

to be approved by SCC Members via Zoom meeting on 15/11/21

## SCALLOWAY COMMUNITY COUNCIL

Minutes of Scalloway Community Council Meeting held on Monday 18 October 2021 at 7pm via Zoom on-line meeting.

1. PRESENT:  
John Hunter – Chair  
Kenny Pottinger  
John MacKenzie  
Andrew Blackadder  
Lindsay Laurenson  
Mark Burgess

In attendance:

Joy Ramsay – Clerk  
Cllr Ian Scott  
Cllr Davie Sandison

2. APOLOGIES:  
Liz Walter  
Louise Davis  
Cllr Moraig Lyall  
Michael Duncan – SIC  
Roselyn Fraser – SIC

### 3. MINUTES OF PREVIOUS MEETING

Minute of the meeting held on 16 August 2021 was proposed by Mark and seconded by Lindsay, with the following correction:

- Section 5, Re-Create Scalloway: Mark corrected the minutes, noting that it should have said: “Mark wanted to highlight that Re-Create Scalloway is a community council project, and ensure that they are not replaced by SCDC”

### 4. MATTERS ARISING FROM PREVIOUS MEETING NOT ON THE AGENDA

**New Flag Pole and Flag:** Discussed in full in section 13: AOCB

### 5. SCALLOWAY COMMUNITY DEVELOPMENT COMPANY

**Re-Create Scalloway:** Davie confirms that there have been no updates for new projects

**Caravan Park:** Davie told committee that the full funding package for the caravan park has been secured, thanks to the Rural Infrastructure Fund and Highland and Islands Enterprise. They have now gone onto the contract stage, which is reaching completion, before starting the mobilisation of the project. Lindsey asked about the quality of the wigwams and toilet facilities that would be offered, as this could determine the appeal of the caravan site, which Andrew said had not been confirmed yet, and notes that the funding was already stretched to its full capacity, and that a lot of the options for the caravan site had large prices. Mark pointed out that there was no plumbing in the initial

plans, but that there is a septic tank and cess pit on the site. Lindsay also enquired if there was an agreement with the landowners of the areas adjacent to the site to tidy the area, to ensure the area is safe and appealing for potential visitors. Andrew confirms that in the area that there's a garage close to the site, but that it should be fenced off.

**Waterfront Project:** Feasibility study currently ongoing, another meeting of the steering group on the 28<sup>th</sup> October. Dates are to be decided for the consultation event in November, which the community will be notified about once the date is decided. There will be events happening in Scalloway as well as online for up to week, for people to ask questions and share their opinions. Andrew wanted to know if Rosalyn had completed the newsletter, but Davie was unsure.

6. ASCC UPDATE

John H said that there would be no further meetings until the New Year.

7. ROADS

**Meadowfield Road:** Lindsay notes that there's a burst concrete manhole cover here, which could be an issue if heavier vehicles go over it.

**Castle Street Roundabout:** Lindsay says that there part of the rubber shroud around the semi-circular raised concrete platform that has become detached from the concrete.

**Action: clerk**

8. POLICE

Clerk received Police Report for August/September 2021. There has been twenty three incidents recorded for Scalloway, which included one reported incident of assault and one person charged with Road traffic offences.

9. FINANCE

**Grant Applications:** John M notes that the deadline for grant applications would need to be closed before the community council meetings, to ensure that the committee has time to look through the grants and be able to decide on funding.

Scalloway Youth & Community Centre applied for a grant of £239.98 for the purchase of two HEPA filters, priced at £119.99 each. Mark announced a conflict of interest with this application. This application has been accepted.

Scalloway Hall applied for £424.45 for the purchase of decorations for the upcoming Halloween party. John M announced a conflict of interest with this application. This application has been accepted.

Scalloway Boating Club have applied for £500 for a new mains distribution board and EICR inspection. This application is still under consideration, as committee is unsure if their request can be funded by the Community Council.

**Community Benefit Fund:** Dogs Against Drugs applied for £1,000 to cover core costs of organisation and delivery of education and awareness raising programmes. John H acknowledges that the Lerwick Community Council have agreed to pay their share of applications made across all community councils. This may apply to other community

councils out of courtesy. Decision has been postponed.

The Classic Motor Show applied for £400 towards the cost of staging the show in 2022. Decision has been Postponed.

Scalloway Boating Club applied for £2,000 for improvements to the club's building and facilities. Lindsay suggested that with the limited budget that the Community Benefit Fund provides to Scalloway, local projects should receive priority. John M supported the application, and Mark seconded it, but noted that it should be communicated with the Boating Club that the revenue would not be supported, and that the application was rather complex. Lindsay wondered if the two applications from the Boating Club could be combined.

**Action: clerk**

John M drew attention to the upcoming Placemaking Fund that would soon be considering applications. The Youth Club and caravan park have been advised about the funding opportunity, which only supports capital works. The projects funded need to be completed by the end of March. The upper area of the Youth Centre requires maintenance (which hasn't been completed due to a lack of funding) as do the handrails at the Fisherman's Garden. The Wall across from the Cornerstone is also beginning to crumble, and require fixing. John M advised that people look around the village, identifying items that could be repaired using this fund, and raise it with the community council. This funding would be used towards projects through the Community Council.

