

# Lerwick Community Council

MINUTES OF THE MEETING HELD ON MONDAY 06 JULY 2026

AT ISLESBURGH COMMUNITY CENTRE, ROOM 12, MEETING ROOM 12/MS TEAMS AT 6.00PM

## 1. Chair's Welcome

The Chair opened the meeting and welcomed all attendees.

## 2. Apologies for Absence

### Present

Jim Anderson (Chair)  
Brian Harris  
\*Amanda Hawick  
Diana Winfield  
Brian Smith  
\*Duncan Swainston  
Graham Nicolson  
Talitha Lee

### Ex-Officio

\*Cllr. Cecil Smith  
\*Cllr. Neil Pearson  
Cllr. Dennis Leask  
Cllr. Arwed Wenger (left 18.45)

*\*Attendance online via MS Teams*

### In attendance

Dawn Ratter (Clerk)  
\*Joanne Williams  
\*Shetland News  
Police Scotland  
Brydon Gray (left 19.20)

### Apologies

Karen Fraser  
Robert Leask  
Cheryl Palmer-Johnson  
Panda Anderson  
Scott Nicolson  
Michael Duncan  
Steve Mathieson  
Cllr. Gary Robinson  
Cllr. Stephen Leask

## 3. Declarations of Interest

Item 9 – Cllr. A. Wenger & Cllr. C. Smith

## 4. Minutes from meeting held for approval

4.1 Monday 01 June 2026

The minutes were approved.

Approved by: BS

Seconded by: BH

## 5. Police Report (taken as an additional item)

Sgt Minty reported that there were 126 recorded incidents during April and May, representing a slight increase from the previous reporting period. The increase was attributed in part to increased footfall and improved weather conditions. Incident types, including road safety matters, remained broadly consistent with previous reporting periods.

Regarding incidents related to mental health, Sgt Minty advised that 21 cases had been recorded. These can include situations where Police Scotland is responding to information received from partner agencies, such as the ambulance service. Police involvement may be required to support an individual's wellbeing and safety, while also ensuring the safety and welfare of officers and other emergency service personnel. In some cases, police attendance is primarily to assist other services.

BS asked if Police Scotland could provide comparative information showing whether incident levels are increasing or decreasing year on year, alongside annual figures where available.

## **6. SIC Waste Management (Attendance from Brydon Gray)**

Mr Brydon Gray, Team Leader – Waste Management attended the meeting and provided an overview of SIC Waste Management services, including household waste and recycling collections, the Gremista Household Waste Recycling Centre, and the Energy Recovery Plant.

Members heard that recycling services continue to expand, with pots, tubs and trays now accepted in grey-lidded recycling bins. Updates were also provided on the introduction of a new glass collection vehicle, the expansion of battery and WEEE collection points, and the implementation of the Household Waste and Recycling Collection Policy.

Mr Gray outlined potential future developments, including the collection of flexible plastics, an Extended Producer Responsibility (EPR) pilot scheme, AI technology to identify contamination in recycling bins, and measures to improve recycling rates through improved bin design and increased use of individual household bins.

Members discussed recycling rates, the environmental and financial implications of waste disposal, emissions from the Energy Recovery Plant, fly-tipping, and opportunities to increase recycling within Shetland. Mr Gray advised that emissions are monitored in accordance with SEPA regulations and that fly-tipping remains relatively low compared with other local authority areas.

JA thanks Mr Gray for his informative presentation and responses to members' questions.

→ ACTION: Mr Gray to provide a copy of the presentation and process diagram for circulation to members.

## **7. Actions from last meeting**

### **7.1 Action tracker spreadsheet**

#### **Use of Public Car Parks for SIC Vehicles**

A response was received from Carl Symons, EM – Environmental & Estate Operations, on 3 July 2026 regarding the use of public car parks for SIC vehicles.

Cllr. D. Leask noted his understanding that, as the number of electric vehicles within the SIC fleet increases, vehicles are likely to be distributed across locations where charging points are available. The further provision of EV charging facilities at different locations may help to spread vehicle parking demand more evenly.

AH raised concerns regarding parking pressures in Lerwick, particularly on days when cruise ships are in port and parking on the pier is restricted. It was noted that displacement of vehicles from the pier can result in significant congestion and parking difficulties through the town.

