

Delting Community Council

DRAFT MINUTES OF A MEETING HELD ON Thursday 26th March 2026 At Brae High School

2026/03/01 MEMBERS

Mr A Cooper (Chairman)
Ms S McDonald
Mr J Milne
Mr A Hall - Ex Officio

Ms R Griffiths
Mr D Clark

2026/03/02 IN ATTENDANCE

Ms L Ratter – Clerk
Mr M Duncan - External Funding Officer / Community Council Liaison Officer
Ms N Sim - Resources Officer SIC
Sgt A Barry – Police Scotland - TEAMS

2026/03/03 CIRCULAR

The circular calling the meeting was held as read.

2026/03/04 APOLOGIES

Apologies for absence were intimated on behalf of Ms J Dennison, Mr E Smith, Mr T Tyler, Ms L Hall, and Ms E Macdonald – Ex Officio.

2026/03/05 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 26th February 2026 were approved by Ms S McDonald and seconded by Mr J Milne.

2026/03/06 DECLARATIONS OF INTEREST

Mr A Cooper declared an interest in item 2026/03/13.4 Shetland Shellfish Management Organisation (SSMO) - Director nominations.

2026/03/07 CO-OPTING A MEMBER

- 7.1 There were no new members to Co-Opt.
- 7.2 Mr M Duncan suggested speaking to Ms L Hall to make posters and get some promotional material to encourage new members. **Mr M Duncan to Progress.**
- 7.3 Mr A Cooper wants younger members to join. Clerk to email school after Easter Holidays. **Clerk to progress.**

2026/03/08 MATTERS ARISING

- 8.1 **Glass on road** – Clerk emailed Mr B Gray regarding gutter and litter but received no response. Members asked clerk to email again and copy in Mr A Hall. **Clerk to progress.**
- 8.2 **Walking and Settlement Audit Recommendations** – They are looking at development stage for the path out towards 60 North. Mr M Duncan having meeting with Transport Planning about the Active Travel as there have been a lot of community councils enquiring about what is happening. Once he has had meeting he will put everything together in email to update them with what stage plans are at. **Mr M Duncan to Progress.**

MINUTE: March 2026

- 8.3 **Community Resilience Plans** – There was no update on this item.
- 8.4 **Toft Road** – There was no update on this item.
- 8.5 **Kissing Gates Moorfield estate** – There was no update on this item.
- 8.6 **White lines in Car park** – There was no update on this item.
- 8.7 **Safety Muckle Roe Road** – There was no update on this item.
- 8.8 **Parking in Brae Opposite Garage** –Mr N Hutcheson will now contact the garage to let them know what they are planning. Members would like an update from Mr N Hutcheson. **Clerk to progress.**
- 8.9 **Potholes Mossbank** - There was no update on this item. **Mr A Cooper to progress.**

2026/03/09 POLICE REPORT

- 9.1 There have been 11 incidents recorded in Delting in December and January which can be summarised as follows:
- Road Safety and Road Crime
 - Careless Driving (2)
 - Road Traffic Collision
 - Protecting Vulnerable People
 - Concern for Person
 - Domestic Incident (2)
 - Mental Health (3)
 - Sexual Offence
 - Other
 - Sudden Death
- Sgt A Barry said the only issue that had arisen from Delting Up Helly Aa was the number of torch heads which had come off the burning torches and had left a mess on the road. He was quite happy with the Delting Up Helly Aa committees' response in the clearing up.
- Mr A Cooper asked if there were plans to do speed checks in the area anytime soon and Sgt A Barry said they would send a vehicle up with the speed gun.

