

to be approved by SCC Members via Zoom meeting on 15/08/2022

## SCALLOWAY COMMUNITY COUNCIL

Minutes of Scalloway Community Council Meeting held on Monday 20<sup>th</sup> June 2022 at 7pm via Zoom on-line meeting.

1. PRESENT:  
John Hunter – Chair  
Liz Walter  
John MacKenzie  
Andrew Blackadder  
Mark Burgess  
Lindsay Laurenson

In attendance:

Joy Ramsay – Clerk  
Cllr Moraig Lyall  
Cllr Ian Scott  
Cllr Davie Sandison  
Cllr Catherine Hughson

2. APOLOGIES:  
Kenny Pottinger  
Louise Davis  
Michael Duncan – SIC  
Roselyn Fraser – SIC

### 3. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 16<sup>th</sup> May 2022 were proposed by Liz and seconded by Mark.

### 4. MATTERS ARISING FROM PREVIOUS MEETING NOT ON THE AGENDA

No matters arising from the last meeting that were not on the agenda were raised.

### 5. SCALLOWAY COMMUNITY DEVELOPMENT COMPANY

**Re-Create Scalloway:** Davie confirmed that the final feasibility study for the Waterfront was to be received on Thursday 23<sup>rd</sup> June. SCDC has also taken on a new community development co-ordinator, Hannah Nelson, who will be working with SCDC for the next year; part of her duties will be looking at the feasibility study and working out what could be implemented.

**Caravan Park:** Davie noted that the caravan squad is behind schedule; tarring is scheduled, and wigwams for the site are in transit. Lindsay reminded the committee that he had bicycle racks that may be of use for the caravan site. John M pointed out that the model of bike rack would need to fit certain requirements, to prevent damage to bikes using the racks. Moraig wanted to know if roads had been approached regarding signage, as there would be more pedestrians in the area once the caravan park opened; it was confirmed that roads had been contacted about speed limits, but noted that more

thought would need to go into specifics (eg. Speed limits, pedestrian/slow signage). Lindsay voices concern for the sizes of caravans that be using the site, noting that the turning could be tight for some of the larger caravan models. Suggestions of 'testing' the road before tarring was suggested, but ultimately this could not be considered at this stage. Roads is to be contacted with regard to signage.

**Action: Clerk**

6. ASCC UPDATE

John H and Mark attended the latest ASCC meeting. The Community Benefit Fund (CBF) was discussed; it has now entered its second phase, with the full amount of £2 million being divided amongst the community councils. The issue of vehicles blocking roads and passing places was raised, but it was noted that this tends to be more of an issue in rural areas. Core funding for community councils was also discussed, with the possibility of the funding being raised to match inflation. The final main topic was the subject of Community Council elections, which will be carried out in September. Mark noted that the SCC was different from the other community councils, as the SCC apply for different amounts from the community distribution fund each year; most others ask for £3000 each year. Mark had raised at the ASCC meeting the possibility of the £3,000 Community Development Fund grant being added to Community Councils' core grant. John suggested that a formal proposal should be made to the September ASCC meeting. Davie wanted to know if there had been discussions surrounding CBF applications that were 'Shetland wide', and whilst it was, there were no answers. Discretion surrounding the distribution of funds are currently the sole responsibility of the individual SCCs.

7. ROADS

**Hillside Road:** a 'slow' sign has been set up on Hillside Road; Roads to be contacted to enquire about the possibility of a 20mph speed limit being introduced.

**Action: Clerk**

**Ladysmith Road:** two concerns regarding Ladysmith Road were raised; that a lamppost that had previously been taken down had not been replaced, and that a turning/passing place was being used as a parking place. Roads is to be contacted, with requests for the replacement of the lamppost and relevant signage to be installed.

**Action: clerk**

8. POLICE

The police report was requested, but not received before the meeting. Upon follow up, the police briefing papers for April/May were passed to the members, and the Scalloway section read as follows:

"There have been 19 incidents recorded for Scalloway, which can be summarised as follows – Speeding (4); Careless Driving (2); Dangerous driving (2); Minor RTC (2); Drug Driving; Minor assault; Possession with intent; Road traffic offence; Road traffic collision; Threatening and abusive behaviour; Concern for person; Vandalism; Noise complaint.

## 9. FINANCE

**Last Year's Accounts:** the accounts from the last financial year were distributed to the members. There was a £100 loan from VAS which was questioned; this seemed to be a remnant from the research and set up for the Community Benefit Fund. Catherine thought that this was outdated for the current spread sheet; VAS is to be contacted. The final balance and funds available is also to be recalculated, which will be done in due course.

