply for up to £25,000 towards eligible costs. People's Postcode Trust has the following application rounds:

Round 1: 9am, 25th March – 12noon, 1st April

Round 2: 9am, 24th June – 12noon, 1st July

Round 3: 9am, 24th September – 12noon, 1st October

For more detailed information on this fund please see website link [here](#) **The Clerk shared email with Delting Community Council members.**

## **2026/02/17 ANY OTHER COMPETENT BUSINESS**

**17.1** Meeting in April been changed to Mossbank School and meeting in May will be at Voe Hall.

**17.2** Mr E Smith brought up the issue of potholes in Mossbank. Mr A Cooper will discuss with Mr J Smith.

## **2026/02/18 DATE AND PLACE OF NEXT MEETING**

**18.1** The Chairman called for the next Delting Community Council meeting to be held at the Brae High School on Thursday 26<sup>th</sup> March commencing at 7.30pm.

Chairman