**Special Projects Grant:** Davie said Shetland Islands Council has received an allocation of £124,000 from the Scottish Government in the financial year 2021/22 for the Place Based Investment Fund and is now inviting expressions of interest from community groups with capital projects. This fund was discussed at the SCDC, which is a short application period and a short amount of time to complete projects. He wants to ensure that the community council to be aware of this and what is discussed, and would welcome comments. It is open to most organisations. The deadline is Friday 22<sup>nd</sup> October, and funding applications need to be itemised. As this is open to any rural area of Shetland, competition will be high. Lindsay recommended an interactive tour guide for Scalloway, which is estimated to cost £8-10,000. This would be operated by mobile phone and QR codes, and could be bilingual. John M notes that a similar set up was used at the town hall for the stained glass windows, but pointed out that software updates would mean the app would require updating as well. Mark suggested preparing ideas for projects which could be prepared in advance of funding opportunities with short deadlines, and suggested getting a web camera for the Shetland webcam page. With regard to last year's Special Projects Grant, Mark has informed the committee that the draft board has been passed and circulated, the project was a collaboration between the Community Council, and the Shetland Museum and Archives. Johnny from Art Machine has been spoken to with regard to printing costs; there is some confusion over his payments, and a reprint has been carried out. There was also a request for a pedestal, and John Leask had not been aware of this.

**Action: Mark and John M**

Mark noted that the reference to 'Houll' used may be esoteric, and may need further explanation, and that the images on the draft board may not be appropriate. Mark will pass on the feedback, and progress this.

The benches and picnic tables still need to be purchased, which will be looked into by Davie

**Action: Davie**

**Supporting Communities Fund:** resolved.

**Scalloway Hall:** John M confirms that the works funded by the Community Council have been completed, with the bus shelter is still to be completed. David will contact roads to see if there is a date for installation.

**Action: Davie**

**Jamieson Trust:** Mark will be contacting a new electrical engineer for them to complete the works installing the new clock.

**Action: Mark**

**Over 80s Voucher Scheme:** John H notes that the previous clerk had £1,000 left from last year's voucher scheme. The members of committee have been given a list of names of people to receive vouchers, and the clerk has contacted local businesses. The vouchers will be posted to the recipients. Kenny will contact the school to see if they will provide cards again this year.

**Action: Kenny**

## 10. CORRESPONDENCE

All relevant email correspondence circulated to all members.

## 11. PLANNING

**2018/251/DCON6:** Application to discharge Top Soil, Spoil or Waste Materials Planning Application 2018/251/PPF at Utnabrake. No objections for the application made.

**2021/287/LBC:** Construction of replica WWII cradle to replace existing 1975 built cradle at Prince Olav Slipway. John H announced his conflict of interest with this planning application. Mark noted that the new cradle could be useful for Malakoff to launch boats from, which would allow the replica to be both functional and educational. This would be especially beneficial for smaller boats, rather than using a crane. After discussion, Davie suggested contacting a representative from Malakoff, to see if Malakoff could ensure that the area that they operate in could be both a working area and an area that visitors and tourists could visit safely. No objection for the application made.

**Action: John H**

**SI/PREM/048:** Application of Variation of Premises Licence for the Kiln Bar. This would be to have live music, receptions, and an outdoor drinking area made available. This

would also lower the age of people allowed to enter the premises to 0-17. No objections for the application made.

### 13. AOCB

**Flag Pole and Flag:** Iain thought that the current Scalloway flag would be too large for the new flag pole, and that a new flag should be ordered either by the community council or the youth centre. A company would need to be found to make the flag. Mark wondered if the flag raising for Armistice Day would occur at the old or new flag pole. Lindsay thought that the committee could apply for a grant to pay for the new flag, from any of the remaining funds. Ian said that he would compare prices between companies to decide on the best prices.

#### **Action: Ian**

**Friendship Agreement with Norway:** Mark informed the committee about the Friendship Agreement that Scalloway has with Sund, Norway, since 2014. This is in part due to the work of the Shetland Bus during the Second World War, and the mutual respect held between both communities. Sund has since been combined with two other Norwegian communities, into the Øygarden community. They have sent a written commitment to Scalloway, and hope to visit next year to discuss this further. It has been suggested by the Shetland Bus Friendship Society to include other Shetland Communities with the upcoming events, to acknowledge their work with the Shetland Bus, and to help gather resources for this upcoming visit. Tingwall, Whiteness, Burra. Nesting and Lunnasting have been suggested as potential communities to involve with this. Lindsay suggested using Lunna house as part of their visit, due to the links Lunna has with the Shetland Bus, and would help acknowledge their involvement. Mark will raise this with the other Community Councils, as well as the relevant people in Norway.

#### **Action: Mark**

**Remembrance Sunday:** John H informed the community council that there would be wreaths being laid on Remembrance Sunday during two services, one at the Tingwall Kirk and another at the Shetland Bus Memorial. Lindsay volunteered to lay the wreath at Tingwall, and his details have been passed on. John H offered to lay the one at the Shetland Bus Memorial.

#### **Action: John H and Lindsay**

**Community Council Member:** No one has firmly put their name forward for the opening on committee. The matriculation papers have been sent to the clerk, and distributed to the members.

**Scalloway Hotel:** Lindsay managed to contact the liquidators through the marketing team; there have been parties interested in purchasing the hotel, and are reluctant to dispose of the benches until a sale is confirmed.

### 14. DATE OF THE NEXT MEETING

The next full meeting of the Scalloway Community Council will be held on Monday 15 November 2021 via Zoom on-line.

Meeting ended at 9.20pm.