**Action: John H, Clerk**

**Budget:** John H has received a letter from Michael Duncan, confirming that the budget for the year approved for the year is £7,258; after commitments for the year, there is £242 available. A Mr Gilfillan is to be contacted regarding the Fraser park contribution, with regard to the contribution being cut to £500 this year. Mark wondered how long the funds from Fraser park would last, and raised concerns regarding the sustainability of the fund.

**Action: John**

**Public Gardens:** Mark notified the committee that due to a misunderstanding, grass that should have been cut by the gardener at the public park was being cut by Hjaltland's contractors instead. After a discussion, Hjaltland agreed to cut the grass this year after the matter was discussed, but that the SCC would be liable for the area going forward. The issue however is that whilst the area is the gardener's responsibility, and they were technically meant to be cutting the area before, they would not be being paid for this extra work. Mark offered three provisional choices of actions for the committee to decide on:

- A. Appeal to Hjaltland to include the small area in their contract that they have been doing for the past few years (albeit mistakenly).
- B. Urge the gardener to cut the grass as part of their contract.
- C. Offer the cutting of grass to criminal justice and social services' portfolio, which can be paired with litter clearing at Burn Beach. Hjaltland could also potentially be contacted with regard to this

It was decided by the committee that option A would be the best decision in the first instance, and Mark shall contact Hjaltland to inform them of this decision.

**Action: Mark**

**Community Benefit Fund:** The Amenity Trust requested £1,000 to support their tree growing operation at Staney Hill. John M noted that the Amenity Trust was part of the council, and that it did not seem right that they were reaching out to community councils for further funding. This would also be a tenth of the CBF's budget for 2022-23, which was deemed a large commitment. It was decided to not approve this grant.

**Action: Clerk**

An official letter of support is to be sent to the youth centre to reflect last month's decision to fund their application over the next three financial years [see minutes of May 2022]

**Action: Clerk**

The Shetland Bus Friendship Society (Scalloway Museum) have applied for £300 for the preservation and restoration of the replica ship cradle and slipway. John H declared interest in this application; as Kenny was absent, this was opened up to the other members of the committee. Mark acknowledged the contribution that the Norwegian delegates would be offering, and that the sum that was being requested from the SCC was significantly lower. It was agreed to fund this application when the funds for 2022-23 were made available.

**Action: Clerk**

**Jamieson Trust:** Mark confirmed that no progress had been made, but action should be taken within three weeks.

**Action: Mark**

10. CORRESPONDENCE

All relevant email correspondence circulated to all members. Voluntary Action Shetland (VAS) had mailed the clerk a copy of their annual report, as well as an invitation and agenda for their upcoming meeting. It was agreed that a digital copy should be sought and passed along to the members of the committee.

**Action: Clerk**

Mark has received a message through the SCC Facebook page from a representative of the Viking Angling Festival, a competition based in Scalloway in August, seeking sponsorship. This may be discussed at the next SCC meeting.

11. PLANNING

**2022/142/PPF:** application for the installation and connection of a foul water pump station to service the new Co-op convenience store. No objection made to application.

12. NORWEGIAN FRIENDSHIP AGREEMENT

The members have been instructed to let John H know as soon as possible what events they would like to attend, due to limited numbers. Mark gave a brief summary of the schedule of events, and the other areas that would be involved outside of Scalloway.

13. FLAGS

It was confirmed that the types of flags to be ordered would be the ones discussed at the last meeting. Flags for the Norwegian delegates' visit are to be obtained; these have been supplied.

**Action: Ian**

14. AOCB

**Blydoit Green Area:** John H notified the community council that there is an area of ground in Blydoit, which could potentially be used as an area for dog walkers. Davie suggested that there have already been proposals to have the area used to extend parts of the playpark. Due to the size, John H suggested there may be an opportunity for the area to be used for both; Lindsay pointed out that there may be some liability issues, which would be discussed once more information could be gathered. It has been decided to contact the relevant member of the council, and see if this is possible.

**Action: Clerk**

**Blydoit Bus Stop:** it has been confirmed that the bin that was requested has been installed.

**Head of the Voe:** Liz informed the committee that residents have complained about the dockens, dandelions and weeds around this area, and wanted to know if a weeding/restoration project could be carried out. Roads will be contacted, to see if they are the relevant department, and if not, the correct department to contact.

**Action: Clerk**

**In Person Meetings:** the topic of in person meetings was raised, and it was decided that this will be attempted after the community council elections in September. This was due to rising numbers of positive covid cases, and reliable wifi access needing to be secured. There were suggestions of blended meetings (people attending on Zoom and in person) as well as the option of having 'turn about' meetings (a meeting in person, then a meeting on Zoom). This will be decided with the new committee members

15. DATE OF THE NEXT MEETING

The next full meeting of the Scalloway Community Council will be held on Monday 15<sup>th</sup> August 2022 via Zoom on-line.

Meeting ended at 8.25pm.