

Shetland Islands Council



Council Tax Discount / Disregard / Exemption Cancellation Form

PART A: Personal information

Full name of council taxpayer:

Address:

Postcode:

Council Tax account number:

Cancellation of:

Discount Disregard Exemption

Date the Discount/Disregard/Exemption should be cancelled:

Reason for cancellation:

Someone over 18 has moved in	<input type="checkbox"/>
A resident has turned 18	<input type="checkbox"/>
Disregard status has ended	<input type="checkbox"/>
Other	<input type="checkbox"/>

Names of all adults now living at this address and their relationship to you:

Name:	DOB:	Relationship:	Previous address (if applicable)

Please use the box below to provide any additional information.

--

PART B: Applicant's declaration

I accept responsibility for the information given in this form and declare that it is true and accurate to the best of my knowledge and belief.

I authorise the council to make any enquiries it considers necessary to verify the details of this claim.

I undertake to notify Shetland Islands Council Local Taxation Team immediately if circumstances or the occupancy of the dwellings change.

Name / signature:	Date:

Telephone number:	Email address:

Would you like to receive your council tax bills electronically to the above email address?

Yes No

When you have completed this form, please post to the address on page 1 of the application form.