MINUTE SUBJECT TO APPROVAL AT NEXT COMMUNITY COUNCIL MEETING

Sandwick Community Council

Minute of Meeting held at 7:30pm on 27th October 2026

Meeting held at Hoswick Visitor Centre

Members Present	Kevin Sandison (Chairperson), Jeemie Smith, Claire Adams
Apologies	Ali Hall, Yvonne Malcolmson, Debbie Jamieson, Jim Leask
In Attendance	Councillor Robbie McGregor (on Teams); Community Planning and Development Officer Ana Horne (on Teams)
Clerk	Joanne Jamieson

Agenda Item	**Narrative**
1. Circular and welcome	The Chair welcomed everyone.
2. Apologies	As above
3. Declarations of interest	No declarations if interest
4.Minutes of previous meeting	Approved by KS, seconded by JS
5.Roads issues	KS noted that the grass has been removed from the Kirtleside pavement, and highlighted that Roads team had done a good job. Speeding – Councillor Duncan was to report back so hold over until November's meeting. Councillor McGregor has raised the issue of streetlighting with Executive Manager, Roads and will highlight it again.

KS to take film or photos of the bottom of the Houlland Road to highlight the lack of streetlighting and share with Roads and Community Council.

KS suggested we explore whether we can take forward the consultation required to inform speed limit implementation at the school.

Action: Clerk to write to Roads to enquire about supporting consultation on speed limits at the school.

6.Grant forms

Reviewed comments on the draft grant guidance and agreed to accepted all other comments

Action: Clerk to explore alternative domains for email address; implement agreed changes as per below:

- Agreed any underspend should be returned
- Request for grantees to provide photos or other evidence of the grant in use
- Include On Behalf Of.

Action: Clerk to publish grant forms and fund availability

7.Dog mess

Community Council selected the winning posters and requested that they be laminated so they can be posted around Sandwick, and to discuss appropriate prizes with Head Teacher CF, with the option of book tokens pre-agreed.

Action: Clerk to speak with Billy Mycock in Environmental Health to arrange; Speak with head teacher regarding prizes

8.Defibrillator training

Training took place earlier this month. It was very well arranged and delivered, thanks were extended to Community Councillor Debbie Jamieson for co-ordinating. There was a good attendance although not all organisations put forward the numbers of people they had signed up. Further sessions will be considered depending on demand. Training may be provided to School staff at a future date.

Action: DJ to give an update at next month's meeting.

9.Lord Lieutenancy of Shetland invite

The Lord Lieutenancy of Shetland has extended an invite to the Community Council to nominate up to four people from across their community plus partners, to attend a Carol Concert on Saturday 5th December. Community Council agreed to nominate the following people:

- Neville Martin
- Rosemary Inkster
- Yvonne Malcolmson
- Easter Smith

Action: Clerk to write to each nominee to let them know.

10.Coastal erosion report

Held over until next month

11. Planning

No Planning applications received

12. Meeting dates for 2027

Agreed: 27th April, 25th May, 22nd June, 24th August, 28th September, 26th October, 23rd November as these are each the fourth Tuesday of the month. HVC has been reserved.

13. Finance report Appendix A

Clerk gave a brief update. Full accounts to be presented at November meeting. Community Council noted their appreciation to the Highlands and Islands Climate Hub for their grant support towards the Coastal Erosion survey and report.

14. Police report Appendix B

Police report was reviewed, only three incidents recorded over the two-month period.

15. AOB

AOB 1 – KS highlighted that concerns had been raised about the lack of give way sign at the garage. The post has been taped up as it fell down.

Action: Clerk to email Roads to ask for it to be reinstated as a priority.

AOB2 – Concerns have been raised by several people to various members of the Community Council about speeding traffic during the hours of darkness in the area between the pitch, youth club, central, bus stop and school.

Action: Clerk to write to Roads with regards opportunities for traffic monitoring to inform planning for traffic calming measures.

AOB3 - Discussion about the cost of living crisis and how best to signpost people to support services such as the food bank. The food bank website was highlighted as was the Living Well hub. Discussion on fuel vouchers, etc. Councillor RM highlighted the rise in electricity bill sin October with another increase due in January.

Community Worker AH highlighted that people can check with the SIC Benefits Dept to ensure they are on the right Council Tax rate.

An online checked was highlighted – Turn to Us but there was uncertainty as to whether it was still current.

Citizens Advice provide a walk-in service and offer benefits support.

Action: Clerk to share information and links on social media.

AOB4 – Councillor RM highlighted his appreciation for hybrid meetings and the opportunity to attend remotely. He encouraged this to continue.

AOB5 – AH encouraged someone from the CC to attend the next Partnership meeting. JL was nominated to attend. AH also highlighted that the data from previous sessions and topics such as transport connectivity, housing, etc was available online and is useful for community groups, including e.g. for grant applications etc.

Action: JL to attend next meeting or to nominate someone else in his place.

AOB6 – CA highlighted that the local govt reform consultation meetings are on 1st and 5th November. An invite was sent out from Michael Duncan to all Community Councillors.

The next meeting is on Tuesday 24th November at 7.30 pm in Hoswick Visitor Centre.

Future meeting dates are:

Tuesday 19th January 2027
Tuesday 23rd February 2027
Tuesday 23rd March 2027

There are no meetings in July or December

Grant fund availability

Shetland Community Benefit Fund's Community Grant Scheme for Sandwick **for year from Sept 2026 to Aug 2027 is £4,531.04**

Sandwick Community Council small grant scheme is being launched this week. Total grant pot is £2,500.