

Sandwick Community Council

Minute of Meeting held at 7:30pm on 24th February 2026

Meeting held at Hoswick Visitor Centre

Members Present	Kevin Sandison, Yvonne Malcolmson, Janet Dunnet, Jimmy Smith, Ally Hall and Claire Adams
Apologies	Debbie Jamieson and Jim Leask
In Attendance	Councillor Robbie McGregor (Teams), Michael Duncan, Ana Arnett, Nicole Sim and Leah Colyer
Clerk	Melanie Flaws (temporary clerk)
Agenda Item	Narrative
1. Circular and welcome	The Chair welcomed everyone.
2. Apologies	Debbie Jamieson and Jim Leask.
3. Declarations of interest	None
4. Minutes of Previous meeting	Minutes were approved by YM and JD.
5. Matters arising from previous minute	<ol style="list-style-type: none">a. Sandsayre toilets – detailed response has been received from Carl Symons. Response to be considered by Debbie along with Susie Bell. Action: Clerk to forward Carl Symon’s email to Ana Arnett.b. Roads issue at Central garage – it is understood that this is being looked at by the landowner and the tenant.

- c. SRT pool closure – holding response received from Robert Geddes from SRT which has been circulated to members.

6. Participatory budgeting

Clerk advised that two quotes were received and the Coastal Erosion analysis application had been successful at being put forward. Debbie will supply an image as requested and an update at the next meeting.

7. Active Travel Path

KS updated the committee that the Setter to Veester Hill tender has been awarded to CWJ Plant and works will commence soon.

8. Shetland Community Benefit Fund

An application for funding from the Sandwich Fun day was received for a tier one funding for Marquee ends. JS said that this is a well-attended event and that funding should be approved. Members present agreed. **Action: Clerk to advise SCBF that funding of £564.14 was approved and complete the feedback form.**

9. Houlland Road

KS advised he had been made aware of a lighting issue at the end of the Houlland Road. This is a busy piece of road and bairns are having to use their torches on their phones for that section. Cllr McGregor suggested a letter is sent to Colin Gair at Roads, SIC.

Action: Clerk to write to Roads

10. Environmental health update

CA and YM advised the committee that they had met with Billy Mycock from Environmental Health to discuss dog mess in Sandwich. CA said that points discussed included: Is there an issue? Where is the issue? What to do about it? Should they look at responsible dog ownership? A discussion was held on this subject and it was agreed that active walkers in the committee would be observant during the lighter months to see if this issue improves, particularly in Hoswick. YM said that she does not see an issue at the Central area of Sandwich. CA said that the main issue seems to be in Hoswick but not necessarily on the roads or paths, more in the grassy areas.

11. SEPA Flood Risk Management Plans

Members agreed to all complete the SEPA consultation that has been emailed. **Action: all members to complete.**

12. Runic Stones

YM said we can wait and see if any more information is forthcoming.

13. Finance Report

Michael Duncan confirmed he had received the certified 2024/25 accounts and they have been checked and he gave the following comments:

1. Core funding has been fully accounted for;

2. CDF Distribution Fund has an underspend of £48.04 at yearend. This sum can be retained by Sandwich CC, please transfer this sum into core budget;
3. CDF Project grant has an underspend of £120.00 at yearend. This grant is due to be spent/completed by 22 July 2025, so please can you forward me a copy of all paid expenditure for this project during period 22 July 2024 to 22 July 2025.

14. Police Reports

No police report received.

Action: Clerk to email Cllr Duncan and advise that no report received again.

15. Planning applications

Planning applications – none

16. Any Other Business

KS said that the road to the SMUHA burning site has pot holes so these will be temporarily filled.

YM suggested that the new head teacher of Sandwich school is invited to the a meeting.

Action: Clerk to email Christine Ford with all meeting dates and see if she is available to attend one of them.

YM confirmed she had planted bulbs at the central and that there was no evidence of broken bottles at the recycling which had been an issue in the past.

MD explained that short training courses will be available soon including Clerk training. This follows a training needs forms that were sent out in January.

MD added that Annual Reports will be required to be completed by Clerks which has not been done before. They will provide a template which can be used. It is not essential to use the template they provide but it may help plus they will also provide training.

**The next meeting is on Tuesday 24th March 2026 at 7.30 pm in Hoswick Visitor Centre.
Future meeting dates are:**

Tuesday 28th April

Tuesday 26th May

Tuesday 23rd June

Tuesday 25th August

Tuesday 22nd September

Tuesday 27th October

Tuesday 24th November

There are no meetings in July or December