2026/03/10 PLANNING APPLICATIONS

- 10.1 **2026/052/PPF** - The erection of 2 no. wind turbines (each with an generating capacity of up to 5MW), with a maximum hub height of 67 metres and a maximum blade tip height of 107 metres, and erection of substation building and associated infrastructure. Land To The East Of A970, Hill Of Wethersta, Shetland. Applicant Wetha Wind Ltd. All plans can be viewed on: [Simple Search](#). Clerk requested an extension to consultation deadline for discussion at this meeting. There were no objections to this application. The members want assurances that the planning conditions are clear on flicker and noise, and everything is put in place to mitigate this for the local residents. **Clerk to progress.**

2026/03/11 COMMUNITY WORK

- 11.1 Mr M Duncan updated the members with community work. He said Ms L Hall is working closely with the Muckle Roe Buy out. They have had funding enquiries from Voxter House and Voe development group making enquiries about the sail loft.
- The council will be putting out information on training opportunities for community councillors in next couple of months.
- ASCC wanting to change the format of the meetings and more information to come.
- Core Funding now available for 2026/27 from SIC. Delting Community Council still to apply.

MINUTE: March 2026
2026/03/12 FINANCE UPDATE

- 12.1 The clerk updated members on the financial position for 25/26.
- 12.2 There is a Receipt for Stamps from Clerk – £43.50. Members agreed this payment. **Clerk to progress.**
- 12.3 **Community Council Core Funding - 2026/27 of £14,643.71** Proposed breakdown £8863.71 Administration £5780.00 Projects. Members agreed this breakdown. Clerk to submit application. **Clerk to progress.**
- 12.4 Changes made to the Grant Application form was approved by members.
- 12.5 **Purchase Office 365.** Awaiting outcome of SIC hybrid meeting requirements.

2026/03/13 CORRESPONDENCE

- 13.1 **Viking Community Fund – Promotional Material** – We received promotional material from SCBF. **The clerk shared email with Delting Community Council members and put on the Delting Community Council Facebook Page.** Print Posters in colour print for shops. **Clerk to progress**
- 13.2 **Association of Shetland Community Councils - 10 March 2026** - Agenda item 7 (Moratorium on energy developments) was removed from the ASCC March agenda due to its conations to the forthcoming Scottish elections. This item has instead been deferred to the June meeting of the ASCC. **The clerk shared email with Delting Community Council members.**
- 13.3 **Association of Shetland Community Councils - 10 March 2026 – update - New office bearers** - Shayne McLeod and Andrew Archer were appointed as the new ASCC Chair & Vice Chair respectively.

Pre-election Guidance

Prior to the meeting business getting underway, Executive Manager – Governance & Law Jan Riise provided Community Councils with pre-election period guidance regarding the Scottish Parliamentary elections. Pre-election period starts on 16th March and runs through to the election day on 7th May. To briefly summarise, the Council has a legal obligation not to allow any of the resources at its disposal to be used for the publication of any material or information that supports the candidature or a nominee for an election. In relation to Community Councils, resources would include the provision of core funding, the use of schools for meetings and so on. Whilst most of the guidance refers to what Council officers have to do to ensure compliance with rules, there are some elements that Community Councils need to be aware of to ensure that they are not giving a platform to a candidate(s) to talk about their election manifesto or whatever.

Scottish Hydro Electric Community Trust

George Smith attended from Scottish Hydro Electric Community Trust (SHECT). SHECT can consider applications from individual domestic applicants and registered charities towards the costs of an electricity connection. Domestic applicants can seek up to 50% of eligible costs, whereas registered charities can seek up to 75% eligible costs. Additional criteria and application form can be found on the SHECT website. SHECT meet 4 times a year to consider applications. To date, there has been very little uptake in Shetland so please share this funding opportunity to any interested individuals and registered charities with housing projects within your area. Next deadline for applications is 14th May 2026.

