

# Recreational Events

**G-P-15**

## 1 Procedure Description

- 1.1 This procedure describes the requirements for harbour users to notify the Harbour Authority prior to any recreational event that may impact on, disrupt shipping or port operations within an SIC harbour area or its approaches.
- 1.2 The Harbour Authority has an obligation to inform all harbour users in a timely manner, of any activity that may impact on safe navigation within the harbour area or its approaches.

## 2 Notification

- 2.1 Notification shall be provided to the Duty Harbour Master with a minimum of 7 days' notice prior to the event commencing in order for works to be considered and a Notice to Mariners to be published on the SIC Ports website & in local press.
- 2.2 Failure to give this notification may delay permission being granted for the event to commence.
- 2.3 The Harbour Master may consider applications to work with less than 7 days notice in exceptional circumstances.
- 2.4 Notification shall be given using the Recreational Event Notification Form
- 2.5 Where any of the information included in the form is changed prior to or during the event, the Harbour Master shall be notified by the quickest available means. In any such case, the Harbour Master shall consider on a case by case basis whether the event may continue.

## 3 Support and Assistance from the Harbour

- 3.1 Notification will allow the harbour authority to issue a notice to mariners in order harbour users and ensure safety during the event if applicable.

## 4 Methods of Communication

- 4.1 Any group or individual to which this procedure applies to, shall have means of communicating on VHF channel 14 when in the Scalloway or Sullom Voe Harbour areas.
- 4.2 Any group or individual to which this procedure applies to, within any other SIC harbour area(s) can contact the Harbour Authority via a 24hour phone number 01595 744 221