

SHETLAND ISLANDS COUNCIL EMPLOYABILITY OFFER

Purpose

Shetland Islands Council's Youth and Employability Service have created the following document to outline the service offer for the attention of other service professionals. This document is not intended to be given as a resource to members of public; rather information should be sought by methods highlighted on the council website.

Service Aims/Vision

The Youth & Employability Service, in collaboration with the Local Employability Partnership, aims to eradicate unemployment in Shetland, and further develop the journey for young people leaving education into the world of work.

Service Team

Within the service, we have 5 distinct teams who operating in tandem to deliver an all age service to those facing barriers to education, training and employment. These are:

- ✓ Bridges Project
- ✓ [Employability Pathway](#)
- ✓ [Project SEARCH \(c\)](#)
- ✓ [MCR Pathways](#)
- ✓ [Developing the Young Workforce Shetland](#)

With the exception of MCR pathways who are a mentoring provision based in the School setting, our teams operate from our service building in Lerwick. More information can be sought by following each link above.

What do we offer?

The Y&E team deliver person-centred five-stage employability support in line with CLD principles. Through the promotion of life-long learning and collaborative working, individuals are empowered to guide support workers to create a personal development plan detailing the journey toward a positive destination. Through inclusion in all aspects of their journey and promoting self-determination participants experience a service provision designed around them, not for them.

Where are we?

[66/68 Commercial Road](#)
[Lerwick](#)
[Shetland](#)
[ZE1 0NJ](#)

01595 744 490

Youthservices@shetland.gov.uk

How does the referral process work?

Once completing the digital referral form found on our [website](#) a member of our team will make contact with the referring agency to gather any information paramount prior to contacting the individual.

Once a participant has agreed to participate with the service, a registration process will be completed. During this time, evidence of eligibility will be collected and stored in accordance with our [Privacy Statement](#) and under the responsibilities set out by our Grant funding.

Each participant, working collaboratively with their support worker, will create a Personal Development Plan. This works as a useful tracker reviewed quarterly, in addition it aides empowerment, self-determination and promotes learning at all stages.

Support is provided to work towards, gain and sustain a positive destination: deemed as education, training and employment.

During a participants time in the service they may access a funded employer recruitment incentive. These are provided on an individual basis: participation with the service does not guarantee an ERI.

What will they achieve?

All participants will be given opportunities to build on soft skills such as confidence and team work, accredited training through our partnership with the digital college, gain SQA qualifications and access to vocational pathways and employment opportunities including insight to labour market opportunities not available to the general public.

What does success look like?

At the Youth & Employability Service, we strive to provide an all age, person-centred support service. As such, what we see as success is the individual achieving their goals set out in their personal development plans. This includes breaking down barriers to education, training and employment and sustaining positive destinations.

Useful contacts

James Leask

Youth Employability Officer/
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Ashley Leask

Job Coach at Project SEARCH ©
Youth & Employability Service
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Mark Smith

Employability Pathway Officer
Youth & Employability Service
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Martin Summers

Team Leader
Youth & Employability Service
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