

Policy and Resources Committee – 5 June 2023
[Shetland Islands Council Committee Information - Meetings](#)

Item	Subject	Decision
1	Corporate Services – Quarter 4 Performance Report 2022-2023	<p>The Committee:</p> <ul style="list-style-type: none"> • DISCUSSED the contents of this report; • COMMENTED on the achievements of Corporate Services during Quarter 4 of 2022-2023; • NOTED the issues facing Corporate Services in terms of competing priorities and the constraints on resources; • ADVISED managers of their views ; and • APPROVED the format of the Draft Change Programme Delivery Plan.
2	Shetland Islands Council Our Draft Revenue and Capital Outturn 2022/23	<p>The Committee RECOMMENDED that the Council RESOLVES to:</p> <ul style="list-style-type: none"> • NOTE the 2022/23 draft outturn position; • APPROVE the 2022/23 proposed revenue and capital carry forwards, as detailed in section 6 of Appendix 1; and • APPROVE an increase in payment to the IJB for 2022/23 of £2.433m, increasing the overall budgeted contribution to the IJB to £31.370m.
3	Irrecoverable Debt 2022/2023	<p>The Committee NOTED:</p> <ul style="list-style-type: none"> • the individual debtors in excess of £5,000 written off during 2022/23; and • the summary of bad debts under £5,000 that have been written off during 2022/23

4	Asset Investment Plan – Update	<p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> • NOTES the progress of the projects within the Asset Investment Plan; and • APPROVES the additional capital budget requirements for updated projected outturn spend in 2023/24 since approval of the 5 Year Asset Investment Plan 2023-28 described at section 4.7, and • NOTES that a separate project update report will be presented detailing progress and further budget requirements for the Terminal Life Extension Project, described in section 4.8.
5	The Delivery of Energy Efficiency Scotland: Area Based Schemes Options for Change	<p>The Committee RECOMMENDED that Shetland Islands Council:</p> <ul style="list-style-type: none"> • NOTES the Changeworks report at Appendix 1; • CONSIDERS the options set out in the Changeworks report at sections 5 and 6; and • APPROVES the plans to progress the preferred option of a Sole Contractor Arrangement, as set out in Section 4.2, with a view to full implementation in 2024/25.
6	Shetland Rural Retail Services Scheme	<p>The Committee RESOLVED to:</p> <ul style="list-style-type: none"> • APPROVE the guidelines for the Shetland Rural Retail Services Scheme; • APPROVE the allocation of funding from the UK Shared Prosperity Fund to the Shetland Rural Retail Services Scheme; • GRANT delegated authority to the Director of Development Services (or his nominee) to approve awards of grant under the Shetland Rural Retail Services Scheme
7	Proposed Changes to Taxi and Private Hire Car Policy	<p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> • APPROVE the following temporary changes to the ages of taxi and private hire car vehicles, pending a policy review:

		<ul style="list-style-type: none"> ○ raise the maximum age of new taxi and private hire car vehicles from 2 years to 4 years ○ remove the 10-year maximum age of taxi and private hire car vehicles. ● AGREE a two year time limit for the review to be presented to Policy and Resources Committee.
8	Local Policing Plan 2023-26	The Committee RESOLVED to approve the Local Policing Plan 2023-26.
9	Medication Administration in Care and Education Settings - Draft Policy	The Committee RECOMMENDED that the Council APPROVE the Medication Administration in Care and Education Settings Policy.
10	Shetland Islands Council Fair Work First Statement	The Committee RESOLVED to approve the Fair Work First Statement attached at Appendix 1; and that the Council's Director of Corporate Services be given delegated authority to make updates to the Fair Work First Statement to further align with other relevant strategies and national guidance as that develops.
11	Shetland Islands Council Workforce Plan 2021-2026 – Update	The Committee RESOLVED to APPROVE the Workforce Plan Update.
12	Artefacts Policy	The Committee RESOLVED to APPROVE the Artefacts Policy.
13	SIC Performance Management Arrangements	The Committee RECOMMENDED that the Council RESOLVES to APPROVE the SIC Performance Management Arrangements at Appendix 1 and the suite of performance indicators, set out in Appendix 2, to address issues raised in the recent Best Value Assurance Report (BVAR).
14	Local Government Benchmarking Framework	The Committee NOTED the report
15	Shetland Islands Council Risk Register update	The Committee:

		<ul style="list-style-type: none">• CONSIDERED the content of this report and the Shetland Islands Council's Risk Register attached at appendix 1; and• ADVISED the Chief Executive and Corporate Management Team of their views.
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