Defibrillators Awareness Raising

There are a lot of defibrillators in Shetland, but a significant percentage of them are not registered to “The Circuit” or being checked/maintained regularly. For information, “The Circuit” maps defibrillators throughout the UK. In the event of a blue light emergency, being registered to “The Circuit” ensures that emergency services can find the nearest public defibrillator if someone is in cardiac arrest. Andrew and Daniel provided background on the current situation and agreed to share a list of the current registered defibrillators that will be shared with Community Councils in due course for checking. This awareness raising project is seeking to do the following:

MINUTE: March 2026

Identify all local defibrillator's locations

Encourage the owner to register it to "The Circuit" website

Promote the need for defibrillators to be regularly inspected

Ensure that defibrillator batteries and pads are updated

To register a defibrillator on "The Circuit" please see website [here](#). Andrew and Daniel will also deliver training and are happy to attend Community Council meetings and other groups to deliver training. Andrew can be contacted as follows: E-mail: Andrew.Mayhew@nhs.scot

Hybrid meetings – project update

All Community Councils were contacted asked to complete a kit inventory form. Since that task was done, Mr M Duncan collated the responses and has been discussing options with the Council's ICT staff. ICT has provided helpful feedback and a "go to" list of recommended kit and software, along with an indicative price guide. He is currently liaising internally with colleagues in the Council's Corporate Services dept to identify the most cost-efficient way of progressing. He is also seeking advice around issues such as procurement, licence requirements, connectivity and access to venues.

Format of ASCC meetings

At the end of the meeting there was a good discussion about the current format of the ASCC and a desire to have a space for Community Council reps to discuss issues, share information and network. It was agreed that the ASCC Chair and Vice Chair will get together to discuss options and come back to Mr M Duncan with proposals.

Future agenda items

Next ASCC meeting date is Tuesday 16th June 2026. Any suggested agenda items must be returned using the attached Agenda Item Request form – and submitted to Mr M Duncan by no later than Monday 21st April 2026.

The clerk shared email with Delting Community Council members.

- 13.4 Shetland Shellfish Management Organisation (SSMO) - Director nominations** - At last week's Association of Shetland Community Council meeting the attached letter from SSMO was raised. It was duly agreed that the correspondence be circulated to Community Councils. This will allow time for Community Councils to consider possible nominations in advance of ASCC June meeting. If you have any queries about SSMO or the role involved, please contact John Robertson as per contact details on the attached. Mr A Cooper happy to carry on with it. **The clerk shared email with Delting Community Council members.**
- 13.5 What can the ASCC do better? – Email received from ASCC Chair and Vice Chair** - Community Council elections mean that it is a new session for the Association of Shetland Community Councils and Shayne and I would be grateful if you could spend a few minutes to let us know what you think about the ASCC and how it could be improved. Please find attached a very short questionnaire on this. The questionnaire is in two parts. The first three questions ask what your community council thinks about the ASCC. The second couple of questions are specifically for your community council chair and are about whether there are some simple things that could be done to allow us to work better together as chairs and support each other in our role. Please be as honest as possible. If something really sucks, then please say so as honest feedback is the only way that we will know to change things. What you say will not be shared in attributable form with anyone - only Shayne and I will see who said what. If you have only recently started to attend the ASCC meetings, please feel free to ask your former chair / attendee for their input. Please can you email this form back to andrewarcher44@yahoo.co.uk by 30th April. If you would rather have a chat about this than put pen to paper, then please feel free to ring Andrew on 07785 755717. **The clerk shared email with Delting Community Council members.** The members filled out the questionnaire at the meeting. Clerk to email back. **Clerk to progress.**
- 13.6 Viking Community Fund - Apprenticeship Support Fund for Small Businesses** - The Viking Community Fund Apprenticeship Support Fund for Small Businesses is now open. The fund can support small (15 employees or less) Shetland businesses or social enterprises with the costs of taking on an apprentice and is generally used as a contribution towards their wages. As the fund was created to support the VCF Strategic Priority of 'Encouraging Young People to Remain/Return to Shetland', the apprentice being employed needs to be between the ages of 16

