

Sandwick Community Council

Minute of Meeting held at 7:30pm on 28th April 2026

Meeting held at Hoswick Visitor Centre

Members Present	Kevin Sandison, Debbie Jamieson, Jimmy Smith, Ally Hall, Claire Adams, Yvonne Malcolmson
Apologies	Janet Dunnet, Michael Duncan, Councillor Bryan Peterson,
In Attendance	Councillor Robbie McGregor (on Teams); Community Worker Ana Arnett; Head Teacher, Sandwick JHS Christy Ford
Clerk	Joanne Jamieson
Agenda Item	Narrative
1. Circular and welcome	The Chair welcomed everyone.
2. Apologies	Janet Dunnet, Councillor Bryan Peterson and Michael Duncan
3. Declarations of interest	None
4. Minutes of Previous meeting	Minutes were approved by DJ and seconded by JS Minutes of February's meeting of the Sandwick Community Council were revisited as the seconder at March's meeting was not present at February's meeting so could not approve the minutes. February's minutes were therefore approved by JS and seconded by YM
5. SEPA consultation and feedback	Clerk confirmed that they had emailed SEPA a number of times with no response. Action: Clerk to email SEPA again
6. Defibrillators	Community Councillors identified that there is free local provision of training via Scottish Ambulance Service.

Action: DJ to contact SAS staff to ascertain options and capacity with a view to offering training across the community and to staff in or next to premises with defibrillators installed.

7. Matters arising from previous minute

- a. Participatory budgeting – Coastal project funding and grant offer letter received.

Action: DJ to confirm that successful contractor can go ahead and start work

- b. Meeting dates to Mar 2027 confirmed and booked
- c. Grant application form and process. CC considered options, agreed to continue with current arrangement but make it clear the extent of available funds in minutes each month and to place emphasis on funding available from other sources. Query raised regarding terms and wording of grant application. Confirmation from Community Worker that wording is standardised across all CCs.

Action: Clerk to check minutes of other CC to see how often they award grants;

Action: Clerk to share examples of successful SCBF grants

- d. SCBF grants to be promoted
- e. ASCC – confirmed that member of CC nominated
- f. Response from SRT manager to email from Clerk, confirming that SRT funding is in place until 2030 and is expected to continue into the future assuming that SIC and Shetland Charitable Trust do not cut funding.

8. Finance report Appendix A

Agreed minor changes to the budget.

Action: Clerk to apply for agreed funding with reserve to continue for 'Significant project'

Action: Community Worker and Clerk to further check rules around reserves

9. Police report Appendix B

Two police reports received. Debate around whether the numbers are incidents reported or people charged.

Councillor McGregor reported that the Police are seeing a trend of more instances of drug driving compared to drink driving. Also, the cost of drug wipes was causing mainland-based police forces to limit the frequency of their use. This however is not the case in Shetland.

Action: Clerk to clarify numbers of incidents

Action: Clerk to write to Councillor Duncan with thanks for his efforts to encourage the regular sharing of police incident reports

10. Planning applications

No planning applications received.

11. Any Other Business

11a. JS highlighted that a section of ditch and road (opposite Kirtleside, between the Houlland and Hillside junctions) had a

tendency to block and flood on occasion. In light of plans to install a French drain along the length of the road from Houlland to the Sanick kirk, it was requested that Roads be asked to extend the French drain along from the Hillside junction to the Houlland junction.

Action: Clerk to write to Roads Service with the above request.

11b. New Head Teacher for Sandwick JHS School gave an update from the school. Most of the lights in the road safety speed limit 'smile' sign are broken/ faulty.

Action: Clerk to write to Roads Service to request a prompt repair of the sign.

Head Teacher spoke about the positive work ongoing to retain pupils at Sandwick, thoughts around developing relationships among P5, 6 and 7 cluster group pupils in advance of transition into S1, the school's main challenges around low attendance, the recent break in and vandalism, with proposals to consider CCTV, and the ongoing issue of dog fouling on and next to the football pitch. Signage was discussed and it was confirmed that signage is in place.

Action: Clerk to highlight the issue of dog fouling and ask people to comply with sign.

11c. KS asked why we pay the Information Commissioner.

Action: Community Worker AA to enquire and report back.

11d. Community Worker AA asked for email on Shetland Partnership Plan volunteers to be shared.

Action: Clerk to forward the email with CC members and ask for a volunteer.

The next meeting is on Tuesday 26th May 2026 at 7.30 pm in Hoswick Visitor Centre.
Future meeting dates are:

Tuesday 26th May
Tuesday 23rd June

Tuesday 25th August
Tuesday 22nd September
Tuesday 27th October
Tuesday 24th November

Tuesday 19th January 2027
Tuesday 23rd February 2027
Tuesday 23rd March 2027

There are no meetings in July or December