Members discussed the wider effects on town centre access, including impacts on shoppers, bus users, local businesses, and residents. Particular concern was expressed regarding the displacement of a significant number of vehicles when pier parking is unavailable and the resulting pressure on public parking throughout Lerwick.

It was noted that these issues can affect people carrying out day-to-day business in the town and may discourage some visitors and residents from travelling into Lerwick during busy cruise ship days.

It was also noted that concerns regarding parking availability on cruise ship days had been raised through the Shetland Tourism Association (STA).

→ ACTION: LCC to write to LPA outlining its concerns regarding parking pressures and traffic congestion arising from the displacement of vehicles during cruise ship visits and periods when pier parking is unavailable.

## **8. Correspondence/ Discussion Points**

### **8.1 Defibrillator List – Shetland**

Members were asked to review the Defibrillator List and advise of any of the sites that may not currently be included so that these can be added to the register.

BS advised that Lerwick Outdoor Bowling Club had expressed an interest in having a defibrillator installed at the Flower Park, as members of the club felt this would provide additional reassurance for club users. It was noted that organisations wishing to obtain a defibrillator may be able to apply for grant funding and that the Bowling Club could explore available funding opportunities. Members agreed that Lerwick Community Council would not wish to take on ownership of a defibrillator but could provide guidance on potential funding sources if required.

It was also noted that the Lerwick Boating Club did not appear to be included on the current defibrillator list.

→ ACTION: Members to review the Shetland Defibrillator List and submit any comments or omissions to the Clerk. Clerk to compile comments received and submit a response.

Have a look and if anyone can identify any sites not included, let us know and we can get them added.

### **8.2 Staney Hill Development – Site Visit**

A visit to the Staney Hill Development site has been arranged for Friday 14 August.

→ ACTION: Clerk to circulate details of the site visit to all Community Council members and provide attendee details to Bryan Leask, Hjaltland Housing Association.

8.3 ICIA Island Engagement Session – The Next Benefit Take-Up Strategy  
Noted.

There was interest in the subject matter, and members asked that if any presentation materials or meeting notes from the session could be made available for circulation.

→ ACTION: Clerk to request a copy of the presentation slides/notes.

## 9. Finance

9.1 Financial Update  
Noted.

9.2 Loot for Lerwick  
Members agreed to defer consideration of the event until the September meeting, when a decision would be made on whether to proceed with an event in November.

→ ACTION: Clerk to include in the September agenda.

## 10. Planning (all plans can be viewed at: <https://pa.shetland.gov.uk/online-applications/>)

10.1 Local Place Plans – update from LPP Group  
JA thanked members for the significant amount of work undertaken to progress the Local Place Plan.

It was anticipated that a draft plan would be available around the end of July or into August.

10.2 Erection of single storey rear extension

72 Nederdale, Lerwick ZE1 0SB

Ref. No: [2026/132/PPF](#) | Received: Mon 15 Jun 2026 | Validated: Mon 22 Jun 2026 | Status: Pending Consideration  
Noted.

10.3 Replacement of 40 no. windows like for like with double glazed timber sash coloured white for original building and double-glazed white uPVC windows. 26 no. window frames to be changed from red to white to match other frame

Kveldsro House Hotel Greenfield Place Lerwick Shetland ZE1 0AQ

Ref. No: [2026/125/PPF](#) | Received: Mon 08 Jun 2026 | Validated: Mon 08 Jun 2026 | Status: Pending Consideration  
Noted.

10.4 Install new air source heat pump

Barochamber, Lower Blackhill Industrial Estate, Lerwick, Shetland ZE1 0DG

Ref. No: [2026/090/PPF](#) | Received: Mon 04 May 2026 | Validated: Mon 11 May 2026 | Status: Pending Consideration  
[Noted.](#)

**10.5 To site mobile unit to trade form**

Burns Walk, Lerwick, Shetland

Ref. No: [2026/124/PPF](#) | Received: Fri 05 Jun 2026 | Validated: Tue 09 Jun 2026 | Status: Pending Consideration

Members discussed the planning process for mobile trading units and noted that proposals involving longer-term use of a particular site may require planning permission. It was also noted that, where a site is approved for a specific operator, there may be limitations on its availability to other temporary traders during the approved period.