MINUTE: March 2026

and 25 when the apprenticeship begins. They would really appreciate if we could share the attached poster with any relevant parties, and if appropriate, on our social media. The fund closes on the 31st of May 2026. In 2025, the VCF accepted applications from businesses with apprentices entering their 2nd and 3rd years. However, for the 2026 round, they will only be accepting applications from businesses taking on an apprentice this year, i.e. they are entering the 1st year of their apprenticeship. The guidelines and application form can be access on the SCBF website - [Apprenticeships, Bursary & Training Funds](#) Please note this fund is not an online application and we ask that the application form is downloaded, completed and returned to SCBF via email along with the requested supporting documents – admin@scbf.org.uk, **The clerk shared email with Delting Community Council members and put on the Delting Community Council Facebook Page.**

13.7 Rachel Shucksmith will attend Delting Community Council meeting in April. Mr A Cooper cannot attend so clerk to invite her to May meeting instead. **Clerk to progress.**

13.8 RNID sessions Shetland 2026 - New RNID session that are opening in the Scalloway which will run alongside the Over 60's Group. The first one to commence will be on Wednesday 11th March from 3pm – 4pm, then once a quarter thereafter. Attached information of all RNID sessions that run across Shetland which are available for support to the local community. **The clerk shared email with Delting Community Council members and put on the Delting Community Council Facebook Page.**

13.9 Research Workshop – The research team from the University of Bath and Cardiff University are currently recruiting participants for a research workshop exploring community perspectives on hydrogen and ammonia technologies and wider energy developments in the Shetland Islands. The workshops aim to understand Shetlanders' views on these developments and their expectations regarding community benefits, local value creation, and the broader energy transition.

The workshop will take place on **27 & 28 March 2026 in Lerwick from 1:00 PM to 5:30 PM**. It will bring together around **14 to 15 Shetland residents** to discuss how emerging energy developments may shape the future of their communities. Participants will take part in facilitated discussions and will receive an **honorarium payment of £60 for attending**.

They are contacting community organisations and local groups to help spread the word about this opportunity. If possible, they would be very grateful if we could share the attached pamphlet or the following registration link with people in your network who may be interested and who live in Shetland. **Registration link** <https://forms.office.com/e/19huiPzJ5W> **The clerk shared email with Delting Community Council members.**

13.10 50MW Consultation - Councillor Update 9 March 2026 – Mr A Hall sent information on the 50MW Scottish Government Consultation and how to access it easier. They are seeking views on increasing the 50MW threshold which determines whether applications for onshore electricity generating stations are decided by Scottish Ministers or by the relevant planning authority. The link is [Onshore electricity generation - Electricity Act threshold: consultation - gov.scot](#) **The clerk shared email with Delting Community Council members and put on the Delting Community Council Facebook Page.**

13.11 Governance arrangements – Mr M Duncan sent through email asking how we publish meeting papers. Clerk responded – We email agenda to Schools, BBC Radio Shetland, Shetland Times, Police Scotland. DCC Members, Ex Officio members and SIC representatives get agenda and draft minutes emailed 7 days prior to meeting.

13.12 North Mainland - Children and Teenagers Living Well Locally Plan - Stakeholders Follow Up - A recent report from A Place in Childhood (APIC) who visited schools in the North Mainland to get young folks views on their area. Similar to the Local Place Plan projects which are taking place throughout Shetland, APIC gives young people the opportunity to share their views about where they live and feedback to policymakers and key workers. See 'doodle poll' link below to express our interest in coming along to upcoming workshop and please also see report attached with data that was gathered from each primary in the North Mainland. The Plan for the North

MINUTE: March 2026

Mainland has now been drafted and attached to this email, and as part of that process, they look to consolidate all of the key opportunities for action within the plan document itself. They have found that the most effective way of doing this is by having an online workshop with people to identify the actions and identify key contacts for implementation. They ask anyone interested in attending the follow up workshop to [complete the doodle poll linked here](#) by COP 10th March. **The clerk shared email with Delting Community Council members.**

13.13 Voluntary Action Shetland - Tell us how what you think of our services - here: [Voluntary Action Shetland Annual Survey 2025/26](#) The survey closes on Friday 10th April. **The clerk shared email with Delting Community Council members.**

13.14 Community Councils and dog fouling - Some useful links on dog fouling from Mr B Mycock SIC Environmental Health, for Community Councils. He is happy to work on short and long term strategies around this with any community council we can just get in touch.
[SIC - Dog Fouling](#)
[SIC - ASB advice for Community Councillors](#)
The clerk shared email with Delting Community Council members.

