

Sandwick Community Council

Minute of Meeting held at 7:30pm on 25th August 2026

Meeting held at Hoswick Visitor Centre

Members Present	Kevin Sandison (Chairperson), Debbie Jamieson (Vice Chairperson), Ally Hall, Yvonne Malcolmson, Jeemie Smith
Apologies	Claire Adams, Jim Leask, Michael Duncan, Ana Horne
In Attendance	Councillor Robbie McGregor (on Teams); Councillor Alison Flea Duncan
Guests	Ali Morris
Clerk	Joanne Jamieson
Agenda Item	Narrative
1. Circular and welcome	The Chair welcomed everyone.
Chair's message	KS asked to say a few words before the meeting commenced. Janet Dunnet Janet passed away on 13th July. A well-kent character, she was a bit of a hero in Sandwick – during Covid she regularly collected people's prescriptions from Levenwick, delivering them to peoples' homes and helping with their shopping when folk couldn't get out, all to huge appreciation. She would not accept payment, simply seeing it as something she could do to help. Janet joined the Community Council in 2022. She loved being involved and having the opportunity to speak about and help her community. Janet became unwell but fought to the end. She is hugely missed by her friends on the Community Council, by the community of Sandwick and by her many friends across Shetland. Sandwick Community Council would like to note our condolences to her family.

Sandwich Community Council also sends its condolences to Jim Leask and family following their recent bereavement.

2. Declarations of interest

No declarations of interest

3.Minutes of Previous meeting

Approved by DJ, seconded by AH

4. Defibrillator training

DJ has provisional dates for defibrillator training of the weekend of the 3rd or 10th of October, and is working to organise a venue before confirming places.

Guest AM gave an update on her work to fund-raise to provide the defibrillators at the fire station and shop, and the ongoing monitoring and maintenance including replacing pads, etc. She also makes sure Sandwich's defibrillators are 'on the circuit' so that emergency services and anyone who needs them can locate them in times of need.

She highlighted that they have a budget, held by SSSEDCo, for the ongoing maintenance and replacement parts as and when required. This was considered preferable as it kept the full fund in local hands rather than donating it to the bigger Scotland-wide fund.

It was highlighted that there were requests for a defib. to be situated at Sandsayre but there was insufficient funding as yet.

DJ highlighted that training might also be provided to the School at a future date.

5. Participatory budgeting

DJ and Clerk JJ highlighted the unfortunate situation, due to an oversight, where the participatory budgeting grant received for the coastal erosion did not cover the VAT element of the work. However, there is an opportunity to request additional funds so that is to be pursued. DJ and Clerk JJ asked to minute their apologies for this oversight.

Action: Apply for additional funds

6. Grants review

The Clerk previously drafted and circulated a guidance note to go along with the grant application. Initial comments were received from CA who unfortunately could not attend this meeting. It was agreed to hold over this item until everyone with comments and suggestions is present.

7. Finance report Appendix A

Finance report was discussed and the budget and actual spend reviewed.

8. Police report Appendix B

The Police Report for April-May was circulated in July and reviewed at the meeting. Councillor Duncan asked if anyone had noted a police presence at the School following concerns about speeding traffic. He explained that he had met the Chief Inspector who assured him that officers would be asked to be present at school start and end times.

Councillor Duncan also highlighted that the Safety and Resilience Board met next week. He will report back on discussions at that forum.

Lastly, Councillor Duncan highlighted that there had been complaints about speeding vehicles in other parts of Sandwick.

9. Planning applications

Planning – no applications received

10. Any other business

AOB 1 – Complaints have been received about the condition of the pavement at Kirtleside with parts impassable because of overgrown grass. In addition, the pavement is in poor condition. Roads Service were contacted and responded very promptly to confirm that they would remove the grass and would repair or replace the pavement when budget allowed. However that bigger works might not be this financial year.

It was highlighted that the traffic in this area can be inappropriately fast for the road.

JS understood that there was a proposal to install a French drain on the opposite side of the road from the Hillside junction down to the kirk. It was suggested that this could be continued up past Kirtleside (but on the other side of the road) to connect with the pavement at the central.

Action: Add to Local Place Plan, report to Roads Service.

AOB 2 – Complaints about dog mess. Complaints have been received about dog mess on the road from the Park Road to the Sannick Road past Kirtleside.

Action: it was agreed that the Sandwick CC would seek advice from Environmental Health and draft a notice on the legalities and post it online and physically in relevant areas.

Action: It was agreed that a request be made to the Head Teacher at Sandwick JHS to see if pupils would like to design a poster that could, initially, be shared online, to highlight the issue and encourage responsible dog ownership. A small reward for the preferred design would be considered by the CC at a future date.

AOB 3 – KS highlighted that six different people had approached him to highlight their concerns regarding a health or care employee driving too fast in the area around Kirtleside/ Sannick / Aestbrek etc. It was mentioned that on one occasion the car had to take evasive action as it was going too fast for the area, and on another occasion a pedestrian claims they barely had time to get off the single-track road to Sannick.

Action: Email NHS District Nurse lead and SIC Community Care Resources.

AOB 4 – Letter from Viking Genes was discussed. It wasn't clear what the ask was, beyond recommendations for a suitable venue.

Action: Clerk to write in response.

AOB 5 – Annual report – the draft was shown to the Community Council and was met with approval. The need for photos was highlighted and will be addressed at the next meeting.

AOB 6 – Grant funding for bulb planting was discussed and will be considered at the next meeting of the Sandwich CC.

Action: Add to the agenda for September meeting

AOB 7 – Sandwich CC has a vacant seat. Advice to be sought from Community Planning with regard to next steps and options.

Action: Write to CP & D for guidance.

The next meeting is on Tuesday 22nd September at 7.30 pm in Hoswick Visitor Centre.

Future meeting dates are:

Tuesday 27th October

Tuesday 24th November

Tuesday 19th January 2027

Tuesday 23rd February 2027

Tuesday 23rd March 2027

There are no meetings in July or December

Grant fund availability

Shetland Community Benefit Fund's Community Grant Scheme for Sandwich **will reopen to new applications this month.**

**Sandwich Community Council small grant scheme will be relaunched and publicised shortly.
For 26/27 – amount available will be publicised shortly**