JA expressed some concern regarding the number of vacant retail premises in Lerwick and commented that mobile traders do not contribute through business rates in the same way as permanent premises. It was suggested that increased use of mobile trading units may not assist efforts to bring empty commercial properties back into use.

Mary, the owner of the Bakka mobile unit was present at the meeting. She clarified that the application under consideration was a planning application rather than a licensing application. She explained that the proposal sought to extend the permitted trading period beyond the current limit, from 28 days to a longer period. Members were advised that full details were available on the planning application on the website. It was also noted that operating as a mobile trader can involve significant costs, including licensing, parking permits and planning application fees, and that the model suited the way the business operated.

[The application was noted.](#)

**10.6 Proposed replacement of the existing ATM located on the east façade of Queens Lane with new ATM within the existing aperture**

81 Commercial Street Lerwick Shetland ZE1 0AD

Ref. No: [2026/122/LBC](#) | Received: Thu 04 Jun 2026 | Validated: Fri 12 Jun 2026 | Status: Pending Consideration

[Noted.](#)

**10.7 To construct new domestic detached garage building**

3 Swarthoull Lerwick Shetland ZE1 0SN

Ref. No: [2026/113/PPF](#) | Received: Tue 02 Jun 2026 | Validated: Tue 02 Jun 2026 | Status: Pending Consideration

[Noted.](#)

**10.8 Proposed demolition of the existing masonry garage and shed to construct a single storey side and front extension to the dwelling**

12 Bruce Crescent Lerwick Shetland ZE1 0PB

Ref. No: [2026/108/PPF](#) | Received: Thu 28 May 2026 | Validated: Wed 03 Jun 2026 | Status: Pending Consideration

[Noted.](#)

**10.9 Strip existing roof, replace damaged structural roof timbers and natural roof slate covering**

5 Annsbrae House Annsbrae Place Lerwick Shetland ZE1 0BP

Ref. No: [2026/106/LBC](#) | Received: Tue 26 May 2026 | Validated: Mon 01 Jun 2026 | Status: Pending Consideration  
[Noted.](#)

**10.10 To install 1no. LED illuminated acrylic sign, 1no. 8 panel vinyl window signs, and 1no. 24 panel vinyl window signs to northwest and northeast elevations of building**

Victoria Bldgs Esplanade Lerwick Shetland ZE1 0LL

Ref. No: [2026/080/ADV](#) | Received: Wed 08 Apr 2026 | Validated: Thu 04 Jun 2026 | Status: Pending Consideration  
[Noted.](#)

**10.11 Original app 2020/111/PPF – Non-Material Variation to vary permission; Remove rooflights, add window to east elevation and rainwater pipe to south elevation, reduce height of, and remove grass roof from extension and change external boarding**

Leog House 2 Leog Lane Lerwick ZE1 0AH

Ref. No: [2026/117/NMV](#) | Received: Wed 03 Jun 2026 | Validated: Fri 12 Jun 2026 | Status: Pending Consideration  
[Noted.](#)

**10.12 External alterations to the extension approved under 2020/135/LBC; including remove rooflights, add window to East Elevation and rainwater pipe to South Elevation, reduce height of, and remove grass roof from extension and change external boarding**

Leog Store Leog House 2 Leog Lane Lerwick Shetland

Ref. No: [2026/077/LBC](#) | Received: Thu 02 Apr 2026 | Validated: Fri 12 Jun 2026 | Status: Pending Consideration  
[Noted.](#)

## **11. AOB**

### **ASCC – SIC Strategy Review Proposal**

The SIC Strategy Review proposal was moved and seconded at ASCC on 2 July 2026.

### **Statkraft – Mossy Hill**

GN provided an update from recent Mossy Hill CLG meetings.

→ ACTION: Clerk to circulate update to members.

### **Expressions of Thanks and Appreciation**

JA expressed thanks to Environmental Health team for the provision of the new bins at the Knab. The new bins are very welcome, and a note of thanks was requested to be sent.

GN also wished to record thanks to the Roads Service for the tremendous amount of work being carried out to repair manholes around Lerwick. The efforts of the team were acknowledged and appreciated.

→ ACTION: Clerk to write to Environmental Health & Roads.

## **12. Date of Next Meeting**

12.1 The next meeting will be held on Tuesday 06 October 2026.

*Please note this meeting will be held in Islesburgh Community Centre, Room 16.*

APPROVED