

**GULBERWICK, QUARFF & CUNNINGSBURGH
COMMUNITY COUNCIL**

MINUTES OF THE MEETING HELD ON TUESDAY 21ST APRIL 2026
ONLINE VIA ZOOM AT 7.00PM

A. THE CIRCULAR CALLING THE MEETING HELD WAS READ.

B. PRESENT Mr L Summers Ms M Gray Mr E Semple

EX OFFICIO

IN ATTENDANCE Mrs K Geddes, clerk

CHAIRPERSON Mrs M Davis

APOLOGIES Mr C Clark Mrs D Smith Mrs P Christie

NOT PRESENT Miss K MacKay

As both the Chair and Vice Chair were not in attendance, the Clerk called for a volunteer to act as Chair. Mrs Davis agreed to take on the role for the meeting, and this was supported by all present.

It had previously been agreed that, in the absence of both the Chair and Vice Chair, the agenda would be shortened to cover only time-sensitive items, and that the meeting would be held online.

C. DECLARATIONS OF INTEREST

None declared.

D. APPROVAL OF MINUTES OF MEETING HELD ON TUESDAY 17TH MARCH 2026

The minutes of the meeting held on Tuesday 17th March were approved on the motion of Mr L Summers and seconded by Mr E Semple.

1. MATTERS ARISING

None to report.

2. POLICE REPORT

There were two police reports available – December 25 – January 26 and February – March 26. These had been previously circulated and members had no questions or comments.

3. FINANCE

The bank balance on April 16th read £2,597.09.

There have been no transactions outwith the normal monthly outgoings.

The application for the core grant from the SIC of £13,108.47 has been successful and the clerk has the grant award letter for the chair or vice chair to sign.

Members also agreed to stick to the previously agreed pay scale for the clerk, awarding the uplift of 61p per hour.

ACTION: Clerk to arrange for the chair or vice chair to sign the grant letter and to change the direct debit amount for clerk wages.

4. **GQ&C DEVELOPMENT GROUP, LOCAL PLACE PLAN AND RESILIENCE PLAN UPDATES**

Mr Semple and Mr Summers reported back on the latest – and last – public consultation meeting held on Sunday in the Quarff Hall as part of the process to create a Local Place Plan. Attendance was decent with a good mix of ages attending and a number of new comments gathered.

The clerk is meeting with Planning Aid Scotland later this week to talk to one of their volunteers who can support with analysing and presenting the data, especially using maps. It is an online meeting at 12 noon on Thursday and other members of the Development Group are welcome.

ACTION: Clerk to email the PAS Meeting link to other members of the Development Group in case they can attend.

5. **CORRESPONDENCE**

Burning of Demolished House Materials

Following complaints from members of the public, the Clerk contacted SIC Environmental Health and SEPA regarding several days of continuous burning of materials at houses being demolished near Gulberwick beach. The smoke was described as very black and chemical-smelling, and it was suspected that materials not permitted to be burned may have been included.

The properties in question relate to the following planning application: [2025/312/PPF | Demolish Existing 4 Bedroom House and garage. Construct new storey and half, 4-Bedroom house with separate garage and ASHP. | Sand House/Cottage Lower Hillside Gulberwick Shetland](#)

The authorities attended the site only after most of the burning had taken place, which made it difficult to assess the situation. A response from Environmental Health stated: "The site owner advised that burning had taken place over a period of several days and that the waste was segregated. As officers were not present during the activity, this could not be verified."

ACTION: Clerk to share information with the public on how to contact relevant authorities in the event of a similar incident in the future.

Association of Shetland Community Councils Agenda Item Requests

Members had no items they wished to put forward for the agenda of the next ASCC meeting.

Invitation to Take Part in Creation of Next Shetland Partnership Plan

No members present indicated their willingness to attend the workshops for the development of the next Local Outcomes Improvement Plan for Shetland. The deadline is 8th May for names to be put forward.

ACTION: Members to have a look at the information sent and to email the clerk if they wish to put their name forward.

Shetland Shellfish Management Organisation Director Nominations

Two representatives from the ASCC are invited to be SSMO Directors. Information has been sent out and if anyone wants to find out more, or is interested in standing as a director, there are contact details to use before the June ASCC meeting.

6. PLANNING

There was only one application in the Community Council area since the last meeting and members were required to discuss it and send any comments to the SIC planning department.

[2026/067/PPF](#) Erection of residential static mobile home including change of use and access to services. Existing tarred access road and parking, shared between Vestinore and Crapp, will be utilised.

Members had no objections or comments.

ACTION: Clerk to email comment to SIC planning department.

7. AOCB

No other competent business was raised.

8. DATE OF NEXT MEETING

The next meeting is on Tuesday 9th June 2026. (Then 18/8, 6/10 and 17/11)

Meeting Ends – 19:18

CHAIR

9. OUTSTANDING ITEMS

February 2025 – Community CPR sessions – interest from community halls being sought and date needs to be set.

June 2025 – Plans for tidying up Enviroglass site and perhaps using some of the recycled glass in other projects – no update as yet.

June 2025 – pothole and puddle at East Voxter junction – still needs sorted.