13.15 Invitation to Participate in the Development of the next Shetland Partnership Plan – Email from Mr N Grant - The Shetland Partnership Plan is Shetland's long-term planning document; more information about the current Partnership Plan is available [here](#). This Plan ends in 2028 and it is now time to develop the next Shetland Partnership Plan. To support this process, it is requested that a representative of your Community Council be nominated to be involved in this process.

The attachment, with this email, provides you with information about the Shetland Partnership and about the process for developing the new Plan. This includes information about Session Topics and Timings. The commitment is to attend, where possible, seven 2-hour Sessions between May 2026 and March 2027, and, where time and opportunity allows, to have discussions with others to inform development and share information about each Session.

Could you please respond to this email by **8th May** to confirm who, from your Community Council, will be involved. Following this, one of the Community Planning Team will be in touch regarding expenses, and other requirements, to be able to be involved.

More information will be shared in May, including the option to attend an online introductory meeting, prior to the first Session. If you have any questions, please contact the Community Planning Team at shetlandpartnership@shetland.gov.uk or by phone on 01595 744537. **The clerk shared email with Delting Community Council members.** Mr A Cooper wants to be involved but as his time as Chairman temporary, it was suggested to ask Mr E Smith also. Both are happy to participate. **Clerk to progress.**

2026/03/14 CORRESPONDENCE FOR INFORMATION

14.1 Shetland Charitable Trust - schemes new open for applications - Shetland Charitable Trust (SCT) Small Grant Scheme and Innovation Grant Scheme are now open for applications.

Innovation Grants are a one-off awards, up to a maximum of £3,000 per applicant and can fully or part fund initiatives. The grant can cover costs associated with activities or necessary equipment for implementing the initiative.

Small Grants has a maximum award of up to £5,000 per applicant, per year. Organisations can request funding of up to 90% of total eligible costs.

Small Grants can be allocated for capital costs associated with purchasing equipment or adapting buildings aligned with the SCT goals. For instance, procuring equipment to enhance accessibility for individuals with physical disabilities, enabling their participation in mainstream activities. For more information on both schemes please refer to SCT website [here](#) **The clerk shared email with Delting Community Council members.**

14.2 Newsletter no.4 – Invitation to Survey your Local Community Michael Gallagher - They invite our Community Council to ask our constituents what they think of the idea of giving Scotland's community councils the same wide choice of discretionary powers (with matching budgets) as England's parish councils.

MINUTE: March 2026

They have set up a template questionnaire ([click here](#)) and will make a copy of this for you with a unique website address that you can promote locally. They will also send a link to the results of our survey. When we have completed our survey, they will gather the results and publish them. **The clerk shared email with Delting Community Council members.**

14.3 Flood Risk Management Plans – Community Council update- Resent the Flood Risk Management Phase 1 Consultation. Closes 22nd April - **The clerk shared email with Delting Community Council members.**

2026/03/15 ANY OTHER COMPETENT BUSINESS

15.1 Ms S McDonald has been approached by a member of the public who have observed the garage premises on the main road to Toft and Mossbank, formerly North Lea Autopoint, burning something (Possibly oil) late at night, in barrels, on several occasions. The result of this has been a foul smell in the air. The members want an email sent to Environmental Health and SEPA. **Clerk to progress.**

2026/03/16 DATE AND PLACE OF NEXT MEETING

16.1 The Chairman called for the next Delting Community Council meeting to be held at the Mossbank School on Thursday 30th April commencing at 7.30pm.

Chairman