

Shetland Islands Council



Revenues
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Council Tax Discount / Exemption for Students

To be classified as a student for council tax purposes, you must be either;

- a) A full-time student who studies for at least 21 hours per week in at least 24 weeks each academic year, or
- b) A student under the age of 20 who is in non-advanced education and studying for at least 12 hours per week. An example of such education in Shetland is the Bridges Project. or
- c) A student nurse, where successful completion of the course will lead to registration as a nurse, midwife or health visitor.

In each of the above scenarios, a Student Certificate will be required from the Educational Institution.

Discount / Exemption

- Dwellings occupied solely by students are exempt for the period whilst all residents are students.
- Where a student lives with one other adult who is eligible to pay council tax, your household will receive a 25% discount.
- Where a student lives with two or more adults who are eligible to pay council tax, no discount will apply.

Sole or Main Residence

For council tax purposes a student's main residence is their term-time residence. Therefore, if a student lives south during term-time and with their parents during holidays, their south address is considered their main residence. In such circumstances, this form is not required to be completed, however you may be asked to confirm the term-time address for our records.

PART A: Application for Discount / Exemption

Name of Council Taxpayer(s):

Address of property:

 Postcode:

Council Tax Account Number:

Total number of adults living at this address:

Names of all adults living at this address:

Name:	Date of Birth:	Student Status (full-time / under 20 non advanced / nurse / non-student):

Date Discount / Exemption to apply:

Please use the box below to provide additional information:

PART B: Evidence in support of application

Do you confirm you have submitted a Student Certificate completed by your educational institution (a copy can be found on the SIC website).	Yes <input type="checkbox"/>
	No <input type="checkbox"/>
	To follow <input type="checkbox"/>

Please note, no discount will be applied until a Student Certificate has been received confirming eligibility.

PART C: Applicant's declaration

I accept responsibility for the information given in this form, and declare that it is true and accurate to the best of my knowledge and belief.

I authorise the council to make any enquiries it considers necessary to verify the details of this claim.

I undertake to notify Shetland Islands Council Local Taxation Team immediately if circumstances or the occupancy of the dwellings change.

Name / signature:	Date:

Contact Telephone Number:	Contact Email Address:

Would you like to receive your council tax bills electronically to the above email address?

Yes No

When you have completed this form, please return to the address on page 1 of the application form.